

Western Gateway Elementary School, Inc.

Board of Directors Meeting

**A G E N D A**

January 16, 2025, 12:00 PM

1300 SW 15th Street, Oklahoma City, OK 73108

Board members:

Blair Humphreys, Pete White, Ashley Terry, Edgar Medina, Joe Fairbanks

School Representatives:

Heather Zacarias, Head of School; Diana Bedwell; Minutes Clerk; Mel McVay and, Lauren Hanna, Legal Counsel.

Access to the board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school>

\*Click on About Us, then click on Board of Directors, scroll down to 2025 WGES Board Calendar of scheduled meetings for the agenda. The board agenda is also posted on the front entry of the Western Gateway School site.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order & Welcome                      Blair Humphreys
2. Roll Call    Blair Humphreys
3. Head of School Update                      Heather Zacarias
  - a. Student Recruitment & Lottery Update
  - b. School Works Community Needs Assessment Update
4. Consent Agenda                                      Blair Humphreys

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from December 19, 2024.
  - b. Approval of December 2024 financial reports
5. Presentation, discussion, and possible action upon the results of the 2023-2024 audit conducted by Bledsoe, Hewett & Gullekson.
6. Consideration and possible action to approve the hiring of Taelor Bueno, Attendance Clerk for the remainder of the school year 2024-25.
7. Consideration and possible action to approve the hiring of Vianey Reyes Bilingual Teaching Assistant for the remainder of the school year 2024-2025.
8. Discussion, consideration, and possible action to update the WGES Wellness Policy.
9. Discussion, consideration, and possible action to update the WGES 24/7 Smoke-Free/Tobacco-Free Environment Policy.

10. Consideration, and possible action to approve the 2025-26 school calendar.
11. Consideration, and possible action to approve the addition of 5th grade to the 2025-2026 school year.
12. Discussion, consideration, and possible action to approve the nomination of Jamely Mejia as a member of the Board of Directors to fill the designated board seat as established in the Resolution of the Board of Directors on December 19, 2024.
13. Discussion, consideration, and possible action to approve a Resolution of the Board of Directors for Western Gateway Elementary School to express the Board's appreciation for the service of Pete White as a member of the Board of Directors of Western Gateway Elementary School.
14. Comments by board members and/or public comments.
15. New business
16. Adjourn