

Western Gateway Elementary School, Inc.
Board of Directors Meeting
A G E N D A

April 17, 2025, 4:00 PM
1300 SW 15th Street, Oklahoma City, OK 73108

Board members:

Blair Humphreys, Ashley Terry, Edgar Medina, Joe Fairbanks, Jamely Mejia

School Representatives:

Heather Zacarias, Head of School; Diana Bedwell; Minutes Clerk; Mel McVay and, Lauren Hanna, Legal Counsel.

Access to the board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school> *Click on About Us, then click on Board of Directors, and scroll down to the 2025 WGES Board Calendar of scheduled meetings for the agenda. The board agenda is also posted on the front entry of the Western Gateway School site.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

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| 1. Call to Order & Welcome | Blair Humphreys |
| 2. Roll Call | Blair Humphreys |
| 3. Head of School Update | Heather Zacarias |
| a. Lottery Update | |
| b. Literacy Data Update | |
| c. Staff Appreciation Week | |
| 4. Consent Agenda | Blair Humphreys |

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote, provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from February 20, 2025
 - b. Approval of February 2025 financial reports
 - c. Approval of March 2025 financial reports
 - d. Approval of Purchase Orders #2025-11-130 through #2025-11-132 and any changes to any prior existing purchase orders
 - e. Approval of 2025-26 Oklahoma Consulting and Accounting Services, LLC Contract (in affiliation with Jenkins & Kemper, CPAs, P.C.) to provide accounting and treasury services and tax preparation.
 - f. Approval of 2025-26 Sylogist Ed. Contract to provide Student Information System software, Accounting Software, Payroll Software, and Lunchroom software
 - g. Approval of Today's Therapy Contract to provide OT and SLP services for school year 2025-26
5. Discussion and possible action to approve the filing of FCC Form 471, Schools and Libraries Universal Service Program Services ordered for the fiscal year 07/01/2025-06/30/2026. (E-Rate)
 6. Consideration and possible action to approve the Application for Temporary Appropriations for 2025-2026 school year

as prepared by Jenkins & Kemper, Certified Public Accountant, P.C.

7. Discussion, consideration, and possible action to approve the WGES Strong Readers Act School Policy.
8. Discussion, consideration, and possible action to approve the Memorandum for Next Steps Towards Academic Growth.
9. Discussion, consideration, and possible action to approve the Contract for Charter School Sponsorship with the Oklahoma Statewide Charter School Board, Inc., subject to final negotiations by the designated board representative and legal counsel.
10. Comments by board members and/or public comments.
11. New business
12. Adjourn