## Western Gateway Elementary School, Inc. Board of Directors Meeting

## AGENDA

June 20, 2024, 4:00 PM 1300 SW 15th Street Oklahoma City, OK 73108

## **Board members:**

Blair Humphreys, Pete White, Ashley Terry, Edgar Medina

## School Representatives:

Heather Zacarias, Head of School; Diana Bedwell, Minutes Clerk; Mel McVay and, Lauren Hanna, Legal Counsel

Access to the board agenda will be posted on the Western Gateway Website, <a href="https://www.westerngateway.school">https://www.westerngateway.school</a> \*Click on About Us, then click on Board of Directors, and scroll down to the 2024 WGES Board Calendar of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order & Welcome Blair Humphreys

2. Roll Call Blair Humphreys

3. Consent Agenda Blair Humphreys

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from April 25, 2024
- b. Approval of April & May 2024 financial reports
- c. Approval of Purchase Orders # 2024-11-131 through 2024-11-134 and any changes to any prior existing purchase
- d. Approval of 2024-25 OSAG (OK School Assurance Group) Workers Compensation Renewal Contract
- e. Approval of 2024-25 OSIG Insurance Renewal Proposal for property, general liability insurance, and cyber liability
- f. Approval of 2024-25 Oklahoma Consulting and Accounting Services, LLC Contract (in affiliation with Jenkins & Kemper, CPAs, P.C.) to provide accounting and treasury services and tax preparation.
- g. Approval of 2024-25 Medina Handyman Services Renewal Contract to perform janitorial services
- h. Approval of 2024-25 Elite Technology contract to provide IT Services: Network Oversight, IT Support & Professional Development, and Phone Services
- i. Approval of 2024-25 Keystone Food Services Renewal Contract to provide Child Nutrition Services
- j. Approval of 2024-25 Agreement for use of public facilities by the YMCA to operate before/after school program
- Approval of 2024-25 Deighan Educational LLC Contract to provide training, advisement, and assist superintendent and/or appointed staff with all identified Federal Programs to ensure fidelity with in-district federal programs management
- I. Approval of 2024-25 Oklahoma City Arts Council Contract for Services to provide Art and Music instruction
- 4. Consideration and possible action to approve 2024-25 WGES new staff employment contracts.
- 5. Consideration and Possible Action to Enter into Executive Session, if desired, as authorized by 25 O.S. § 307(B)(1), for the purpose of Discussing the Employment, including terms and conditions of employment, of an individual salaried public officer or employee with respect to Head of School.
  - a. Executive Session, as authorized by 25 O.S. § 307(B)(1), for the Purpose of Discussing the Employment, including terms and conditions of employment, of an individual salaried public officer or employee with respect to Head of School.

- 6. Action to Reconvene Open Session.
- 7. Consideration and Possible Action to Authorize Amendments to Employment Agreement with Head of School.
- 8. Comments by board members and/or public comments.
- 9. New business
- 10. Adjourn