



Meeting of the Board of Directors  
Western Gateway Elementary School

Thursday, February 19, 2026  
4:00 pm

1300 SW 15th Street Oklahoma City, OK 73108  
[www.westerngateway.school](http://www.westerngateway.school)

Western Gateway Elementary School, Inc.  
Board of Directors Meeting  
**Regular Meeting A G E N D A**  
February 19, 2026, 4:00 PM  
1300 SW 15th Street, Oklahoma City, OK 73108

Board members:

Blair Humphreys, Ashley Terry, Edgar Medina. Jamely Soledad Mejia, Joseph Fairbanks

School Representatives:

Tom Deighan, Interim Superintendent; Lindsay Floyd, Principal; Diana Bedwell; Minutes Clerk; Lauren Hanna, Legal Counsel

Access to the board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school>  
\*Click on About Us, then click on Board of Directors, scroll down to 2026 WGES Board Calendar of scheduled meetings for the agenda. The board agenda is also posted on the front entry of the Western Gateway School site.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

- |                                  |                 |
|----------------------------------|-----------------|
| 1. Call to Order & Welcome       | Blair Humphreys |
| 2. Roll Call                     | Blair Humphreys |
| 3. Interim Superintendent Update | Tom Deighan     |
| 4. Principal Update              | Lindsay Floyd   |
| 5. Consent Agenda                | Blair Humphreys |

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from January 15, 2026
  - b. Approval of January 2026 financial reports
  - c. Approval of 2026-11-125 purchase orders and any changes to any prior existing purchase orders
6. Consideration and possible action to enter into Executive Session, if desired, as authorized by 25 O.S. § 307(B)(1), for the purpose of discussing the potential employment, including terms and conditions of employment, of individual salaried public officers or employees, specifically with respect to employment of Tom Deighan as the WGES Interim Superintendent through July 1, 2027; Angeliyka Bahamon as teaching assistant for the remainder of the 2025-26 school year; and Tina Crow as hourly/temporary special education director for the remainder of the 2025-26 school year. .
  7. Consideration and possible action to approve employment of Tom Deighan as the WGES Interim Superintendent through July 1, 2027.
  8. Consideration and possible action to approve employment of Angeliyka Bahamon as teaching assistant for the remainder of the 2025-26 school year.

9. Consideration and possible action to approve employment of Tina Crow hourly/temporary special education director for the remainder of the 2025-26 school year.
10. Comments by board members and/or public comments.
11. New business
12. Adjourn

The Oklahoma County Clerk received notice of this meeting on Friday, February 13, 2026, at 12:26 pm. This agenda was legally posted on Friday, February 13, 2026, by Diana Bedwell

# **WESTERN GATEWAY ELEMENTARY SCHOOL, INC.**

## Minutes

Board of Directors Regular Meeting  
Thursday, January 15, 2026, at 4:00 pm

This meeting of the Board of Directors of Western Gateway Elementary School, Inc. was held on Thursday, January 15, 2026, at 4:00 pm. The meeting was held in person at Western Gateway Elementary School, 1300 SW 15th Street, Oklahoma City, OK 73108

Statement of Compliance with the Oklahoma Open Meeting Act:

The meeting agenda was delivered to the Oklahoma County Clerk on Friday, January 9, 2026, and was posted on the school website: <http://www.westerngateway.school>. The meeting notice was also posted at the school entrance.

### 1. Call to Order

Mr. Blair Humphreys called the meeting to order at 4:02 p.m. on January 15, 2026.

### 2. Roll Call

Mr. Humphreys called the roll. Board members present were Mr. Blair Humphreys, Mr. Joe Fairbanks, Ms. Ashley Terry, Ms. Jamely Mejia, and Mr. Edgar Medina. Others present were Dr. Tom Deighan, Interim Superintendent, Lindsay Floyd, Principal, Lauren Hanna, Legal Counsel, Peter Chang, Auditor and Diana Bedwell, Business Manager.

### 3. Superintendent Report

Dr. Deighan reported that John Rex Charter School declined the opportunity to assume operations of Western Gateway Elementary School (WGES). Dr. Deighan also provided an update on the 2025–2026 hiring process, noting that planning is aligned with enrollment projections and staffing needs. Dr. Deighan stated that a decision regarding the addition of a fifth grade at WGES will be made after the student lottery scheduled for February.

### 4. Principal Report:

Ms. Floyd provided the Board with an update on the work Dalia Mavarez has been doing in her new role as Instructional Coach. Ms. Mavarez has been supporting teachers through classroom observations, instructional planning, and targeted coaching cycles to strengthen instructional practices across grade levels. Ms. Floyd informed the Board that the campus continues to have a vacancy within the Special Education Department. Efforts to recruit and fill the position are ongoing. There was no new academic data to report at this time. The instructional focus for the month has been writing and vocabulary development. Teachers are implementing strategies to strengthen student writing across content areas

and to intentionally build academic vocabulary through daily instruction. Ms. Floyd also provided an enrollment update. Current families have received “Intent to Return” forms to assist with planning for the upcoming school year. Additional campus updates included Oso’s travels, Family Game Night, participation in The Arts Council Showcase, and ongoing school tours for prospective families. These events have supported student engagement and community outreach efforts.

5. Consideration and authorization of the WGES Consent Agenda

Ms. Terry made a motion to approve the Western Gateway consent agenda. The motion was seconded by Mr. Fairbanks and approved on the following vote:

Ayes: Humphreys, Terry, Medina, Mejia, Fairbanks  
Nays: None

6. Presentation, discussion, and possible action upon the results of the 2024-25 audit conducted by Bledsoe, Hewett & Gullekson.

Mr. Medina made a motion to accept the results of the 2024-2025 audit. The motion was seconded by Ms. Terry and approved on the following vote:

Ayes: Humphreys, Terry, Medina, Mejia, Fairbanks  
Nays: None

7. Consideration and possible action regarding the following Special Education Policies:

- a. Child Find Policy
- b. Special Education and Gifted Education Transfer Policy
- c. Extended School Year Special Education Services Policy

Mr. Fairbanks made a motion to approve the Special Education Policies. The motion was seconded by Ms. Mejia and approved on the following vote:

Ayes: Humphreys, Terry, Medina, Mejia, Fairbanks  
Nays: None

8. Consideration and possible action to enter into Executive Session, if desired, as authorized by 25 O.S. § 307(B)(1), for the purpose of discussing the potential employment, including terms and conditions of employment, of individual salaried public officers or employees, specifically with respect to the employment of Lindsay Floyd to the WGES Principal position, Diana Bedwell to the position of WGES Business Manager/HR/Encumbrance Clerk, and Natalia Contreras to the position of Bilingual Teaching Assistant.

Mr. Medina made a motion to enter into the Executive Session. The motion was seconded by Mr. Fairbanks and approved on the following vote:

Ayes: Humphreys, Terry, Medina, Mejia, Fairbanks  
Nays: None

9. Action to Reconvene Open Session.

Mr. Medina made a motion to reconvene into the open session of the regular meeting of the Board of Directors of WGES. The motion was seconded by Ms. Terry and approved on the following vote:

Ayes: Humphreys, Terry, Medina, Mejia, Fairbanks

Nays: None

10. Consideration and possible action to approve employment of Lindsay Floyd to WGES Principal for the 2026-27 school year.

Mr. Medina made a motion to approve the employment of Lindsay Floyd to WGES Principal for the 2026-27 school year. The motion was seconded by Ms. Terry and approved on the following vote:

Ayes: Humphreys, Terry, Medina, Mejia, Fairbanks

Nays: None

11. Consideration and possible action to approve employment of Diana Bedwell, WGES HR/Encumbrance Clerk/Business Manager for the 2026-27 school year.

Mr. Fairbanks made a motion to approve the employment of Diana Bedwell, WGES HR/Encumbrance Clerk/Business Manager for the 2026-27 school year. The motion was seconded by Ms. Terry and approved on the following vote:

Ayes: Humphreys, Terry, Medina, Mejia, Fairbanks

Nays: None

12. Consideration and possible action to approve employment of Natalia Contreras to the position of Bilingual Teaching Assistant for the remainder of the 2025-26 school year.

Ms. Terry made a motion to approve the employment of Natalia Contreras to the position of Bilingual Teaching Assistant for the remainder of the 2025-26 school year. The motion was seconded by Mr. Fairbanks and approved on the following vote:

Ayes: Humphreys, Terry, Medina, Mejia, Fairbanks

Nays: None

13. Comments by Board members and/or public comments:

None

14. New Business-

None

## 12. Adjournment

Mr. Medina made a motion to adjourn the meeting. The motion was seconded by Mr. Fairbanks and approved on the following vote:

Ayes: Humphreys, Terry, Medina, Mejia, Fairbanks

Nays: None

The meeting was adjourned at 4:59 pm.

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Jamely Mejia, Board Secretary

**Treasurer's Statement**

I hereby certify under penalty of perjury under the laws of the State of Oklahoma and the United States of America that the foregoing is true and correct to the best of my knowledge as of this 9th day of February, 2026.



Treasurer, Western Gateway Elementary School

**WESTERN GATEWAY ELEMENTARY**

**MONTHLY FINANCIAL REPORT**

January 31, 2026 and Year to Date

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**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

February 9, 2026

Honorable Board of Trustees  
Western Gateway Elementary  
Oklahoma City, Oklahoma

I have compiled the accompanying statement of assets, liabilities, and net assets – modified cash basis for the Western Gateway Elementary as of January 31, 2026 and the related statements of revenues and expenses – cash basis for the seven (7) months then ended for the General, Building, and Gifts Funds. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. My compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. I have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, I did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Western Gateway Elementary.

Sincerely,

*Jenkins & Kemper, CPAs P.C.*

Jack H. Jenkins  
Certified Public Accountant

**WESTERN GATEWAY ELEMENTARY**  
**STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS**  
**JANUARY 31, 2026**

	<u>General</u>	<u>Building</u>	<u>Gifts</u>	<u>Activity</u>	<u>Totals</u>
<b>Assets</b>					
Cash	\$ 556,368.95	340,422.98	265,040.25	43,840.42	1,205,672.60
<b>Liabilities</b>					
O/S Payments	41,724.26		535.07		42,259.33
Reserves	8,831.76				8,831.76
Funds Held for Student Organizations				43,840.42	43,840.42
Total Liabilities	<u>50,556.02</u>		<u>535.07</u>	<u>43,840.42</u>	<u>94,931.51</u>
Net Assets	<u>\$ 505,812.93</u>	<u>340,422.98</u>	<u>264,505.18</u>		<u>1,110,741.09</u>
<hr/>					
Prior Year					
Net Assets 06/30/2025	<u>\$ 438,921.59</u>	<u>340,422.98</u>	<u>337,260.57</u>		<u>1,116,605.14</u>

**WESTERN GATEWAY ELEMENTARY**  
**STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS-CASH BASIS**

<b>General Fund</b>	Source	2024-25	2024-25	% of YTD	2025-26	2025-26	2025-26	% of YTD
<u>Revenue</u>	<u>Code</u>	<u>Actual</u>	<u>As of 1/31/25</u>	<u>to Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>As of 1/31/26</u>	<u>to Budg.</u>
<b>LOCAL SOURCES</b>								
Other Local Sources of Revenue	1600	9,840.95	7,602.00	77.2%		7,000.00	7,010.28	100.1%
Child Nutrition - Local (or 5150)	1700	46,397.58	23,288.87	50.2%	46,000.00	46,000.00	15,468.59	33.6%
<b>STATE SOURCES</b>								
Foundation & Salary Incentive Aid	3210	2,376,762.01	1,283,517.42	54.0%	2,391,582.85	2,608,830.64	1,408,780.05	54.0%
Flexible Benefits Reimb.	3250	247,930.93	128,450.42	51.8%	251,442.96	256,598.76	140,609.93	54.8%
Reading Sufficiency	3415	27,286.25	27,286.25	100.0%		20,594.42	20,594.42	100.0%
Purchase of Textbooks	3420	19,345.16	19,345.16	100.0%	19,572.68	21,191.60	11,443.46	54.0%
School Resource Officer Grant	3436	163,955.67	163,955.67	100.0%	93,041.47	93,041.47	93,041.47	100.0%
Maternity Leave	3437	30,505.42	8,925.80	29.3%		5,778.40		0.0%
Child Nutrition - State	3700	1,612.54	806.27	50.0%	1,600.00	1,600.00	865.40	54.1%
<b>FEDERAL SOURCES</b>								
Title I (Proj. 511&515)	4210	83,815.93	904.19	1.1%	73,223.59	73,223.59		0.0%
Title II, Part A (541)	4271	12,355.95	12,355.95	100.0%	32,114.88	32,114.88		0.0%
Title III, Part A (571)	4281			N/A	10,166.88	10,166.88		0.0%
Special Education Programs	4300	53,573.45	11,067.41	20.7%	55,915.40	55,915.40	21,950.53	39.3%
Title IV, Part A	4442	10,000.00	7,805.44	78.1%	10,000.00	10,000.00		0.0%
Stronger Connections Grant	4445	127,366.36	37,670.34	29.6%	96,485.52	96,485.52		0.0%
LETRS	4689	646.00	646.00	100.0%				N/A
Child Nutrition - Federal	4700	140,009.63	54,044.28	38.6%	139,000.00	139,000.00	65,995.38	47.5%
<b>Total Revenue</b>		<b>3,351,403.83</b>	<b>1,787,671.47</b>	<b>53.3%</b>	<b>3,220,146.23</b>	<b>3,477,541.56</b>	<b>1,785,759.51</b>	<b>51.4%</b>
Lapsed Appr/Estopped Warr.	6130/40	3,662.59						
<b>Net Assets - Beginning</b>		<b>397,459.44</b>	<b>397,459.44</b>		<b>438,921.59</b>	<b>438,921.59</b>	<b>438,921.59</b>	
<b>Balance Available</b>		<b>\$ 3,752,525.86</b>	<b>2,185,130.91</b>		<b>3,659,067.82</b>	<b>3,916,463.15</b>	<b>2,224,681.10</b>	

**WESTERN GATEWAY ELEMENTARY**  
**STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS-CASH BASIS**

<u>Expenditures</u>	<u>Object Code</u>	<u>2024-25 Actual</u>	<u>2024-25 As of 1/31/25</u>	<u>% of YTD to Actual</u>	█	<u>2025-26 Original Budget</u>	<u>2025-26 Revised Budget</u>	<u>2025-26 As of 1/31/26</u>	<u>% of YTD to Budg.</u>
Salaries	100	\$ 1,730,375.75	897,350.93	51.9%		1,625,000.00	1,655,000.00	851,717.91	51.5%
Employee Benefits	200	614,929.24	317,020.00	51.6%		600,000.00	605,000.00	309,215.62	51.1%
Worker's Comp./State Unempl.	270-280	2,518.00	2,518.00	100.0%		12,600.00	12,600.00	2,293.00	18.2%
Professional Services	300	178,794.86	89,587.52	50.1%		183,000.00	330,500.00	157,341.12	47.6%
Utility Services	410	12,401.59	8,141.11	65.6%		12,000.00	12,000.00	7,110.77	59.3%
Cleaning Services	420	108,000.85	63,635.24	58.9%		25,000.00	100,000.00	64,803.81	64.8%
Repairs and Maintenance Services	430	153,570.03	32,366.37	21.1%		66,000.00	85,000.00	52,507.57	61.8%
Student Transportation	510	340.00		0.0%		1,000.00	1,000.00	525.00	52.5%
Insurance Services	520	90,626.00	88,558.00	97.7%		86,000.00	86,100.00	84,942.00	98.7%
Communications Services	530	19,520.23	14,284.49	73.2%		21,000.00	22,000.00	13,186.00	59.9%
Advertising	540	619.50	349.50	56.4%		1,700.00	1,800.00	277.25	15.4%
Printing	550	1,473.03	1,041.67	70.7%		2,100.00	2,100.00	814.00	38.8%
Food Service Management	570	194,701.50	93,087.07	47.8%		230,000.00	230,000.00	100,902.76	43.9%
Out-of-District Travel	580	4,387.10	4,283.71	97.6%		500.00	500.00		0.0%
Commodity Distribution	599			N/A					N/A
General Supplies	610	27,858.96	15,505.40	55.7%		135,000.00	60,000.00	22,517.67	37.5%
Energy (Elect., Natural Gas, & Fuel)	620	34,024.54	23,759.09	69.8%		13,000.00	13,000.00	6,816.65	52.4%
Food and Milk	630			N/A		5,000.00	5,000.00	3,007.00	60.1%
Books	640	32,649.40	78.80	0.2%		29,000.00	30,000.00	1,385.50	4.6%
Furniture, Fixtures, Tech, etc.	650	43,173.36	36,429.00	84.4%		30,500.00	33,150.00	22,335.55	67.4%
Student and Staff	680	89.94	89.94	100.0%					N/A
Property	700	27,607.58	6,469.96	23.4%		26,000.00	30,000.00	10,923.00	36.4%
Sponsor Fees	805	24,277.63	12,835.18	52.9%					N/A
Dues and Fees	810	5,307.68	4,757.75	89.6%		8,800.00	8,950.00	1,350.99	15.1%
Staff Registration & Tuition	860	6,357.50	2,178.00	34.3%		8,800.00	9,400.00	4,895.00	52.1%
<b>Total Expenditures</b>		<u>3,313,604.27</u>	<u>1,714,326.73</u>	51.7%		<u>3,122,000.00</u>	<u>3,333,100.00</u>	<u>1,718,868.17</u>	51.6%
<b>Net Assets - Ending</b>		<u>\$ 438,921.59</u>	<u>470,804.18</u>			<u>537,067.82</u>	<u>583,363.15</u>	<u>505,812.93</u>	

**WESTERN GATEWAY ELEMENTARY - 2025-26 FISCAL YEAR  
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS - CASH BASIS**

	Source	2024-25	2024-25	% of YTD	2025-26	2025-26	% of YTD
	<u>Codes</u>	<u>Actual</u>	<u>As of 1/31/25</u>	<u>to Actual</u>	<u>Budgeted</u>	<u>As of 1/31/26</u>	<u>to Budgeted</u>
<b>Building Fund</b>							
<u>Revenue</u>							
Redbud School Funding	3435	155,688.08	-	0.0%	140,000.00		0.0%
<b>Total Revenue</b>		155,688.08	-	0.0%	140,000.00	-	0.0%
Lapsed Appr/Estopped Warr.	6130/40			N/A			N/A
Interfund Transfers	6200			N/A			N/A
Net Assets - Beginning	6110	184,734.90	184,734.90		340,422.98	340,422.98	
Total Revenue Available		340,422.98	184,734.90		480,422.98	340,422.98	
<u>Expenditures</u>							
Repairs & Maint. Services	430			N/A			N/A
Capital Improvements	700			N/A			N/A
Total expenditures		-	-	N/A	-	-	N/A
Ending Net Assets		\$ 340,422.98	184,734.90		480,422.98	340,422.98	

**WESTERN GATEWAY ELEMENTARY - 2025-26 FISCAL YEAR  
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS - CASH BASIS**

	Source Codes	2024-25 Actual	2024-25 As of 1/31/25	% of YTD to Actual	2025-26 Original Budget	2025-26 Revised Budget	2025-26 As of 1/31/26	% of YTD to Budgeted
<b>Gifts Fund</b>								
<u>Revenue</u>								
Donations	1610	\$ 655,850.00	386,350.00	58.9%	650,000.00	332,500.00	324,075.00	97.5%
Correcting Entries	5000			N/A				N/A
<b>Total Revenue</b>		<u>655,850.00</u>	<u>386,350.00</u>	58.9%	<u>650,000.00</u>	<u>332,500.00</u>	<u>324,075.00</u>	97.5%
<b>Net Assets - Beginning</b>	6110	<u>423,455.06</u>	<u>423,455.06</u>		<u>337,260.57</u>	<u>337,260.57</u>	<u>337,260.57</u>	
Total Revenue Available		<u>1,079,305.06</u>	<u>809,805.06</u>		<u>987,260.57</u>	<u>669,760.57</u>	<u>661,335.57</u>	
<u>Expenditures</u>								
Professional Services	300	18,514.76	18,514.76	100.0%				N/A
Rent	440	632,400.00	421,600.00	66.7%	646,000.00	645,048.00	376,278.00	58.3%
Advertising	540	18,520.00	4,750.00	25.6%	5,000.00	5,000.00	4,572.50	91.5%
Travel	580	3,120.05	1,567.09	50.2%				N/A
Supplies & Materials	600	21,615.34	16,984.04	78.6%	10,200.00	16,634.01	12,937.89	77.8%
Capital Improvements	700	47,874.34	23,844.66	49.8%	3,042.00	3,042.00	3,042.00	100.0%
Total expenditures		<u>742,044.49</u>	<u>487,260.55</u>	65.7%	<u>664,242.00</u>	<u>669,724.01</u>	<u>396,830.39</u>	59.3%
Ending Net Assets		<u>\$ 337,260.57</u>	<u>322,544.51</u>		<u>323,018.57</u>	<u>36.56</u>	<u>264,505.18</u>	

## **SUPPLEMENTAL INFORMATION**

**WESTERN GATEWAY ELEMENTARY - 2025-26 FISCAL YEAR  
THREE (3) YEAR COMPARISON - GENERAL FUND - CASH BASIS  
JANUARY 31, 2026**

	2023-24 Expenditures		2024-25 Expenditures		2025-26 Expenditures	
	Salary	Non-salary	Salary	Non-salary	Salary	Non-salary
July	\$ 21,295.35	53,130.38	21,974.76	120,634.33	23,591.29	43,369.27
August	176,214.68	75,007.36	192,326.70	37,931.59	185,186.00	106,709.76
September	178,719.41	86,812.63	199,343.01	87,610.66	189,648.42	81,951.26
October	179,819.33	72,993.78	200,837.63	63,268.62	189,103.16	118,497.20
November	175,524.59	49,333.21	200,121.29	51,074.67	194,128.44	55,619.80
December	170,837.07	54,939.40	197,661.80	78,967.17	189,918.54	79,966.81
January	172,503.15	57,098.67	202,105.74	60,468.76	189,357.68	71,820.54
February	179,440.97	67,303.60	196,617.87	62,337.37		
March	176,715.02	57,392.39	196,623.28	62,694.72		
April	177,556.28	61,428.87	187,255.27	51,907.29		
May	507,072.43	79,351.66	543,937.66	216,925.82		
June	645.90	138,185.91	6,499.98	74,478.28		
	<u>\$ 2,116,344.18</u>	<u>852,977.86</u>	<u>2,345,304.99</u>	<u>968,299.28</u>	<u>1,160,933.53</u>	<u>557,934.64</u>
		<u>2,969,322.04</u>		<u>3,313,604.27</u>		<u>1,718,868.17</u>

	2023-24 Expenditures		2024-25 Expenditures		2025-26 Expenditures	
	Salary	Non-salary	Salary	Non-salary	Salary	Non-salary
July	\$ 21,295.35	53,130.38	21,974.76	120,634.33	23,591.29	43,369.27
August	176,214.68	75,007.36	192,326.70	37,931.59	185,186.00	106,709.76
September	178,719.41	86,812.63	199,343.01	87,610.66	189,648.42	81,951.26
October	179,819.33	72,993.78	200,837.63	63,268.62	189,103.16	118,497.20
November	175,524.59	49,333.21	200,121.29	51,074.67	194,128.44	55,619.80
December	170,837.07	54,939.40	197,661.80	78,967.17	189,918.54	79,966.81
January	172,503.15	57,098.67	202,105.74	60,468.76	189,357.68	71,820.54
February						
March						
April						
May						
June						
	<u>\$ 1,074,913.58</u>	<u>449,315.43</u>	<u>1,214,370.93</u>	<u>499,955.80</u>	<u>1,160,933.53</u>	<u>557,934.64</u>
		<u>1,524,229.01</u>		<u>1,714,326.73</u>		<u>1,718,868.17</u>

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 1/1/2026 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	2	07/01/2025	27	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES	0.00
11	31	07/01/2025	65	HISPANIC CHAMBER OF COMMERCE	ANNUAL MEMBERSHIP DUES	0.00
11	44	07/01/2025	58	MEDINA HANDYMAN SERVICES	CUSTODIAL SERVICES	0.00
11	62	07/01/2025	113	OPCSA	ANNUAL MEMBERSHIP	0.00
11	64	07/01/2025	153	PBISAPPS	STRONGER CONNECTIONS GRANT - SOFTWARE	0.00
11	69	07/01/2025	114	ROTARY CLUB OF SOUTH OKC	ANNUAL MEMBERSHIP FEE	0.00
11	75	07/01/2025	106	SAM'S CLUB MASTERCARD	DECEMBER CARD PAYMENT	-266.40
11	76	07/01/2025	106	SAM'S CLUB MASTERCARD	JANUARY CARD PAYMENT	-426.40
11	90	07/01/2025	105	SOUTH OKLAHOMA CITY CHAMBER OF COMM	ANNUAL MEMBERSHIP	0.00
11	100	07/01/2025	130	TREK ELECTRIC LLC	ELECTRICAL WORK	4,500.00
11	122	12/05/2025	220	HAMPTON FIRE & SECURITY PROTECTION	FIRE AND SECURITY PROTECTION SYSTEM REPAIRS	1,021.12
11	124	01/29/2026	223	GRANTS & CONTRACTS FINANCIAL ADMIN	SCHOOL PSYCHOLOGIST	5,000.00
11	125	02/06/2026	224	TINA CROW	SPEC ED CONTRACTED SERVICES	5,000.00

<b>Non-Payroll Total:</b>	<b>\$14,828.32</b>
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<b>Payroll Total:</b>	<b>\$15,270.50</b>
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<b>Balance Forward:</b>	<b>\$3,274,814.09</b>
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<b>Report Total:</b>	<b>\$3,304,912.91</b>
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## Payment Register

Options: Year: 2025-2026, Fund Account: GENERAL FUND, Date Range: 1/1/2026 - 6/30/2026, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
444	01/08/2026	92	AIM TO KILL				\$365.00
445	01/08/2026	53	ARTS COUNCIL				\$1,540.25
446	01/08/2026	70	CITY OF OKC				\$519.49
447	01/08/2026	110	COOPER PROJECT ADVISORS, LLC				\$1,837.50
448	01/08/2026	20	ELITE TECHNOLOGY SOLUTIONS,				\$1,275.00
449	01/08/2026	20	ELITE TECHNOLOGY SOLUTIONS,				\$870.00
450	01/08/2026	181	FOCAL POINTE OF OKLAHOMA, L				\$760.83
451	01/08/2026	73	KEYSTONE FOODSERVICE				\$19,108.14
452	01/08/2026	58	MEDINA HANDYMAN SERVICES				\$11,966.90
453	01/08/2026	157	PHILLIPS MURRAH P.C.				\$900.00
454	01/08/2026	106	SAM'S CLUB MASTERCARD				\$233.60
455	01/08/2026	80	TODAY'S THERAPY SOLUTIONS				\$6,782.50
456	01/08/2026	71	WM CORPORATE SERVICES, INC.				\$481.66
457	01/08/2026	220	HAMPTON FIRE & SECURITY PRO				\$1,388.12
458	01/15/2026	27	AMAZON CAPITAL SERVICES				\$54.60
459	01/15/2026	50	CLASSIC PAPER SUPPLY INC.				\$1,730.28
460	01/15/2026	178	MIDCON DATA SERVICES, LLC				\$77.25
461	01/15/2026	15	OKLAHOMA CONSULTING AND A				\$2,100.00
462	01/15/2026	161	THE PE SPECIALIST				\$224.00
463	01/15/2026	132	WALKER COMPANIES				\$42.00
464	01/15/2026	145	DEIGHAN EDUCATIONAL LLC				\$10,000.00
465	01/22/2026	27	AMAZON CAPITAL SERVICES				\$31.46
466	01/22/2026	50	CLASSIC PAPER SUPPLY INC.				\$192.00
467	01/22/2026	69	OG&E				\$423.42
468	01/22/2026	78	OKCPS FINANCIAL SERVICES - TR				\$175.00
469	01/22/2026	79	ONG				\$857.14
470	01/22/2026	63	R.K. BLACK, INC.				\$108.51
471	01/22/2026	114	ROTARY CLUB OF SOUTH OKC				\$247.50
472	01/22/2026	130	TREK ELECTRIC LLC				\$3,374.00
473	01/22/2026	193	THE CONSCIOUS SCHOOLS PROJE				\$1,022.22
523	01/29/2026	70	CITY OF OKC				\$474.09
524	01/29/2026	50	CLASSIC PAPER SUPPLY INC.				\$80.00
525	01/29/2026	181	FOCAL POINTE OF OKLAHOMA, L				\$760.83
526	01/29/2026	120	GOFORTH PLUMBING AND MEC				\$678.00
527	01/29/2026	77	PROFESSIONAL OKLAHOMA EDU				\$100.00
528	01/29/2026	106	SAM'S CLUB MASTERCARD				\$73.60
529	01/29/2026	34	SCOTT RICE				\$41.25
530	01/29/2026	26	STAPLES BUSINESS CREDIT				\$395.00
531	01/30/2026	20	ELITE TECHNOLOGY SOLUTIONS,				\$475.00
532	01/13/2026	12	MIDFIRST BANK				\$54.40
533	02/06/2026	27	AMAZON CAPITAL SERVICES				\$38.98
534	02/06/2026	39	APPLE, INC.				\$2,076.00
535	02/06/2026	53	ARTS COUNCIL				\$1,835.22
536	02/06/2026	110	COOPER PROJECT ADVISORS, LLC				\$1,837.50
537	02/06/2026	20	ELITE TECHNOLOGY SOLUTIONS,				\$1,275.00
538	02/06/2026	20	ELITE TECHNOLOGY SOLUTIONS,				\$870.00
539	02/06/2026	73	KEYSTONE FOODSERVICE				\$19,058.71
540	02/06/2026	58	MEDINA HANDYMAN SERVICES				\$8,266.90
541	02/06/2026	157	PHILLIPS MURRAH P.C.				\$525.00

## Payment Register

**Options:** Year: 2025-2026, Fund Account: GENERAL FUND, Date Range: 1/1/2026 - 6/30/2026, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
542	02/06/2026	122	STRYKER INTEGRATED SOLUTION				\$950.00
543	02/06/2026	80	TODAY'S THERAPY SOLUTIONS				\$5,127.50
544	02/06/2026	193	THE CONSCIOUS SCHOOLS PROJE				\$1,022.22
545	02/06/2026	145	DEIGHAN EDUCATIONAL LLC				\$10,000.00
546	02/06/2026	220	HAMPTON FIRE & SECURITY PRO				\$633.00
<b>Non-Payroll Total:</b>							<b>\$125,336.57</b>
<b>Payroll Total:</b>							<b>\$189,357.68</b>
<b>Balance Forward:</b>							<b>\$1,457,689.95</b>
<b>Total:</b>							<b>\$1,772,384.20</b>

# Western Gateway Elementary School

## 2025-26 SUPPORT STAFF EMPLOYMENT AGREEMENT

This Employment Agreement (“Agreement”) is made and entered into effective as of January 20, 2026, by and between Western Gateway Elementary School, Inc. an Oklahoma public charter school, (hereinafter referred to as “Employer” or “School”) and Angelyka Bahamon (hereinafter referred to as “Employee”). In consideration of the mutual covenants set forth below, Employer agrees to hire Employee and Employee agrees to be employed by Employer on the following terms and conditions:

### I. DESCRIPTION OF DUTIES

#### A. Name of Position:

The Employee shall be employed in the capacity of: **Teaching Assistant**

#### B. Employee Duties:

The job description attached outlines the essential job functions or duties of this position. Employee shall also perform such other duties as are customarily performed by other persons in similar such positions, as well as such other duties as may be assigned from time to time by the Employer. School may unilaterally change the essential job functions and duties of employee’s position during the employment. **Employee’s duties shall include at least one hundred eighty (180) instructional days, or, in any event, not less than the annual minimum number of hours of instruction required by State law.** Employee shall report for duty on the date requested by the Head of School.

#### C. Adherences to Employer’s Policies, Procedures, Rules and Regulations:

Employee shall adhere to all of the policies, procedures, rules and regulations set forth by the Employer as well as any applicable law. Employee shall be responsible to be familiar with any policies, procedures, rules and regulations and laws applicable to him/her. These policies, procedures, rules and regulations include, but are not limited to, those set forth within the Employee Handbook, any summary benefit plan descriptions, or any other personnel practices or policies of Employer. To the extent that Employer’s policies, procedures, rules and regulations conflict with the terms of this Agreement, the specific terms of this Agreement will control.

#### D. Duty of Loyalty, Confidentiality, Candor and Best Efforts:

Employee shall devote all of his/her working time, attention, knowledge, and skills to Employer’s interests and shall do so in good faith, with best efforts, and to the reasonable satisfaction of the Employer. Employee understands that they shall only be entitled to the compensation and benefits as set forth in this Agreement and the Employee Handbook. Employee shall not disclose any confidential student, staff and/or School information and/or communication. Employee shall be honest and forthright with School administration. Employee also agrees not to use any in-class activities, hours, and/or students for any personal or non-School purpose or benefit of the Employee (including any personal educational benefit of the Employee) without the express written approval of the supervising teacher and the Head of the School, or designee.

### II. COMPENSATION TERMS

#### A. Compensation:

The employee shall receive an annual base salary of \$\_\_\_\_(step 0) and be paid [monthly in 12 equal payments].

The Employer may adjust the base salary in order to meet any requirements enacted in state law, as funds are available. Employer shall deduct or withhold from compensation any and all sums required for state/federal income and social security taxes, as well as all state or local taxes now applicable or that may become applicable to Employee or Employer in the future.

**B. Sick Leave and Personal Leave Days:**

No sick leave from any previous employer(s) will be accepted by Employer. Employee shall have one day of sick leave at the time of employment and shall be entitled to accrue additional days of sick leave over time at an equivalent of one day per month of contract employment up to a maximum of ten (10) days per school year. Additionally, earned but unused sick leave will be calculated for the following purposes: A.) Calculating years of experience with the Oklahoma Teacher Retirement System (if eligible) and B.) Upon termination, transitioning to a new employer willing to accept any unused and/or accrued leave.

Employee shall receive one (1) personal business leave day at the time of employment and shall then accrue one additional personal business leave day for each successive semester of employment for an amount of two (2) total days per school year thereafter. Further details concerning employee leave / benefits may be found in the Employee Handbook.

No more than thirty (30) earned but unused cumulative sick and/or personal business leave days may be carried over to subsequent school years. Employee shall not be entitled to any compensation for any unused or accrued sick or personal leave, other than the discretionary bonuses described below in Section II.C.

**C. Bonus:**

The School may pay a bonus (stipend) considering one or more of the following factors: (a) for any earned, but unused sick leave; (b) for any earned, but unused personal days; (c) merit/evaluation; and (d) total years of employment.

**III. BENEFITS**

**A. Insurance & Retirement:**

Employer will supply health insurance for all eligible employees through the Oklahoma Employees Group Insurance Division (OEGID) in accordance with and as allowable by OEGID regulations and guidance. Coverage for Employee becomes effective the first day of the month following employment date. Employees declining participation in OEGID may receive compensation based on State guidelines. Optional insurance coverage (e.g., dental, vision, etc.) is available for purchase by Employee. Non-classified optional employees are eligible for participation in the Oklahoma Teacher Retirement System (TRS).

**B. Professional Licenses and Certifications:**

Employee shall maintain any of those professional licenses necessary for the carrying out the functions and duties set forth in this Agreement. Said licenses include, but are not limited to, the following: proper license or certification issued by the Oklahoma State Department of Education. Employer also encourages Employee to gain membership

in associations related to education and/or the teaching profession. Employer may, at its discretion, assist with payment for those memberships which employer considers to be essential to the employment and sufficiently benefit to the School.

#### **IV. TERMINATION:**

Employment with the School is at-will, and, by executing this Agreement, Employee is hereby agreeing that the School may terminate the employment relationship at any time, with or without cause, with or without advance notice, and at the School's sole and unreviewable discretion. No one other than the Board of the School as the authority to alter the at-will nature of this employment relationship. Without impacting the at-will nature of this employment relationship, the School may attempt to remedy and address issues of unsatisfactory performance with the Employee in accordance with School policy. In addition, by entering this Agreement, Employee hereby agrees and acknowledges that Employee is accepting employment with the School and that such employment shall be binding until Employee has been legally discharged from the employment position or released from the employment position and/or duties of employment. Until Employee has been thus discharged or released, Employee shall not have authority to enter into an agreement for employment with any other employer in the same or similar capacity.

#### **V. NON-RECRUIT COVENANT**

Employee agrees not to recruit any of Employer's employees for the purpose of any outside business either during or for a period of one year after Employee's tenure of employment with Employer. Employee agrees that such effort at recruitment also constitutes a violation of the non-solicitation covenant set forth above.

#### **VI. MISCELLANEOUS PROVISIONS**

##### **A. Entire Agreement:**

This Agreement represents the complete and exclusive statement of the employment agreement between the Employer and Employee. No other agreements, covenants, representations or warranties, express or implied, oral or written, have been made by the parties concerning their employment agreement.

##### **B. The Effect of Prior Agreements or Understandings:**

This Agreement supersedes any and all prior Agreements or understandings between the parties, including letters of intent or understanding, except for those documents specifically referred to within this Agreement.

##### **C. Severability of Agreement:**

To the extent that any provision hereof is deemed unenforceable, all remaining provisions of this Agreement shall not be affected thereby and shall remain in full force and effect.

##### **D. Waiver of Breach:**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

**E. Assignment:**

This Agreement may not be assigned by either party without prior written consent of the other.

**F. Governing Law:**

This Agreement will be governed by, construed, and enforced in accordance with Oklahoma law.

**G. Severability:**

If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions will remain in effect unless such partial invalidity or unenforceability would defeat an essential purpose of the Agreement.

\_\_\_\_\_  
**Employee's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Head of School**

\_\_\_\_\_  
**Date**