

Western Gateway Elementary School, Inc.

Board of Directors Special Meeting

A G E N D A

December 19, 2024, 11:00 AM

1300 SW 15th Street, Oklahoma City, OK 73108

Board members:

Blair Humphreys, Pete White, Ashley Terry, Edgar Medina

School Representatives:

Heather Zacarias, Head of School; Diana Bedwell; Minutes Clerk; Lauren Hanna, Legal Counsel

Access to the board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school> *Click on About Us, then click on Board of Directors, and scroll down to the 2024 WGES Board Calendar of scheduled meetings for the agenda. The board agenda is also posted on the front entry of the Western Gateway School site.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order & Welcome Blair Humphreys
2. Roll Call Blair Humphreys
3. Head of School Update Heather Zacarias
 - a. Student Recruitment & Lottery Update
 - b. School Works Community Needs Assessment Update
 - c. Solar Project Update
 - d. Oklahoma SDE Accreditation 24-25 Compliance Review Report
 - e. NWEA & I-Station Academic Achievement Data Update

4. Consent Agenda Blair Humphreys

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from November 12, 2024
 - b. Approval of 2025-11-123 through 2025-11-127 any changes to any prior existing purchase orders
 - c. Approval of November 2024 financial reports
5. Discussion, consideration, and possible action to approve the contract with Talk Path Live, an online counseling service, to fulfill WGES Individualized Education Plans (IEP) counseling services during a leave of absence for the WGES school counselor.
6. Discussion and consideration of postponing approval of the Participation Agreement between OSDE, PCG, and Western Gateway School District for Medicaid billing under the School-Based Health Services Program, pending audit completion in January 2025.
7. Discussion, consideration, and possible action to approve the 2024-25 Annual Budget in accordance with the requirements of the Statewide Charter School Board Contract for Charter School Sponsorship.
8. Discussion, consideration, and possible action to approve a Resolution of the Board of Directors for Western Gateway Elementary School to establish a designated board seat to be filled by a parent, grandparent, or legal guardian of a current or former Western Gateway Elementary School student in accordance with the requirements of the Statewide Charter School Board Contract for Charter School Sponsorship.

9. Discussion, consideration, and possible action to approve the Western Gateway Elementary School Communications Policy.
10. Discussion, consideration, and possible action to approve the nomination of Joe Fairbanks as a member of the Board of Directors with a term to begin January 1, 2025.
11. Comments by board members and/or public comments.
12. New business
13. Adjourn