

Western Gateway Elementary School, Inc.

Board of Directors Meeting

**A G E N D A**

February 20, 2025, 4:00 PM

1300 SW 15th Street, Oklahoma City, OK 73108

Board members:

Blair Humphreys, Ashley Terry, Edgar Medina, Joe Fairbanks, Jamely Mejia

School Representatives:

Heather Zacarias, Head of School; Diana Bedwell; Minutes Clerk; Mel McVay and, Lauren Hanna, Legal Counsel.

Access to the board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school> \*Click on About Us, then click on Board of Directors, and scroll down to the 2025 WGES Board Calendar of scheduled meetings for the agenda. The board agenda is also posted on the front entry of the Western Gateway School site.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order & Welcome                      Blair Humphreys
2. Roll Call    Blair Humphreys
3. Head of School Update                      Heather Zacarias
  - a. Intent to Return Data
  - b. Lottery Data Update
  - c. Attendance Data Overview
4. Consent Agenda                              Blair Humphreys

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from January 16, 2025
  - b. Approval of Minutes from February 5, 2025
  - c. Approval of Purchase Orders #2025-11-128 through #2025-11-130 and any changes to any prior existing purchase orders
  - d. Approval of January 2025 financial report
5. Presentation and update on the WGES Solar Project, presented by Paul Bronson from EightTwenty
6. Discussion, consideration, and possible action to approve the service agreement with Booster for the 2026 OSO Fun Run.
7. Discussion, consideration, and possible action to approve contact with VSP for installation of additional interior hall cameras and exterior playground cameras.
8. Discussion, consideration, and possible action to appoint Edgar Medina as Vice-Chair to the Board of Directors of Western Gateway Elementary School.
9. Discussion, consideration, and possible action to appoint Joe Fairbanks as Treasurer to the Board of Directors of Western Gateway Elementary School.

10. Discussion, consideration, and possible action to appoint Jamely Mejia as Secretary to the Board of Directors of Western Gateway Elementary School.
11. Discussion, consideration, and possible action to approve the 2025-26 school audit contract agreement with Sanders, Bledsoe & Hewett, CPAs.
12. Consideration and Possible Action to Enter into Executive Session, if desired, as authorized by 25 O.S. § 307(B)(1), for the purpose of a general check-in and discussion regarding potential employment goals and standards for the Head of School and Instructional Facilitator, based on the data and information provided to the Board related to the 2024-2025 school year and strategic planning regarding same.
13. Comments by board members and/or public comments.
14. New business
15. Adjourn