



Meeting of the Board of Directors  
Western Gateway Elementary School

Thursday, September 21, 2023  
4:00 pm

1300 SW 15th Street Oklahoma City, OK 73108  
[www.westerngateway.school](http://www.westerngateway.school)

Western Gateway Elementary School, Inc.  
Board of Directors Meeting

**A G E N D A**

September 21, 2023, 4:00 PM  
1300 SW 15th Street, Oklahoma City, OK 73108

Board members:

Blair Humphreys, Pete White, Ashley Terry, Edgar Medina

School Representatives:

Heather Zacarias, Head of School; Diana Bedwell; Minutes Clerk; Leslie Batchelor, Legal Counsel; Steve Huff, Charter School Consultant

Access to the board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school> \*Click on About Us, then click on Board of Directors, scroll down to 2022 WGES Board Calendar of scheduled meetings for the agenda. The board agenda is also posted on the front entry of the Western Gateway School site.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order & Welcome                      Blair Humphreys
2. Roll Call    Blair Humphreys
3. Head of School Update                      Heather Zacarias
  - a. Community Engagement- Skydance Festival Slideshow
  - b. Fun Run Kickoff on October 18th, Run on Oct. 27
  - c. Oso Family Support- Family Liason Update
  - d. Spring Accreditation Visit
  - e. Safety & Security Grant
  - f. MTSS- Multi-Tiered System of Support
  - g. El Oso's Travels- ¡Viva Mexico!
4. Consent Agenda                              Blair Humphreys

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from June 22, 2023
  - b. Approval of Purchase Orders # 2024-11-1 through 2024-11-112 and any changes to any prior existing purchase orders
  - c. Approval of Oklahoma City Arts Council Contract for Services to provide Art instruction
  - d. Approval of Cristo Rey Oklahoma City Corporate Work Study Program, Inc. Contract
  - e. Approval of WGES employment contracts for Jasmin Arroyo (TA), Silvia Fierro (TA) and Devyn McCrea (Music)
  - f. Approval of June and August 2023 financial reports
5. Discussion, consideration, and possible action to approve WGES Estimate of Needs for 2024.
6. Discussion, consideration, and possible action to approve WGES Activity Fund sub-accounts
  - a. Sub-account 815- WGES General Activity
  - b. Sub-account 815- OSO Family Fund
7. Discussion and consideration to select legal counsel for the Western Gateway Elementary School
8. Discussion, consideration, and possible action to approve the following financial positions/roles for the 2023-2024 fiscal year:
  - a. Treasurer: Jay Jenkins, Oklahoma Consulting & Accounting Services, LLC
  - b. Board Minutes Clerk: Diana Bedwell
  - c. Encumbrance Clerk: Diana Bedwell
  - d. Activity Fund Custodian: Diana Bedwell
  - e. Activity Fund Co-Custodian: Heather Zacarias
  - f. Federal Programs Director: Heather Zacarias and Diana Bedwell

9. Discussion, consideration, and possible action to schedule board of directors professional development- SB 516
10. Comments by board members and/or public comments.
11. New business
12. Adjourn

# **WESTERN GATEWAY ELEMENTARY SCHOOL, INC.**

## **Minutes**

### **Board of Directors Regular Meeting**

**Thursday, June 22, 2023, 4:00 pm**

This meeting of the Board of Directors of Western Gateway Elementary School, Inc. was held on Thursday, June 22, 2023, at 4:00 pm. The meeting was held in person at Oklahoma Public School Resource Center, 309 NW 13th Street, Suite 103, Oklahoma City, OK 73103.

#### **Statement of Compliance with the Oklahoma Open Meeting Act:**

The meeting agenda was delivered to the Oklahoma County Clerk on Friday, June 16, 2023, and had been posted on June 16, 2023 on the school website: <http://www.westerngateway.school> The meeting notice was also posted at the school entrance.

#### **1. Call to Order**

Mr. Blair Humphreys called the meeting to order at 4:01 p.m. on June 22, 2023.

#### **2. Roll Call**

Mr. Humphreys called the roll. Board members present were: Mr. Blair Humphreys, Mr. Edgar Medina, and Ms. Ashley Terry. Board members absent were: Mr. Pete White. Others present were: Heather Zacarias, Head of School, Leslie Batchelor, Legal Counsel and Diana Bedwell.

#### **3. Update from Heather Zacarias, Head of School**

Ms. Zacarias shared the Head of School update. Ms. Zacarias updated the Board on the hiring process. WGES has filled all of the certified teaching positions for the school year 2023-2024. WGES hired a behavior interventionist, Crystal Hill. WGES is looking for a teaching assistant to complete the staff. Ms. Zacarias recently took a group of teachers to Stillwater, Oklahoma to participate in a MTSS Conference. They learned about mental health, academic health and behavioral health. Ms. Zacarias also informed the Board that WGES was awarded the InasMuch grant. The school will receive \$120,000 over the next two years. The school was also awarded the Kirkpatrick grant for \$5000 that will buy Chromebooks for our third grade students.

#### **4. Consideration and authorization of WGES Consent Agenda**

A motion was made by Mr. Medina to approve the Western Gateway consent agenda. The motion was seconded by Ms. Terry and approved on the following vote:

Ayes: Humphreys, Terry, Medina

Nays: None



5. Consideration and possible action to approve the FY 24 teacher base salary increases and amendments to employee agreements to reflect the increases.

A motion was made by Ms. Terry to approve the FY 24 teacher base salary increases and amendments to employee agreements to reflect the increases. The motion was seconded by Mr. Medina and approved on the following vote:

Ayes: Humphreys, Terry, Medina  
Nays: None

6. Consideration and possible action to approve the FY 24 support staff base salary increases and amendments to employee agreements to reflect the increases.

A motion was made by Mr. Medina to approve the FY 24 teacher base salary increases and amendments to employee agreements to reflect the increases. The motion was seconded by Ms. Terry and approved on the following vote:

Ayes: Humphreys, Terry, Medina  
Nays: None

7. Consideration and Possible Action to Enter into Executive Session, if desired, as authorized by 25 O.S. § 307(B)(1), for the Purpose of Discussing the Employment, including terms and conditions of employment, of an individual salaried public officer or employee with respect to Head of School.

Ms. Terry made a motion to enter into the Executive Session. The motion was seconded by Mr. Medina.

Ayes: Terry, White, Medina  
Nays: None

- a. Executive Session, as authorized by 25 O.S. § 307(B)(1), for the Purpose of Discussing the Employment, including terms and conditions of employment, of an individual salaried public officer or employee with respect to Head of School.
- b. No action was taken during the Executive Session.

8. Action to Reconvene Open Session.

Ms. Terry motioned to reconvene into open session of the regular meeting of the Board of Directors of WGES. The motion was seconded by Mr. Medina.

Ayes: White, Terry, Medina  
Nays: None

9. Consideration and Possible Action to Authorize Merit Bonus and Amendments to Employment Agreement with Head of School.

A motion was made by Mr. Medina to approve a Merit Bonus and Amendments to Employment Agreement with the Head of School. The motion was seconded by Ms. Terry.

Ayes: White, Terry, Medina

Nays: None

10. Comments

None

11. New Business

None

12. Adjournment

A motion was made by Ms. Terry to adjourn the meeting. The motion was seconded by Mr. Medina and approved on the following vote:

Ayes: Terry, White, Medina

Nays: None

The meeting was adjourned at 4:41 pm.

---

Edgar Medina, Board Secretary

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2023	138	95 PERCENT GROUP LLC	READING SUPPLIES	1,000.00
11	2	07/01/2023	36	ACADEMIC LEARNING CO. dba VELAZQUEZ	PEST CONTROL	500.00
11	3	07/01/2023	92	AIM TO KILL	PEST CONTROL	500.00
11	4	07/01/2023	27	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES AND MATERIALS	8,000.00
11	5	07/01/2023	51	AMUNDSEN COMMERCIAL KITCHENS	KITCHEN APPLIANCES AND EQUIP	500.00
11	6	07/01/2023	39	APPLE, INC.	CURRICULUM DEVELOPMENT AND INSTR TECH SUPPLIES	5,000.00
11	7	07/01/2023	53	ARTS COUNCIL	ARTIST RESIDENCY PROGRAM	15,000.00
11	8	07/01/2023	82	AUTISM-PRODUCTS.COM	INSTRUCTIONAL SUPPLIES	500.00
11	9	07/01/2023	49	AUTOMATIC FIRE CONTROL	FIRE EXTINGUISHERS/SPRINKLERS INSPECTION UPDATE	500.00
11	10	07/01/2023	33	BECKMAN COMPANY	CYBER INSURANCE/SURETY BONDS	2,430.00
11	11	07/01/2023	40	BENCHMARK EDUCATION COMPANY	CURRICULUM DEVELOPMENT AND INSTR TECH SUPPLIES	20,000.00
11	12	07/01/2023	102	BLEDSON, HEWETT AND GULLEKSON	AUDIT SERVICES	5,000.00
11	13	07/01/2023	88	BOOKS DEL SUR LLC	LIBRARY BOOKS	500.00
11	14	07/01/2023	13	BRAID CREATIVE	CAR RIDER PICKUP ROUTE/SIGNAGE	1,175.00
11	15	07/01/2023	37	BRIDGE TOWER OpCo, LLC	PUB SHEET	200.00
11	16	07/01/2023	80003	BRITTNEY BIERSENK DOS SANTOS	TRAVEL REIMB	180.00
11	17	07/01/2023	134	CCOSA	PROFESSIONAL DEVELOPMENT REGISTRATION	1,000.00
11	18	07/01/2023	5	CENTER FOR ECONOMIC DEVELOPMENT LAW	LEGAL SERVICES	12,000.00
11	19	07/01/2023	98	CENTER FOR RESPONSIVE SCHOOLS, INC.	SUMMER PROFESSIONAL DEVELOPMENT WORKSHOP	5,000.00
11	20	07/01/2023	101	CITY GREASE TRAP SERVICE LLC	GREASE TRAP DISPOSAL	1,000.00
11	21	07/01/2023	70	CITY OF OKC	WATER/SEWER SERVICE/ FIRE INSPECTION	8,500.00
11	22	07/01/2023	50	CLASSIC PAPER SUPPLY INC.	JANITORIAL SUPPLIES	15,000.00
11	23	07/01/2023	76	CLASSTAG	COMMUNICATIONS/TECH	2,500.00
11	24	07/01/2023	110	COOPER PROJECT ADVISORS, LLC	BLDG REPAIR/MAINT	22,000.00
11	25	07/01/2023	144	COUNCIL FOR EXCEPTIONAL CHILDREN	MEMBERSHIP AND PD	500.00
11	26	07/01/2023	145	DAIGHAN EDUCATION LLC	ADMIN MGMT SERVICES	9,000.00
11	27	07/01/2023	89	DEMCO INC.	LIBRARY SUPPLIES	500.00
11	28	07/01/2023	80001	DIANA BEDWELL	REIMB SUPPLIES/TRAVEL	500.00
11	29	07/01/2023	99	DIDAX INCORPORATED	INSTRUCTIONAL SUPPLY	1,000.00
11	30	07/01/2023	103	DLENM - LA COSECHA	PROFESSIONAL DEVELOPMENT	3,500.00
11	31	07/01/2023	20	ELITE TECHNOLOGY SOLUTIONS, LLC	PHONES/LAPTOPS/TECH	25,000.00
11	32	07/01/2023	55	EVALUATION WORKS, LLC	PSYCH EVAL SERVICES/THERAPY	7 12,000.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	33	07/01/2023	86	FILTER TEC	HVAC SUPPLIES	1,200.00
11	34	07/01/2023	120	GOFORTH PLUMBING AND MECHANICAL	PLUMBING REPAIR	2,000.00
11	35	07/01/2023	115	GREASEBUSTERS	KITCHEN HOOD CLEANING	1,000.00
11	36	07/01/2023	41	GREAT MINDS PBC	CURRICULUM DEVELOPMENT AND INSTR TECH SUPPLIES	20,000.00
11	37	07/01/2023	117	HARRISON ENERGY PARTNERS	HVAC REPAIR AND MAINT	7,320.00
11	38	07/01/2023	80000	HEATHER ZACARIAS	REIMB SUPPLIES/TRAVEL	1,000.00
11	39	07/01/2023	43	HEINEMANN	CURRICULUM DEVELOPMENT AND INSTR TECH SUPPLIES	8,000.00
11	40	07/01/2023	65	HISPANIC CHAMBER OF COMMERCE	ANNUAL MEMBERSHIP DUES	300.00
11	41	07/01/2023	14	JENKINS & KEMPER CPA, P.C.	TAX RETURN PREPARATION	1,000.00
11	42	07/01/2023	80014	ALVA JULIANA GILE	TRAVEL REIMB	180.00
11	43	07/01/2023	17	KELLOGG & SOVEREIGN CONSULTING, LLC	ERATE CONSULTING SERVICES	3,000.00
11	44	07/01/2023	73	KEYSTONE FOODSERVICE	CNP MEALS	175,000.00
11	45	07/01/2023	28	LAKESHORE LEARNING	CURRICULUM DEVELOPMENT AND INSTR TECH SUPPLIES	20,000.00
11	46	07/01/2023	94	LETTERING EXPRESS OK, INC.	PROMOTIONAL ITEMS/MARKETING	500.00
11	47	07/01/2023	42	LITERACY RESOURCES, LLC	CURRICULUM	1,500.00
11	48	07/01/2023	58	MEDINA HANDYMAN SERVICES	CUSTODIAL SERVICES	67,500.00
11	49	07/01/2023	12	MIDFIRST BANK	MONTHLY BANK FEES	550.00
11	50	07/01/2023	72	MODERN ENVIRONMENT	GROUPS MAINTENANCE	10,000.00
11	51	07/01/2023	6	MUNICIPAL ACCOUNTING SYSTEMS, INC.	ACCOUNTING SOFTWARE/FORMS	9,884.00
11	52	07/01/2023	107	NATIONAL BUSINESS FURNITURE	CLASSROOM FURNITURE	4,000.00
11	53	07/01/2023	135	NCS PEARSON, INC.	SPEC ED OT AND SPEECH TESTING MATERIALS	2,000.00
11	54	07/01/2023	111	NOBLE FIRE AND SAFETY	FIRE EXTINGUISHERS/SPRINKLERS INSPECTION UPDATE	500.00
11	55	07/01/2023	31	NWEA	STUDENT TESTING	3,000.00
11	56	07/01/2023	146	OATECA	CURRICULUM SPEC ED	4,000.00
11	57	07/01/2023	96	OESC	UNEMPLOYMENT	10,000.00
11	58	07/01/2023	69	OG&E	ELECTRICITY	25,000.00
11	59	07/01/2023	67	OKC PERMITS AND ID UNIT	PERMIT FOR ALARM	40.00
11	60	07/01/2023	78	OKCPS FINANCIAL SERVICES - TREASURY	SPONSOR FEES	20,000.00
11	61	07/01/2023	118	OKLAHOMA ASSOC. FOR BILINGUAL EDUC.	OABE ANNUAL FALL CONFERENCE FOR TEACHERS	300.00
11	62	07/01/2023	15	OKLAHOMA CONSULTING AND ACCOUNTING	ACCOUNTING SERVICES	24,600.00
11	63	07/01/2023	8	OKLAHOMA SCHOOL ASSURANCE GROUP	WORKERS COMP	2,000.00
11	64	07/01/2023	56	OKLAHOMA SCHOOL INSURANCE GROUP	PROPERTY/ELL INSURANCE	80,000.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	65	07/01/2023	91	OKLAHOMA STATE DEPT OF EDUCATION	CHARTER SCHOOL CLOSURE REVOLVING FUND	1,175.00
11	66	07/01/2023	79	ONG	NATURAL GAS	10,000.00
11	67	07/01/2023	113	OPCSA	ANNUAL MEMBERSHIP	3,200.00
11	68	07/01/2023	22	OPSRC	SCHOOLMINT STUDENT ENROLLMENT SERVICE	4,000.00
11	69	07/01/2023	77	PROFESSIONAL OKLAHOMA EDUCATORS	WORKSHOP	200.00
11	70	07/01/2023	30	QUINTELLA PRINTING	NAME BADGES/PARKING SAFETY SIGNAGE	1,000.00
11	71	07/01/2023	63	R.K. BLACK, INC.	COPIER LEASE/MAINT AGREEMENT	8,000.00
11	72	07/01/2023	137	REALLY GREAT READING CO., LLC	READING BOOKS	1,000.00
11	73	07/01/2023	23	ROCKET COLOR	PRINTING SCHOOL MATERIALS	500.00
11	74	07/01/2023	114	ROTARY CLUB OF SOUTH OKC	APPLICATION AND ANNUAL MEMBERSHIP FEE	750.00
11	75	07/01/2023	106	SAM'S CLUB MC/SYNCB	JULY CARD PAYMENT	47.99
11	76	07/01/2023	106	SAM'S CLUB MC/SYNCB	AUGUST CREDIT CARD PAYMENT	1,000.00
11	77	07/01/2023	106	SAM'S CLUB MC/SYNCB	SEPTEMBER CREDIT CARD PAYMENT	1,000.00
11	78	07/01/2023	106	SAM'S CLUB MC/SYNCB	OCTOBER CREDIT CARD PAYMENT	1,000.00
11	79	07/01/2023	106	SAM'S CLUB MC/SYNCB	NOVEMBER CREDIT CARD PAYMENT	1,000.00
11	80	07/01/2023	106	SAM'S CLUB MC/SYNCB	DECEMBER CREDIT CARD PAYMENT	1,000.00
11	81	07/01/2023	106	SAM'S CLUB MC/SYNCB	JANUARY CREDIT CARD PAYMENT	1,000.00
11	82	07/01/2023	106	SAM'S CLUB MC/SYNCB	FEBRUARY CREDIT CARD PAYMENT	1,000.00
11	83	07/01/2023	106	SAM'S CLUB MC/SYNCB	MARCH CREDIT CARD PAYMENT	1,000.00
11	84	07/01/2023	106	SAM'S CLUB MC/SYNCB	APRIL CREDIT CARD PAYMENT	1,000.00
11	85	07/01/2023	106	SAM'S CLUB MC/SYNCB	MAY CREDIT CARD PAYMENT	1,000.00
11	86	07/01/2023	106	SAM'S CLUB MC/SYNCB	JUNE CREDIT CARD PAYMENT	1,000.00
11	87	07/01/2023	25	SAM'S CLUB/SYNCHRONY BANK	CLASSROOM SUPPLIES/ PAPER GOODS	5,000.00
11	88	07/01/2023	87	SCHOLASTIC INC. EDUCATION	LIBRARY BOOKS	3,000.00
11	89	07/01/2023	46	SCHOOL SAFE ID	HANG TAGS FOR PARENT PICKUP	2,500.00
11	90	07/01/2023	139	EDUCATION SERVICE CENTER	CPE PROF DEV INSTRUCTIONAL	1,320.00
11	91	07/01/2023	34	SCOTT RICE	OFFICE FURNITURE	3,500.00
11	92	07/01/2023	44	SECURLY, INC.	CURRICULUM DEVELOPMENT AND INSTR TECH SUPPLIES	4,500.00
11	93	07/01/2023	105	SOUTH OKLAHOMA CITY CHAMBER OF COMM	ANNUAL MEMBERSHIP	920.00
11	94	07/01/2023	26	STAPLES BUSINESS CREDIT	OFFICE/INSTR. SUPPLY	5,000.00
11	95	07/01/2023	122	STRYKER INTEGRATED SOLUTIONS	ANNUAL FIRE ALARM AND SPRINKLER INSPECTIONS	900.00
11	96	07/01/2023	109	TEACHERS PAY TEACHERS	CURRICULUM	500.00
11	97	07/01/2023	45	THOMPSON SCHOOL BOOK	CURRICULUM DEVELOPMENT AND INSTR TECH SUPPLIES	10,000.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	98	07/01/2023	80	TODAY'S THERAPY SOLUTIONS	SPECIAL ED SERVICES	34,000.00
11	99	07/01/2023	130	TREK ELECTRIC	ELECTRICAL WORK	1,000.00
11	100	07/01/2023	97	TWO KINGS CONSULTING	ELL TESTING	5,500.00
11	101	07/01/2023	57	ULINE SHIPPING SUPPLIES	PARKING LOT SIGNAGE/CLASSROOM MATERIALS	2,000.00
11	102	07/01/2023	10	USPS	POSTAGE	400.00
11	103	07/01/2023	132	WALKER COMPANIES	NOTARY STAMP AND RENEWALS/BANNERS	633.60
11	104	07/01/2023	71	WM CORPORATE SERVICES, INC.	WASTE MANAGEMENT	4,500.00
11	105	07/01/2023	68	VSC FIRE AND SECURITY	MONITORING	8,000.00
11	106	07/01/2023	133	THE WOMBLE COMPANY	WINDOW REPAIR	1,668.58
11	107	07/27/2023	148	IMAGINE LEARNING, INC.	CURRICULUM	5,950.00
11	108	07/27/2023	149	CORPORATE WORK STUDY PROGRAM, INC.	WORK STUDY PROGRAM	10,000.00
11	109	08/11/2023	151	HECTOR SANCHEZ	PLAYGROUND MULCHING	2,999.25
11	110	08/11/2023	66	SCHOOL SPECIALTY	LAMINATOR AND FOLDERS	500.00
11	111	09/05/2023	152	DREW EICHELBERGER	CLASSROOM MGMT THAT WORKS PROF DEV	540.00
11	112	09/08/2023	153	PBISAPPS	STRONGER CONNECTIONS GRANT - SOFTWARE	350.00

Non-Payroll Total: **\$841,413.42**Payroll Total: **\$197,510.03**Balance Forward: **\$0.00**Report Total: **\$1,038,923.45**

## Payment Register

**Options:** Year: 2023-2024, Fund: GENERAL FUND, Date Range: 7/1/2023 - 6/30/2024, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
1	07/13/2023	76	CLASSTAG				\$2,185.00
2	07/13/2023	110	COOPER PROJECT ADVISORS, LLC				\$1,835.00
3	07/13/2023	20	ELITE TECHNOLOGY SOLUTIONS,				\$1,835.00
4	07/13/2023	72	MODERN ENVIRONMENT				\$665.83
5	07/13/2023	8	OKLAHOMA SCHOOL ASSURANC				\$1,836.00
6	07/13/2023	56	OKLAHOMA SCHOOL INSURANCE				\$26,282.67
7	07/13/2023	105	SOUTH OKLAHOMA CITY CHAMB				\$395.00
8	07/13/2023	10	USPS				\$132.00
9	07/20/2023	27	AMAZON CAPITAL SERVICES				\$129.00
10	07/20/2023	33	BECKMAN COMPANY				\$1,880.00
11	07/20/2023	15	OKLAHOMA CONSULTING AND A				\$2,050.00
12	07/20/2023	79	ONG				\$198.90
13	07/20/2023	63	R.K. BLACK, INC.				\$108.51
14	07/20/2023	114	ROTARY CLUB OF SOUTH OKC				\$495.00
15	07/20/2023	46	SCHOOL SAFE ID				\$1,898.95
24	07/31/2023	72	MODERN ENVIRONMENT				\$694.72
25	07/31/2023	6	MUNICIPAL ACCOUNTING SYSTE				\$9,384.00
26	07/31/2023	97	TWO KINGS CONSULTING				\$1,075.00
27	08/03/2023	27	AMAZON CAPITAL SERVICES				\$831.79
28	08/03/2023	70	CITY OF OKC				\$1,202.08
29	08/03/2023	110	COOPER PROJECT ADVISORS, LLC				\$1,835.00
30	08/03/2023	20	ELITE TECHNOLOGY SOLUTIONS,				\$2,430.00
31	08/03/2023	72	MODERN ENVIRONMENT				\$728.33
32	08/03/2023	113	OPCSA				\$3,200.00
33	08/03/2023	56	OKLAHOMA SCHOOL INSURANCE				\$26,282.67
34	08/03/2023	30	QUINTELLA PRINTING				\$591.00
35	08/03/2023	106	SAM'S CLUB MC/SYNCB				\$47.99
36	08/03/2023	71	WM CORPORATE SERVICES, INC.				\$310.26
37	08/11/2023	27	AMAZON CAPITAL SERVICES				\$138.35
38	08/11/2023	5	CENTER FOR ECONOMIC DEVELO				\$50.00
39	08/11/2023	70	CITY OF OKC - OKLAHOMA CITY F				\$85.00
40	08/11/2023	50	CLASSIC PAPER SUPPLY INC.				\$4,233.80
41	08/11/2023	72	MODERN ENVIRONMENT				\$1,171.62
42	08/11/2023	69	OG&E				\$3,951.52
43	08/11/2023	46	SCHOOL SAFE ID				\$499.00
44	08/11/2023	68	VSC FIRE AND SECURITY				\$630.00
45	08/11/2023	132	WALKER COMPANIES				\$633.60
46	08/17/2023	27	AMAZON CAPITAL SERVICES				\$191.95
47	08/17/2023	13	BRAID CREATIVE				\$750.00
48	08/17/2023	151	HECTOR SANCHEZ				\$2,999.25
49	08/17/2023	31	NWEA				\$2,680.00
50	08/17/2023	15	OKLAHOMA CONSULTING AND A				\$2,050.00
51	08/17/2023	79	ONG				\$206.38
52	08/17/2023	63	R.K. BLACK, INC.				\$108.51
53	08/24/2023	27	AMAZON CAPITAL SERVICES				\$377.21
54	08/24/2023	101	CITY GREASE TRAP SERVICE LLC				\$225.00
55	08/24/2023	50	CLASSIC PAPER SUPPLY INC.				\$356.66
56	08/24/2023	139	EDUCATION SERVICE CENTER				\$1,320.00
57	08/24/2023	148	IMAGINE LEARNING, INC.				\$5,950.00

## Payment Register

**Options:** Year: 2023-2024, Fund: GENERAL FUND, Date Range: 7/1/2023 - 6/30/2024, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
58	08/24/2023	28	LAKESHORE LEARNING				\$7,185.71
59	08/24/2023	111	NOBLE FIRE AND SAFETY				\$118.00
60	08/24/2023	78	OKCPS FINANCIAL SERVICES - TR				\$1,587.18
107	09/05/2023	27	AMAZON CAPITAL SERVICES				\$31.24
108	09/05/2023	70	CITY OF OKC				\$1,471.50
109	09/05/2023	110	COOPER PROJECT ADVISORS, LLC				\$1,835.00
110	09/05/2023	20	ELITE TECHNOLOGY SOLUTIONS,				\$1,980.00
111	09/05/2023	55	EVALUATION WORKS, LLC				\$160.00
112	09/05/2023	73	KEYSTONE FOODSERVICE		09/05/2023	\$18,251.57	\$0.00
113	09/05/2023	72	MODERN ENVIRONMENT				\$728.33
114	09/05/2023	56	OKLAHOMA SCHOOL INSURANCE				\$26,282.66
115	09/05/2023	63	R.K. BLACK, INC.				\$329.84
116	09/05/2023	26	STAPLES BUSINESS CREDIT				\$513.61
117	09/05/2023	133	THE WOMBLE COMPANY				\$1,668.58
118	09/05/2023	80	TODAY'S THERAPY SOLUTIONS				\$1,970.00
119	09/05/2023	68	VSC FIRE AND SECURITY				\$190.00
120	07/13/2023	12	MIDFIRST BANK				\$49.80
121	08/10/2023	12	MIDFIRST BANK		08/10/2023	\$54.50	\$0.00
122	08/10/2023	12	MIDFIRST BANK				\$49.50
123	09/08/2023	27	AMAZON CAPITAL SERVICES				\$355.19
124	09/08/2023	58	MEDINA HANDYMAN SERVICES				\$9,236.10
125	09/08/2023	71	WM CORPORATE SERVICES, INC.				\$323.72
126	09/08/2023	25	SAM'S CLUB/SYNCHRONY BANK				\$760.93
127	09/14/2023	92	AIM TO KILL				\$350.00
128	09/14/2023	53	ARTS COUNCIL				\$906.00
129	09/14/2023	50	CLASSIC PAPER SUPPLY INC.				\$2,535.80
130	09/14/2023	115	GREASEBUSTERS				\$550.00
131	09/14/2023	73	KEYSTONE FOODSERVICE				\$17,831.32
132	09/14/2023	69	OG&E				\$5,373.81
133	09/14/2023	78	OKCPS FINANCIAL SERVICES - TR				\$1,587.18
134	09/14/2023	105	SOUTH OKLAHOMA CITY CHAMB				\$525.00
135	09/14/2023	97	TWO KINGS CONSULTING				\$1,520.00
<b>Non-Payroll Total:</b>							<b>\$207,153.55</b>
<b>Payroll Total:</b>							<b>\$197,510.03</b>
<b>Balance Foward:</b>							<b>\$0.00</b>
<b>Total:</b>							<b>\$404,663.58</b>





ALL ACCESS ARTS  
ARTS COUNCIL OKLAHOMA CITY

## HOST SITE AGREEMENT

This Agreement, dated 6.16.2023 (the “Effective Date”), and terminating on 6.30.2024 (the Termination Date) is made by and between Arts Council Oklahoma City (ACOKC) and Western Gateway Elementary School (HOST SITE). HOST SITE and ACOKC enter into this Agreement to provide Arts Education, according to the attached Scope of Services.

HOST SITE agrees to pay ACOKC in accordance with the following provisions: ACOKC shall provide a teaching artist to serve as artist-in-residence at HOST SITE. HOST SITE and ACOKC shall each contribute 50% of the cost of direct teaching time. ACOKC shall provide and pay for all art supplies. HOST SITE shall pay for all meeting and planning time, except time that is solely related to ACOKC. Total amount of HOST SITE payments shall not exceed \$8,526.00. ACOKC shall invoice HOST SITE monthly for HOST SITE share of funding, and shall manage ARTIST payment.

HOST SITE shall defend, indemnify, and hold ACOKC, its officers, employees, and agents harmless from and against any and all liability, loss, expense, including reasonable attorney’s fees, or claims for injury or damages arising out of the performance of this Agreement and caused by or resulting from the negligent or intentional acts or omissions of the HOST SITE, its officers, employees or agents.

This Agreement is for a fixed period of time commencing the Effective Date and ending on the last day of the scheduled session as provided in the attached Scope of Services (the “Termination Date”). Either party may terminate this Agreement at any time without penalty by giving the other party at least two weeks advance written notice prior to the beginning of the Termination Date.

The parties hereto agree and stipulate that this Agreement shall be construed under and in accordance with the laws of the State of Oklahoma. Any dispute arising out of this Agreement will be subject to the exclusive jurisdiction and venue of the state and federal courts located in Oklahoma County.

Each of the clauses and provisions contained herein shall be deemed separate, severable and independent. If any clause or provision of this Agreement is declared by a court of competent jurisdiction to be illegal, invalid or unenforceable, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.

This Agreement is intended by the parties as a final expression of their agreement and is a complete and exclusive statement and understanding of the parties. This Agreement supersedes and replaces all prior documents, correspondence, conversations and other written or oral understandings related to this Agreement which are not consistent with or are not contained herein. I hereby acknowledge and agree to the terms of this agreement and warrant and represent that I am authorized to execute this Agreement on behalf of the party listed below.



ALL ACCESS ARTS  
ARTS COUNCIL OKLAHOMA CITY

Western Gateway Elementary School	Arts Council Oklahoma City
Signature: _____	Signature: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____



ALL ACCESS ARTS  
ARTS COUNCIL OKLAHOMA CITY

#### ATTACHMENT A. SCOPE OF SERVICES

1. ACOKC shall provide a Teaching Artist (ARTIST), who is an Independent Contractor. ACOKC shall ensure that ARTIST is approved by HOST SITE prior to contracting with ARTIST.
2. ARTIST shall teach approximately 11 classes each week at HOST SITE in the following grades: Pre-Kindergarten, kindergarten, 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> grade.
3. ARTIST shall be paid at the rate of \$35 per hour for direct teaching time, and at the rate of \$15 per hour for planning and meeting time.
4. ACOKC agrees to submit ARTIST time sheets to HOST SITE on a monthly basis.
5. ARTIST shall create course content in accordance with HOST SITE requirements, and submit written curriculum to HOST SITE personnel as required.
6. ARTIST to be subject to all HOST SITE rules, policies, and procedures; HOST SITE to manage instructional supervision and provide classroom management support. ARTIST to participate in HOST SITE activities as required, including (but not limited to) required trainings, professional development and staff meetings.
7. All ARTISTS placed at HOST SITE shall have passed background check/s per HOST SITE requirements.
8. HOST SITE agrees to accurately track student attendance throughout the residency and ensure that ARTISTS and ACOKC have accurate attendance records.
9. HOST SITE agrees to communicate with ACOKC within 24 hours about any issue or concerns related to the residency.
10. HOST SITE shall be responsible for all emergency procedures, policies, and site safety and ensure that ARTIST is informed of such.
11. HOST SITE agrees to provide physical space (a dedicated room or area) and any other required items for the needs of the residency program, except that ACOKC will provide all required art supplies.
12. HOST SITE agrees to collaborate with ACOKC to effectively market the program. ACOKC logo shall be present on HOST SITE website per established brand standards. HOST SITE consents to placement of informational signage by ACOKC at the HOST SITE facility.
13. When posting on social media regarding the program, ACOKC shall be tagged:  
Twitter: @artscouncilokc  
Instagram: @artscouncilokc  
Facebook: ArtsCouncilOKC
14. Both parties shall submit paperwork and documentation as deemed necessary by the other for program quality.
15. Both parties shall cooperate and collaborate as necessary to ensure the success of the partnership.

**CRISTO REY OKLAHOMA CITY CORPORATE WORK STUDY PROGRAM, INC.  
CORPORATE PARTNER AGREEMENT**

THIS AGREEMENT (this "Agreement") is entered into as of this date, \_\_\_\_\_ 2023, by and between ("Partner"), Western Gateway Elementary School and the CRISTO REY OKLAHOMA CITY CORPORATE WORK STUDY PROGRAM, INC. ("CWSP"), an Oklahoma not-for-profit corporation and wholly owned subsidiary of CRISTO REY OKLAHOMA CITY CATHOLIC HIGH SCHOOL, INC. ("CROKC"). In consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

POSITIONS: STANDARD TERMS. Partner shall (a) retain CWSP to provide one work-study position (4 students) pursuant to the terms and conditions set forth in Schedule A (Standard Terms) attached hereto, and (b) pay to CWSP a total of Ten Thousand Dollars (\$10,000) pursuant to the terms and conditions set forth in Schedule C (Payment Terms). Partner acknowledges that any and all payments made pursuant to this Agreement are not charitable donations and Partner agrees not to characterize them as such.

TERM & TERMINATION. The term of this Agreement shall commence on **August 16, 2023, and** shall remain in full force and effect until **June 4, 2024**. Student worker's first day will be August 16, 2023, and conclude June 04, 2024. The performance period for student employees shall run concurrently with the school year for CROKC and on corresponding dates during any Renewal Term. This Agreement shall automatically renew for successive one (1) year terms (each a "Renewal Term" and, with the Initial Term, the "Term") unless terminated in writing by Partner or CWSP by June 1 prior to the start of any Renewal Term. The terminating party may do so without cause. The terms and conditions of this Agreement shall apply to any extended term, except that the fee applicable for each work study position and the payment schedule set forth in Schedule A shall be amended to reflect CWSP's then current fee and payment schedule generally applicable to CWSP's Partners.

This Agreement also may be terminated by either party upon sixty (60) days' written notice of a breach by the other party; provided, however, that if the defaulting party cures such default within the sixty (60) days, then such notice shall be of no force and effect. The termination of this Agreement for any reason shall not in any way relieve Partner of its obligation to pay CWSP for all amounts owing pursuant to the terms of this Agreement through the date of termination.

*Please complete the job description on Schedule B, choose a payment plan on Schedule C and sign and return this Agreement to the address below CWSP signature.*

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

Western Gateway Elementary School

CRISTO REY CORPORATE WORK STUDY PROGRAM, INC., an  
Oklahoma not-for-profit corporation

By: \_\_\_\_\_

Heather Zacarias, Head of School

By: \_\_\_\_\_

Kurt Primuth, Director of Corporate Work Study

**SCHEDULE A TO CORPORATE PARTNER AGREEMENT**  
**STANDARD TERMS**

**1. STUDENT SERVICES.**

Student employees may not report to the Partner for work until this agreement has been fully executed. Each student employee shall work only between the hours of 8AM and 4 PM and shall work no more than (a) two (2) days per week and (b) a maximum of eight (8) hours per day. Per CROKC's educational model, student work days are non-instructional days. Student employees shall work only during the regular school year during the time that school is in session (excluding summer break or any holiday break lasting more than 5 days, such as spring break or winter break).

Optional extensions to Work-Study hours during school year breaks are subject to the mutual agreement of CWSP and Partner (as described in Section 5 herein). CWSP shall endeavor to provide students entry-level clerical tasks, such as data entry, word processing, reception, filing and copying, as may be best utilized by the Partner. A more detailed job description is supplied by the Partner in **Schedule B**, attached hereto and incorporated herein by this reference. Partner recognizes that CWSP has been organized for educational purposes and that such purposes are of primary importance in CWSP's performance under this Agreement.

**2. CWSP RESPONSIBILITIES.**

*Cooperation with Partner:* CWSP shall endeavor to provide Partner with student employees who are qualified and skilled in the disciplines requested by Partner on Schedule B hereto, (such as data entry, word processing, reception, filing, copying and similar entry-level clerical tasks). CWSP will consult with Partner in filling the work-study positions, but CWSP retains the right to determine which students will fill them. Partner has no right to approve this determination but may reject any student so furnished if Partner is dissatisfied with that student's performance. CWSP retains the right to substitute students for any work-study position from time to time, if necessary.

*Labor Matters:* To the extent permitted by applicable law, CWSP shall (a) be the employer of the student employees, (b) provide workers compensation coverage for student employees, (c) be solely responsible for providing any employment benefits and workers compensation insurance coverage to student employees, and (d) ensure that its employment of minors as described in this Agreement is in compliance with the minimum wage and youth employment provisions of the Fair Labor Standards Act and Oklahoma's Child Labor Laws (40 O.S. §§71-89) and the Oklahoma Minimum Wage Act ([40 O.S. §197.2](#)). CWSP affirms that its employment of students complies with the provisions of both federal and Oklahoma law. CWSP shall ensure that students do not miss scheduled class time to participate in the work-study program. All students receive the minimum number of instructional hours necessary for a fully accredited school college preparatory curriculum in the state of Oklahoma.

*Student Employee Supervision:* CWSP shall, in consultation with Partner, supervise the student employees by (a) monitoring student employees' performance of their duties under criteria established by CWSP, (b) monitoring each student's compliance with his or her Partner-provided job description, (c) supervising the conduct and appearance of the student employees, (d) reprimanding, suspending, terminating or otherwise providing discipline to student employees, and (e) determining and controlling all other conditions incidental to CWSP's employment of the students.

### 3. PARTNER RESPONSIBILITIES.

*JOB DESCRIPTIONS:* PARTNER SHALL COMPLETE SCHEDULE B HERETO FOR EACH WORK-STUDY POSITION PARTNERED.

Pursuant to the terms of this Agreement, Partner shall direct student employees in their day-to-day performance of the work-study positions, and train them in specific skills required by Partner when necessary, subject to the provisions of Section 2 above.

*Cooperation with CWSP:* Partner shall (a) assist CWSP in completing periodic student employee performance evaluations as reasonably requested by CWSP, (b) report promptly any problems with student employees, including performance deficiencies, and (c) determining and controlling all other conditions incidental to CWSP's employment of the student employees.

*Student Employee Management:* Partner shall (a) provide to the students any applicable instructions/orientation regarding company rules, regulations or policies, including any applicable safety instructions, and this responsibility specifically includes Partner instructing the students on any confidentiality policies the Partner applies in its workplace; (b) provide a designated contact person to whom CROKC students may report while performing work-study duties; (c) not engage in or permit employment practices that, directly or indirectly, result in harassment of, injury to, or discrimination (whether based on age, race, sex, religion, sexual orientation or nationality) against any student employee; (d) host two site visits a year with a member from CWSP as required by the U.S. Department of Labor; (e) comply with all applicable federal, state and local rules and regulations, including without limitation any labor, employment and insurance rules and regulations, to specifically include Oklahoma's Child Labor Laws (40 O.S. §§71-89), and (f) ensure that the work-study positions provided by Partner will not vary substantially from those described in **Schedule B**.

### 4. NOTICE TO PARTIES.

All notices required or permitted to be served pursuant to this Agreement shall be given or made in writing and shall be served personally or mailed by prepaid certified U.S. mail

- a) to Partner at: WESTERN GATEWAY ELEMENTARY SCHOOL  
1300 SW 15<sup>th</sup> Street  
Oklahoma City, OK 73108
- b) to CWSP at: CRISTO REY CORPORATE WORK STUDY PROGRAM, INC.  
c/o Kurt Primuth, Director  
900 N. Portland Ave.  
Oklahoma City OK 73107
- c) if to CROKC,  
with a copy to: CRISTO REY OKLAHOMA CITY CATHOLIC HIGH SCHOOL, INC.  
900 Portland Ave.  
Oklahoma City OK 73107
- d) Any notice given in accordance with the provisions of this section shall be deemed to be effective, if delivered, on the date of such delivery, or if by mail, upon the second day following the date of such mailing. Each party must give notice to each of the other parties of a change of its address for the purpose of giving notice under this section.

**5. PARTNER EMPLOYMENT OF STUDENTS.**

- a) Given the educational purpose of the work-study program, Partner agrees that during the Term of this Agreement, Partner will not recruit or hire any CROKC student employee on any basis without the prior consent of CWSP.
- b) During school year breaks Partner may, with the consent of CWSP, opt to participate in an extension of this Agreement for specifically designated students during such periods. Partner agrees that the provisions of this Agreement will remain in full force and effect during any such school year break employment.

**6. DEFENSE AND INDEMNIFICATION.**

- a) By CWSP
  - i. CWSP shall indemnify, defend and hold harmless, and hereby releases and forever discharges, Partner Parties, and all their past, present, former and/or future shareholders, officers, directors, trustees, employees, student workers, agents, attorneys, divisions, parents, subsidiaries, affiliates, successors, administrators, executors, and assigns or insurers (collectively the "Partner Parties") from any and all claims of liability for any injury or damage to any person or property whatsoever arising from CWSP's administration of the work-study program or employment of student workers.
  - ii. CWSP shall further indemnify and hold the Partner Parties harmless from and against any and all claims to the extent arising from any breach or default in the performance of any obligation on CWSP's part to be performed under the terms of this Agreement, or to the extent arising from any act of negligence of CWSP, or any of its agents, contractors, employees, licensees and from and against all costs, reasonable attorneys' fees, reasonable expenses and liabilities incurred in the defense of any such claim or any action or proceeding brought thereon.
  - iii. CWSP shall not, however, be liable for damage or injury occasioned by the negligence or wrongful acts of the Partner Parties.
- b) By PARTNER
  - i. Partner shall indemnify, defend and hold harmless, and hereby releases and forever discharges, CWSP, CROKC, the Archdiocese of Oklahoma City, and all their past, present, former and/or future shareholders, officers, directors, trustees, employees, student workers, agents, attorneys, divisions, parents, subsidiaries, affiliates, successors, administrators, executors, and assigns or insurers (collectively the "CWSP Parties") from any and all claims of liability for any injury or damage to any person or property whatsoever arising from Partner's participation in the work-study program or use of student workers.
  - ii. Partner shall further indemnify and hold the CWSP Parties harmless from and against any and all claims to the extent arising from any breach or default in the performance of any obligation on Partner's part to be performed under the terms of this Agreement, or to the extent arising from any act of negligence of Partner, or any of its agents, contractors, employees, licensees and from and against all costs, reasonable attorneys' fees, reasonable expenses and liabilities incurred in the defense of any such claim or any action or proceeding brought thereon.
  - iii. Partner shall not, however, be liable for damage or injury occasioned by the negligence or wrongful acts of the CWSP Parties.

**7. ENTIRE AGREEMENT.**

This Agreement, including any exhibits or schedule attached hereto, contains the entire agreement between the parties regarding the subject matter contained in it and supersedes all prior and contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment to this Agreement shall be binding unless executed in writing by both Partner and CWSP.

**8. SEVERABILITY.** If any provision of this Agreement or its application to any person or circumstance shall be determined by any court of competent jurisdiction to be invalid and unenforceable to any extent, the remainder of this Agreement or the application of such provision to such person or such circumstance other than to those as to which it is so determined invalid and unenforceable shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

**9. ASSIGNABILITY.** Neither party may assign or transfer this Agreement or any rights pursuant thereto, without the prior written consent of the other party.

**10. WAIVER.** Failure of either party at any time to require performance by the other party hereto or to claim a breach by such other party of any provision of this Agreement shall not be construed as a waiver of any subsequent breach nor shall it diminish the effectiveness of this Agreement, nor any part hereof, nor prejudice the party with respect to any subsequent action.

**11. CONFIDENTIALITY AND PUBLIC ANNOUNCEMENTS.** Neither Partner nor CWSP shall disclose the terms of this Agreement or issue any public announcements regarding the CWSP work-study program without the prior written consent of the other party; provided, however, that Partner agrees to allow CWSP to use its name in certain publications in a list form with the other Partners participating in the work-study program solely to acknowledge Partner as participating in the work-study program.

**12. GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma.

**13. PARAGRAPH HEADINGS.** The paragraph headings of this Agreement are for reference only and shall not be considered in the interpretation of the Agreement.

**14. EXECUTION COPIES.** This Agreement may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same document. This Agreement may be executed by facsimile or other electronic transmission, and signatures on any facsimile or electronic transmission copy hereof shall be deemed authorized original signatures.



**SCHEDULE B**  
**WORK-STUDY POSITION DESCRIPTION**

Partner: Western Gateway Elementary School  
Primary Work Study Location: 1300 SW 15<sup>th</sup> Street, Oklahoma City, OK 73108  
Work Study Position Title:  
Immediate Supervisor:  
Supervisor Title:  
Supervisor E-mail Address:  
Supervisor Phone Number:

*The following information will impact the Corporate Work-Study Program's training and pre-employment selection process.*

**Skills of the Student Worker:**

Please select the top THREE skills your student worker(s) should have.

- |  |  |
|--|--|
| <input type="checkbox"/> Bilingual         | <input type="checkbox"/> MS PowerPoint         |
| <input type="checkbox"/> Computer Hardware | <input type="checkbox"/> MS Word               |
| <input type="checkbox"/> Copier            | <input type="checkbox"/> Social Media          |
| <input type="checkbox"/> Email             | <input type="checkbox"/> Sorting               |
| <input type="checkbox"/> Fax               | <input type="checkbox"/> Telephone             |
| <input type="checkbox"/> Filing            | <input type="checkbox"/> Typing                |
| <input type="checkbox"/> Internet Research | <input type="checkbox"/> Verbal Communication  |
| <input type="checkbox"/> Mail Merge        | <input type="checkbox"/> Written Communication |
| <input type="checkbox"/> MS Excel          | <input type="checkbox"/> Other: _____          |

**Characteristics of the Student Worker:**

Please select the top THREE characteristics your student worker(s) should have.

- |   |  |
|---|--|
| <input type="checkbox"/> Adaptable / Flexible | <input type="checkbox"/> Multi-tasking                 |
| <input type="checkbox"/> Artistic             | <input type="checkbox"/> Organized                     |
| <input type="checkbox"/> Attention to Detail  | <input type="checkbox"/> Positive Attitude             |
| <input type="checkbox"/> Confidentiality      | <input type="checkbox"/> Professionalism               |
| <input type="checkbox"/> Creative             | <input type="checkbox"/> Resourceful                   |
| <input type="checkbox"/> Efficient            | <input type="checkbox"/> Right Judgment                |
| <input type="checkbox"/> Energetic            | <input type="checkbox"/> Work with Minimal Supervision |
| <input type="checkbox"/> Good Listener        | <input type="checkbox"/> Other: _____                  |
| <input type="checkbox"/> Initiative           |  |

**Responsibilities of the Student Worker:**

Please select the top THREE responsibilities you anticipate for your student worker(s).

- |   |  |
|---|--|
| <input type="checkbox"/> Assist with Event Planning (Mailings, Name Tags, Set Up) | <input type="checkbox"/> Document Management (Copying, Scanning, Faxing)                                   |
| <input type="checkbox"/> Client Service   | <input type="checkbox"/> Expense Reimbursement Preparation   |
| <input type="checkbox"/> Conference Room Set Up                                   | <input type="checkbox"/> Internet Research   |
| <input type="checkbox"/> Data Entry   | <input type="checkbox"/> E-Mail and Mail Management (Sorting Mail, Routing email inquiries, Mail delivery) |
| <input type="checkbox"/> File Management (Filing, Labeling, File Room Duties)     | <input type="checkbox"/> Monitor Social Media  |
| <input type="checkbox"/> Document Disposal (Shredding)                            |  |

- ☐ Note Taking
- ☐ Office Supply Management
- ☐ Order Processing
- ☐ Patient Care
- ☐ Phone Coverage (Reception)

- ☐ Presentation Preparation
- ☐ Sales / Lead Generation
- ☐ Word Processing
- ☐ Written Communications (Email)
- ☐ Other: \_\_\_\_\_

**Operating System:**

Please select the operating system that you anticipate the Student Worker will use.

- ☐ Windows 8 ☐ Windows 7 ☐ Windows Vista
- ☐ Windows XP
- ☐ OS X
- ☐ Other: \_\_\_\_\_

**Office Suite Software:**

Please select the office suite that you anticipate the Student Worker will use.

- |  |  |
|--|--|
| <input type="checkbox"/> iWork (Pages/Numbers/Keynote) | <input type="checkbox"/> Microsoft Office 2010 |
| <input type="checkbox"/> Microsoft Office 2000         | <input type="checkbox"/> Microsoft Office 2011 |
| <input type="checkbox"/> Microsoft Office 2003         | <input type="checkbox"/> Microsoft Office 2011 |
| <input type="checkbox"/> Microsoft Office 2004         | <input type="checkbox"/> Microsoft Office XP   |
| <input type="checkbox"/> Microsoft Office 2007         | <input type="checkbox"/> Open Office           |
| <input type="checkbox"/> Microsoft Office 2008         | <input type="checkbox"/> Other: _____          |

**Office Equipment:**

Please select the office equipment that the Student Worker will be expected to use.

- |   |  |
|---|--|
| <input type="checkbox"/> Binding Machine                | <input type="checkbox"/> Postage Meter       |
| <input type="checkbox"/> Combination Scanner/Copier     | <input type="checkbox"/> Stand-alone Copier  |
| <input type="checkbox"/> Combination Scanner/Copier/Fax | <input type="checkbox"/> Stand-alone Fax     |
| <input type="checkbox"/> Computer                       | <input type="checkbox"/> Stand-alone Scanner |
| <input type="checkbox"/> Envelope Sealer                | <input type="checkbox"/> Telephone           |
| <input type="checkbox"/> Label Maker                    | <input type="checkbox"/> Other: _____        |
| <input type="checkbox"/> Letter Folding Machine         |  |

If the student will be required to leave the work-study location as part of his/her duties, please describe below:

---



---

**SCHEDULE C**  
**2020-21 PAYMENT SCHEDULE**

**Cristo Rey Oklahoma City Corporate Work Study Program, Inc.**  
**900 N. Portland Ave.**  
**Oklahoma City OK 73107**

	<b>Plan 1</b> <b>Annual Payment</b>	<b>Plan 2</b> <b>Semi-annual Payment</b>	<b>Plan 3</b> <b>Quarterly Payment</b>	<b>Plan 4</b> <b>Monthly</b>
<b>Schedule (Date Invoice Sent):</b>				
<b>August 1</b>	\$10,000	\$5,000	\$2,500	\$1,000
<b>September 1</b>				\$1,000
<b>October 1</b>				\$1,000
<b>November 1</b>			\$2,500	\$1,000
<b>December 1</b>		\$5,000		\$1,000
<b>January 1</b>				\$1,000
<b>February 1</b>			\$2,500	\$1,000
<b>March 1</b>				\$1,000
<b>April 1</b>				\$1,000
<b>May 1</b>			\$2,500	\$1,000

**Payment Choice: (Please circle one.)**    **Plan I**                      **Plan 2**                      **Plan 3**                      **Plan 4**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name:

Position:

Firm:

Address:

**Official Listing of Company/Organization** \_\_\_\_\_

**Accounts Payable Information**

Contact Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

**Public Relations Information**

Contact Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

## 2023-2024 SUPPORT STAFF EMPLOYMENT AGREEMENT

This Employment Agreement ("Agreement") is made and entered into effective as of August 3, 2023 by and between Western Gateway Elementary School, Inc. an Oklahoma public charter school, (hereinafter referred to as "Employer" or "School") and \_\_\_\_\_ (hereinafter referred to as "Employee"). In consideration of the mutual covenants set forth below, Employer agrees to hire Employee and Employee agrees to be employed by Employer on the following terms and conditions:

### I. DESCRIPTION OF DUTIES

#### A. Name of Position:

The Employee shall be employed in the capacity of: Teaching Assistant

#### B. Employee Duties:

The job description attached outlines the essential job functions or duties of this position. Employee shall also perform such other duties as are customarily performed by other persons in similar such positions, as well as such other duties as may be assigned from time to time by the Employer. School may unilaterally change the essential job functions and duties of employee's position during the employment. **Employee's duties shall include at least one hundred eighty (180) instructional days, or, in any event, not less than the annual minimum number of hours of instruction required by State law.** Employee shall report for duty on the date requested by the Head of School.

#### C. Adherences to Employer's Policies, Procedures, Rules and Regulations:

Employee shall adhere to all of the policies, procedures, rules and regulations set forth by the Employer as well as any applicable law. Employee shall be responsible to be familiar with any policies, procedures, rules and regulations and laws applicable to him/her. These policies, procedures, rules and regulations include, but are not limited to, those set forth within the Employee Handbook, any summary benefit plan descriptions, or any other personnel practices or policies of Employer. To the extent that Employer's policies, procedures, rules and regulations conflict with the terms of this Agreement, the specific terms of this Agreement will control.

#### D. Duty of Loyalty, Confidentiality, Candor and Best Efforts:

Employee shall devote all of his/her working time, attention, knowledge, and skills to Employer's interests and shall do so in good faith, with best efforts, and to the reasonable satisfaction of the Employer. Employee understands that they shall only be entitled to the compensation and benefits as set forth in this Agreement and the Employee Handbook. Employee shall not disclose any confidential student, staff and/or School information and/or communication. Employee shall be honest and forthright with School administration. Employee also agrees not to use any in-class activities, hours, and/or students for any personal or non-School purpose or benefit of the Employee (including any personal educational benefit of the Employee) without the express written approval of the supervising teacher and the Head of the School, or designee.

### II. COMPENSATION TERMS

#### A. Compensation:

The employee shall receive an annual base salary of \$\_\_\_\_\_ (step 0) and be paid [monthly in 12 equal payments].

The Employer may adjust the base salary in order to meet any requirements enacted in state law, as funds are available. Employer shall deduct or withhold from compensation any and all sums required for state/federal income and social security taxes, as well as all state or local taxes now applicable or that may become applicable to Employee or Employer in the future.

**B. Sick Leave and Personal Leave Days:**

No sick leave from any previous employer(s) will be accepted by Employer. Employee shall have one day of sick leave at the time of employment and shall be entitled to accrue additional days of sick leave over time at an equivalent of one day per month of contract employment up to a maximum of ten (10) days per school year. Additionally, earned but unused sick leave will be calculated for the following purposes: A.) Calculating years of experience with the Oklahoma Teacher Retirement System (if eligible) and B.) Upon termination, transitioning to a new employer willing to accept any unused and/or accrued leave.

Employee shall receive one (1) personal business leave day at the time of employment and shall then accrue one additional personal business leave day for each successive semester of employment for an amount of two (2) total days per school year thereafter. Further details concerning employee leave / benefits may be found in the Employee Handbook.

No more than thirty (30) earned but unused cumulative sick and/or personal business leave days may be carried over to subsequent school years. Employee shall not be entitled to any compensation for any unused or accrued sick or personal leave, other than the discretionary bonuses described below in Section II.C.

**C. Bonus:**

The School may pay a bonus (stipend) considering one or more of the following factors: (a) for any earned, but unused sick leave; (b) for any earned, but unused personal days; (c) merit/evaluation; and (d) total years of employment.

**III. BENEFITS**

**A. Insurance & Retirement:**

Employer will supply health insurance for all eligible employees through the Oklahoma Employees Group Insurance Division (OEGID) in accordance with and as allowable by OEGID regulations and guidance. Coverage for Employee becomes effective the first day of the month following employment date. Employees declining participation in OEGID may receive compensation based on State guidelines. Optional insurance coverage (e.g., dental, vision, etc.) is available for purchase by Employee. Non-classified optional employees are eligible for participation in the Oklahoma Teacher Retirement System (TRS).

**B. Professional Licenses and Certifications:**

Employee shall maintain any of those professional licenses necessary for the carrying out the functions and duties set forth in this Agreement. Said licenses include, but are not limited to, the following: proper license or certification issued by the Oklahoma State Department of Education. Employer also encourages Employee to gain membership

in associations related to education and/or the teaching profession. Employer may, at its discretion, assist with payment for those memberships which employer considers to be essential to the employment and sufficiently benefit to the School.

#### **IV. TERMINATION:**

Employment with the School is at-will, and, by executing this Agreement, Employee is hereby agreeing that the School may terminate the employment relationship at any time, with or without cause, with or without advance notice, and at the School's sole and unreviewable discretion. No one other than the Board of the School as the authority to alter the at-will nature of this employment relationship. Without impacting the at-will nature of this employment relationship, the School may attempt to remedy and address issues of unsatisfactory performance with the Employee in accordance with School policy. In addition, by entering this Agreement, Employee hereby agrees and acknowledges that Employee is accepting employment with the School and that such employment shall be binding until Employee has been legally discharged from the employment position or released from the employment position and/or duties of employment. Until Employee has been thus discharged or released, Employee shall not have authority to enter into an agreement for employment with any other employer in the same or similar capacity.

#### **V. NON-RECRUIT COVENANT**

Employee agrees not to recruit any of Employer's employees for the purpose of any outside business either during or for a period of one year after Employee's tenure of employment with Employer. Employee agrees that such effort at recruitment also constitutes a violation of the non-solicitation covenant set forth above.

#### **VI. MISCELLANEOUS PROVISIONS**

##### **A. Entire Agreement:**

This Agreement represents the complete and exclusive statement of the employment agreement between the Employer and Employee. No other agreements, covenants, representations or warranties, express or implied, oral or written, have been made by the parties concerning their employment agreement.

##### **B. The Effect of Prior Agreements or Understandings:**

This Agreement supersedes any and all prior Agreements or understandings between the parties, including letters of intent or understanding, except for those documents specifically referred to within this Agreement.

##### **C. Severability of Agreement:**

To the extent that any provision hereof is deemed unenforceable, all remaining provisions of this Agreement shall not be affected thereby and shall remain in full force and effect.

##### **D. Waiver of Breach:**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

**E. Assignment:**

This Agreement may not be assigned by either party without prior written consent of the other.

**F. Governing Law:**

This Agreement will be governed by, construed, and enforced in accordance with Oklahoma law.

**G. Severability:**

If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions will remain in effect unless such partial invalidity or unenforceability would defeat an essential purpose of the Agreement.

---

**Employee's Signature**

---

**Date**

---

**Head of School**

---

**Date**

## 2023-24 CLASSIFIED STAFF EMPLOYMENT AGREEMENT

This Employment Agreement ("Agreement") is made and entered into effective as of August 22, 2023 by and between Western Gateway Elementary School, Inc. an Oklahoma public charter school, (hereinafter referred to as "Employer" or "School") an \_\_\_\_\_ (hereinafter referred to as "Employee"). In consideration of the mutual covenants set forth below, Employer agrees to hire Employee and Employee agrees to be employed by Employer on the following terms and conditions:

### I. DESCRIPTION OF DUTIES

**A. Name of Position:** The Employee shall be employed in the capacity of: **Part-time Music Teacher**

**B. Employee Duties:**

The job description attached outlines the essential job functions or duties of this position. Employee shall also perform such other duties as are customarily performed by other persons in similar such positions, as well as such other duties as may be assigned from time to time by the Employer. School may unilaterally change the essential job functions and duties of employee's position during the employment. **Employee's duties shall include at least one hundred and two (102) instructional days, or, in any event, not to exceed more than 11 hours weekly with 3 days per week.** Employee shall report for duty on the date requested by the Head of School.

**C. Adherences to Employer's Policies, Procedures, Rules and Regulations:**

Employee shall adhere to all of the policies, procedures, rules and regulations set forth by the Employer as well as any applicable law. Employee shall be responsible to be familiar with any policies, procedures, rules and regulations and laws applicable to him/her. These policies, procedures, rules and regulations include, but are not limited to, those set forth within the Employee Handbook, any summary benefit plan descriptions, or any other personnel practices or policies of Employer. To the extent that Employer's policies, procedures, rules and regulations conflict with the terms of this Agreement, the specific terms of this Agreement will control.

**D. Duty of Loyalty, Confidentiality, Candor and Best Efforts:**

Employee shall devote all of his/her working time, attention, knowledge, and skills to Employer's interests and shall do so in good faith, with best efforts, and to the reasonable satisfaction of the Employer. Employee understands that they shall only be entitled to the compensation and benefits as set forth in this Agreement and the Employee Handbook. Employee shall not disclose any confidential student, staff and/or School information and/or communication. Employee shall be honest and forthright with School administration. Employee also agrees not to use any in-class activities, hours, and/or students for any personal or non-School purpose or benefit of the Employee (including any personal educational benefit of the Employee) without the express written approval of the supervising teacher and the Head of the School, or designee.

### II. COMPENSATION TERMS

**A. Compensation:**

The employee shall receive a \$\_\_\_\_\_ hourly rate and be paid monthly for 10 months. The Employer may adjust the hourly rate in order to meet any requirements enacted in state law, as funds are available. Employer shall deduct or



withhold from compensation any and all sums required for state/federal income and social security taxes, as well as all state or local taxes now applicable or that may become applicable to Employee or Employer in the future.

**B. Sick Leave and Personal Leave Days:**

No sick leave from any previous employer(s) will be accepted by Employer. Employee shall have one day of sick leave at the time of employment and shall be entitled to accrue additional days of sick leave over time at an equivalent of one day per month of contract employment up to a maximum of five (5) days per school year. Additionally, earned but unused sick leave will be calculated for the following purposes: A.) Calculating years of experience with the Oklahoma Teacher Retirement System and B.) Upon termination, transitioning to a new employer willing to accept any unused and/or accrued leave. This position does not qualify for sick leave or personal leave.

Employee shall receive one (1) personal business leave day at the time of employment and shall then accrue one additional personal business leave day for each successive semester of employment for an amount of (1) one total day per school year thereafter. Further details concerning employee leave / benefits may be found in the Employee Handbook.

No more than thirty (30) earned but unused cumulative sick and/or personal business leave days may be carried over to subsequent school years. Employee shall not be entitled to any compensation for any unused or accrued sick or personal leave, other than the discretionary bonuses described below in Section II.C.

**III. BENEFITS**

**A. Insurance & Retirement:**

Employer will supply health insurance for all eligible full-time employees through the Oklahoma Employees Group Insurance Division (OEGID) in accordance with and as allowable by OEGID regulations and guidance. Coverage for Employee becomes effective the first day of the month following employment date. Employees declining participation in OEGID may receive compensation based on State guidelines. Optional insurance coverage (e.g., dental, vision, etc.) is available for purchase by Employee. Employer is a member of the Teacher Retirement System and all regular full-time classified employees are eligible to participate. This position does not qualify for TRS or insurance benefits.

**B. Professional Licenses and Certifications:**

Employee shall maintain any of those professional licenses necessary for the carrying out the functions and duties set forth in this Agreement. Said licenses include, but are not limited to, the following: proper license or certification issued by the Oklahoma State Department of Education. Employer also encourages Employee to gain membership in associations related to education and/or the teaching profession. Employer may, at its discretion, assist with payment for those memberships which employer considers to be essential to the employment and sufficiently benefit to the School.

**IV. TERMINATION:**

Employment with the School is at-will, and, by executing this Agreement, Employee is hereby agreeing that the School may terminate the employment relationship at any time, with or without cause, with or without advance

notice, and at the School's sole and unreviewable discretion. No one other than the Board of the School as the authority to alter the at-will nature of this employment relationship. Without impacting the at-will nature of this employment relationship, the School may attempt to remedy and address issues of unsatisfactory performance with the Employee in accordance with School policy. In addition, by entering this Agreement, Employee hereby agrees and acknowledges that Employee is accepting employment with the School and that such employment shall be binding until Employee has been legally discharged from the employment position or released from the employment position and/or duties of employment. Until Employee has been thus discharged or released, Employee shall not have authority to enter into an agreement for employment with any other employer in the same or similar capacity.

## **V. NON-RECRUIT COVENANT**

Employee agrees not to recruit any of Employer's employees for the purpose of any outside business either during or for a period of one year after Employee's tenure of employment with Employer. Employee agrees that such effort at recruitment also constitutes a violation of the non-solicitation covenant set forth above.

## **VI. MISCELLANEOUS PROVISIONS**

### **A. Entire Agreement:**

This Agreement represents the complete and exclusive statement of the employment agreement between the Employer and Employee. No other agreements, covenants, representations or warranties, express or implied, oral or written, have been made by the parties concerning their employment agreement.

### **B. The Effect of Prior Agreements or Understandings:**

This Agreement supersedes any and all prior Agreements or understandings between the parties, including letters of intent or understanding, except for those documents specifically referred to within this Agreement.

### **C. Severability of Agreement:**

To the extent that any provision hereof is deemed unenforceable, all remaining provisions of this Agreement shall not be affected thereby and shall remain in full force and effect.

### **D. Waiver of Breach:**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

### **E. Assignment:**

This Agreement may not be assigned by either party without prior written consent of the other.

### **F. Governing Law:**

This Agreement will be governed by, construed, and enforced in accordance with Oklahoma law.

**G. Severability:**

If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions will remain in effect unless such partial invalidity or unenforceability would defeat an essential purpose of the Agreement.

---

**Employee's Signature**

---

**Date**

---

**Head of School**

---

**Date**

**WESTERN GATEWAY ELEMENTARY SCHOOL  
OKLAHOMA CITY, OKLAHOMA**

**MONTHLY FINANCIAL REPORT**

**June 30, 2023 and Year to Date**

## TABLE OF CONTENTS

Table of Contents

Compilation Report

Statement of Assets, Liabilities, and Net Assets – Cash Basis 1

Combined Statement of Revenues, Expenditures and Changes  
in Cash Fund Balances – Regulatory Basis 2

Statement of Revenue and Expenses – General Fund - Cash Basis 3

Supplemental Information

Report of Revenue by Month – General Fund – Cash Basis 4

Statement of Expenses by Project/Object – General Fund – Cash Basis 5-7

Three (3) Year Comparison – Cash Basis 8

Building Fund Revenue/Expenditure Summary

Gifts Fund Revenue/Expenditure Summary

Insurance Recovery Fund Revenue/Expenditure Summary

Activity Fund Revenue/Expenditure Summary



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

July 30, 2023

Honorable Board of Education  
Western Gateway  
Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the Western Gateway as of June 30, 2023, and the related statements of revenues and expenses – cash basis for the twelve (12) months then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the school's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Western Gateway.

Sincerely,

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.

WESTERN GATEWAY ELEMENTARY SCHOOL - 2022-23 FISCAL YEAR  
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - CASH BASIS  
AT JUNE 30, 2023

	General Fund	Building Fund	Gifts Fund	Insurance Recovery Fund	Activity Fund	Totals
<b>Assets</b>						
Cash	\$ 551,132.50	58,913.90	422,444.69	214,968.98	31,949.97	1,279,410.04
<b>Liabilities</b>						
Outstanding Payments	149,740.64					149,740.64
Reserves	58,238.47			23,067.10		81,305.57
Funds Held for Student Organizations	-				31,949.97	31,949.97
<b>Total Liabilities</b>	<u>207,979.11</u>			<u>23,067.10</u>	<u>31,949.97</u>	<u>262,996.18</u>
<b>Net Assets</b>	<u>\$ 343,153.39</u>	<u>58,913.90</u>	<u>422,444.69</u>	<u>191,901.88</u>		<u>1,016,413.86</u>

WESTERN GATEWAY ELEMENTARY SCHOOL  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND  
 BALANCES REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUSTS  
 JUNE 30, 2023

	GOVERNMENTAL FUND TYPES		FIDUCIARY FUND TYPES	
	GENERAL	SPECIAL REVENUE	EXPENDABLE TRUST AND INSURANCE RECOVERY FUNDS	TOTALS (MEMO. ONLY)
Revenues				
Local sources	\$ 59,205.49		952,347.48	1,011,552.97
State sources	1,822,272.65	58,913.90		1,881,186.55
Federal sources	755,159.32			755,159.32
Non-revenue receipts	42.50		22.28	64.78
Total revenues	<u>2,636,679.96</u>	<u>58,913.90</u>	<u>952,369.76</u>	<u>3,647,963.62</u>
Expenditures				
Instruction	1,282,345.11		38,406.69	1,320,751.80
Support services	949,546.61		620,471.35	1,570,017.96
Operation of non-instructional services	141,413.04		-	141,413.04
Other uses	-		22.28	22.28
Total expenditures	<u>2,373,304.76</u>		<u>658,900.32</u>	<u>3,032,205.08</u>
Revenues over (under) expenditures	263,375.20	58,913.90	293,469.44	615,758.54
Other financing sources (uses)				
Lapsed appropriations	<u>724.52</u>			<u>724.52</u>
Revenue and other sources over (under) expenditures and other uses	264,099.72	58,913.90	293,469.44	616,483.06
Cash fund balance, beginning of year	<u>79,053.67</u>	<u>-</u>	<u>320,877.13</u>	<u>399,930.80</u>
Cash fund balance, end of period	<u>\$ 343,153.39</u>	<u>58,913.90</u>	<u>614,346.57</u>	<u>1,016,413.86</u>



**WESTERN GATEWAY ELEMENTARY SCHOOL - 2022-23 FISCAL YEAR**  
**STATEMENT OF REVENUE AND EXPENSES- GENERAL FUND - CASH BASIS**

	Source Codes	2021-22 Actual	2021-22 As of 6/30/22	% of YTD to Actual	2022-23 Budgeted	2022-23 As of 6/30/23	% of YTD to Budgeted
<b>Revenue</b>							
Reimbursements	1500	\$ 0.01	0.01	100.0%	8.50	8.50	100.0%
Donations	1610	102,500.00	102,500.00	100.0%	\$ 9,194.62	16,094.62	175.0%
Local District Contracts	1650	58,800.00	58,800.00	100.0%	-	-	N/A
Refund of Prior Year Expenditure	1680	27,376.40	27,376.40	100.0%	-	1,422.21	N/A
Local CNP	1700	1,237.08	1,237.08	100.0%	38,070.75	41,722.66	109.6%
Foundation and Salary Incentive Aid	3210	1,003,562.99	1,003,562.99	100.0%	1,628,682.37	1,628,682.37	100.0%
Flexible Benefit Allowance	3250	114,361.29	114,361.29	100.0%	162,086.88	162,086.88	100.0%
Reading Sufficiency (prj 367)	3415	5,608.78	5,608.78	100.0%	18,207.68	18,207.68	100.0%
State Textbooks (prj 333)	3420	4,788.73	4,788.73	100.0%	12,356.76	12,356.76	100.0%
State CNP	3700	-	-	N/A	938.96	938.96	100.0%
Title I pt. A (prj 511)	4210	27,509.54	27,509.54	100.0%	42,976.41	42,976.41	100.0%
Title II pt. A (prj 541)	4271	4,769.40	4,769.40	100.0%	7,806.13	7,806.13	100.0%
Special Education - Prof Dev (prj 615)	4310	-	-	N/A	500.00	863.39	172.7%
Special Education - Flow Through (prj 621)	4310	28,106.46	28,106.46	100.0%	43,890.99	43,890.99	100.0%
Preschool (prj 641)	4340	246.02	246.02	100.0%	235.78	235.78	100.0%
Title IV, pt. A (prj 552)	4442	10,000.00	10,000.00	100.0%	10,000.00	10,000.00	100.0%
CSP Grant (Proj. 771)	4462	398,633.77	398,633.77	100.0%	71,439.25	71,426.23	100.0%
Stronger Connections Grant (prj 715)	4689	-	-	N/A	8,040.00	-	0.0%
OSDH Reopening Schools (prj 723)	4689	8,377.58	8,377.58	100.0%	89,393.47	89,393.47	100.0%
ESSER III (prj 795)	4689	-	-	N/A	145,676.95	145,676.95	100.0%
Federal Meal Reimbursement	4700	124,167.88	124,167.88	100.0%	115,457.71	115,457.71	100.0%
Prior Year Federal Revenue	4000	-	-	N/A	227,432.26	227,432.26	100.0%
Correcting Entries	5600	320.00	320.00	100.0%	-	-	N/A
Total revenue		1,920,365.93	1,920,365.93	100.0%	2,632,395.47	2,636,679.96	100.2%
<b>Expenditures</b>							
Payroll		1,165,416.54	1,165,416.54	100.0%	1,646,803.19	1,664,300.65	101.1%
Accounts Payable		879,580.11	879,580.11	100.0%	779,857.00	709,004.11	90.9%
Total expenditures		2,044,996.65	2,044,996.65	100.0%	2,426,660.19	2,373,304.76	97.8%
Revenue over (under) expenses		(124,630.72)	(124,630.72)		205,735.28	263,375.20	
Net Assets (beginning)	6110	-	-	N/A	79,053.67	79,053.67	100.0%
Other Financing Sources (Uses):							
Transfers available from Gift Fund		203,684.39	-		-	-	
Lapsed/Estopped		-	-		724.52	724.52	
Ending Net Assets		\$ 79,053.67	(124,630.72)		\$ 285,513.47	343,153.39	

## **SUPPLEMENTAL INFORMATION**

WESTERN GATEWAY ELEMENTARY SCHOOL - 2022-23 FISCAL YEAR  
GENERAL FUND - SUPPLEMENTAL REPORT OF REVENUE BY MONTH - CASH BASIS

	<u>Totals</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Donations - TFCU for car tags (prj 007)	3,320.00	1,420.00	-	-	-	-	-	-	-	-	-	-	1,900.00
Donations - Rotary for Lakeshore (prj 011)	7,774.62	-	7,774.62	-	-	-	-	-	-	-	-	-	-
Donations - Fidelity National (prj 012)	5,000.00	-	-	-	-	-	-	-	-	-	-	-	5,000.00
Refunds and Other Local	1,430.71	-	-	-	8.50	-	-	-	-	-	-	-	1,422.21
Local Child Nutrition Program	41,680.16	-	4,900.80	1,834.75	4,431.35	4,050.30	2,923.11	4,044.49	1,306.75	6,163.13	822.75	6,889.07	4,313.66
State Aid	1,628,682.37	-	93,826.59	93,826.59	93,826.59	93,826.59	93,826.60	410,360.09	146,582.17	146,682.70	146,594.74	162,883.04	146,446.67
Flexible Benefits Allowance	162,086.88	-	10,419.99	10,419.99	10,419.99	27,091.31	14,587.81	14,587.83	14,587.81	14,587.82	14,587.82	16,208.69	14,587.82
Reading Sufficiency	18,207.68	-	-	-	-	-	18,207.68	-	-	-	-	-	-
State Textbooks (prj 333)	12,356.76	-	928.66	928.66	928.66	928.66	928.66	2,029.35	1,112.11	1,112.11	1,112.11	1,235.67	1,112.11
State CNP Matching	938.96	-	-	-	-	-	-	469.48	-	-	-	469.48	-
Title I, pt. A (prj 511)	50,213.62	-	7,237.21	-	-	-	2,954.79	-	-	18,278.06	-	-	21,743.56
Title II, pt. A (prj 541)	7,806.13	-	-	-	-	-	4,904.36	-	-	2,901.77	-	-	-
Special Education (prj 621)	52,976.90	-	8,222.52	-	-	-	13,227.75	-	6,219.77	-	14,749.00	-	10,557.86
Special Education - Preschool (prj 641)	779.21	-	543.43	-	-	-	-	-	-	235.78	-	-	-
Title IV, Student Support (prj 552)	10,000.00	-	-	-	-	-	10,000.00	-	-	-	-	-	-
CSP Grant (prj 771)	142,548.57	210.78	70,911.56	16,644.25	15,828.32	3,508.08	32,309.75	2,765.83	-	-	-	370.00	-
COVID Prevention (prj 723)	89,393.47	-	-	-	-	-	-	28,448.05	16,464.32	-	21,435.90	-	23,045.20
ESSER III (prj 795)	145,676.95	-	-	-	-	-	33,838.39	-	20,496.17	27,473.76	-	-	63,868.63
ESSER II (prj 793)	113,267.60	-	113,267.60	-	-	-	-	-	-	-	-	-	-
OSDH Reopening Schools (prj 723)	27,039.16	-	27,039.16	-	-	-	-	-	-	-	-	-	-
Federal Child Nutrition Program	115,457.71	-	-	8,629.91	19,657.94	-	8,892.61	6,284.59	17,188.53	10,315.50	20,756.58	-	23,732.05
Non-revenue sources	42.50	-	-	-	-	-	-	-	-	-	42.50	-	-
	<u>2,636,679.96</u>	<u>1,630.78</u>	<u>345,072.14</u>	<u>132,284.15</u>	<u>145,101.35</u>	<u>129,404.94</u>	<u>236,601.51</u>	<u>468,989.71</u>	<u>223,957.63</u>	<u>227,750.63</u>	<u>220,101.40</u>	<u>188,055.95</u>	<u>317,729.77</u>

**WESTERN GATEWAY ELEMENTARY SCHOOL - 2022-23 FISCAL YEAR**  
**STATEMENT OF EXPENSES BY PROJECT/OBJECT**  
**- GENERAL FUND - CASH BASIS**

<b>Classification (Project-Object)</b>	<b>Object</b>	<b>2021-22 Actuals</b>	<b>2022-23 Original Budget</b>	<b>2022-23 As of 6/30/23</b>	<b>% of YTD to Budg.</b>
<b>General Fund &amp; Local Codes (Proj. 000)</b>					
Salaries	100	\$ 607,373.43	998,955.47	1,013,955.47	101.50%
Employee Benefits	200	152,633.98	221,704.52	224,277.02	101.16%
Worker's Comp./State Unempl.	270-280	1,298.00	1,489.00	1,489.00	100.00%
Administrative Services	310	2,000.00	31,200.00	27,020.00	86.60%
Educational Services	320	-	9,970.00	8,032.00	80.56%
Accounting Services	331	1,500.00	23,750.00	23,750.00	100.00%
Medical Services	336	21,068.32	27,017.50	25,235.00	93.40%
Security Services	344	-	2,310.00	2,271.00	98.31%
Legal Services	354	-	6,555.00	3,475.00	53.01%
Professional Development	359	-	603.85	578.76	95.84%
Water Service	411	-	8,415.00	7,072.30	84.04%
Cleaning Services	421	32,780.17	28,133.26	34,588.40	122.94%
Disposal Services	423	-	4,000.00	2,914.17	72.85%
Pest Control	424	230.00	500.00	350.00	70.00%
Lawn Care Services	426	-	10,000.00	7,853.15	78.53%
Repairs and Maintenance Services	430	193.06	72,914.00	65,053.09	89.22%
Insurance Services	520	3,180.00	62,160.00	62,009.00	99.76%
Communications Services	530	323.00	12,048.69	10,593.69	87.92%
Advertising	540	-	699.50	199.50	28.52%
Printing Services	550	-	665.35	674.25	101.34%
Out-of-District Travel	580	-	5,319.72	1,098.98	20.66%
Other Purchased Services	599	-	-	-	N/A
General Supplies	600	1,438.75	31,633.85	17,507.92	55.35%
Building Supplies	618	1,271.77	17,083.42	12,351.02	72.30%
Electricity	624	-	25,000.00	26,604.32	106.42%
Natural Gas	627	-	10,000.00	9,417.84	94.18%
Books	640	1,848.94	49,607.40	40,016.85	80.67%
Furniture and Fixtures	651	400.97	1,349.05	1,349.05	100.00%
Technology Supply/Software	653	-	13,056.73	12,685.33	97.16%
Machines	656	287.52	500.00	-	0.00%
Awards, Gifts, Decorations	680	-	163.90	54.98	33.54%
Equipment	730	-	9,397.77	8,762.73	93.24%
Sponsor Fees	805	30,106.90	16,794.95	16,966.85	101.02%
Dues and Fees	810	1,778.55	7,689.15	7,655.95	99.57%
Registrations	860	-	1,475.00	1,475.00	100.00%
Reimbursement/Correcting Entries	900	320.00	-	-	N/A
Subtotal		860,033.36	1,712,162.08	1,677,337.62	97.97%
<b>Donations - Inasmuch (Proj. 001)</b>					
Salaries/Employee Benefits	100-299	2,691.25	-	-	N/A
Technology Services	346	500.00	-	-	N/A
Lawn Care Services	426	3,115.35	-	-	N/A
Building Technology Repairs	432	2,747.70	-	-	N/A
Communications	530	1,500.00	-	-	N/A
Advertising	540	7,319.18	-	-	N/A
Printing	550	261.40	-	-	N/A
Office Supplies and Tech	600	8,905.10	-	-	N/A
Equipment	700	7,853.71	-	-	N/A
Dues and Fees	800	100.00	-	-	N/A
Subtotal		34,993.69	-	-	N/A

**WESTERN GATEWAY ELEMENTARY SCHOOL - 2022-23 FISCAL YEAR**  
**STATEMENT OF EXPENSES BY PROJECT/OBJECT**  
**- GENERAL FUND - CASH BASIS**

<b>Classification (Project-Object)</b>	<b>Object</b>	<b>2021-22 Actuals</b>	<b>2022-23 Original Budget</b>	<b>2022-23 As of 6/30/23</b>	<b>% of YTD to Budg.</b>
<b>Donations - Walton (Proj. 003)</b>					
Salaries/Employee Benefits	100-299	75,368.42	-	-	N/A
Workers Compensation	290	-	-	-	N/A
Office/Admin Services	310	23,350.00	-	-	N/A
Professional Education Services	320	7,000.00	-	-	N/A
Accounting Services	331	18,750.00	-	-	N/A
Legal Services	354	-	-	-	N/A
Water Service	411	5,145.73	-	-	N/A
Disposal/Cleaning Services	420	7,570.74	-	-	N/A
Insurance/Surety Bonds	520	49,672.00	-	-	N/A
Communications	530	6,070.50	-	-	N/A
Advertising	540	2,519.25	-	-	N/A
Office Supplies and Tech	600	21,787.08	-	-	N/A
Electricity	624	22,416.28	-	-	N/A
Natural Gas	627	7,532.03	-	-	N/A
Dues and Fees	800	110.00	-	-	N/A
Subtotal		247,292.03	-	-	N/A
<b>TFCU (Proj. 007)</b>					
Printing	550	-	979.95	979.95	100.00%
Technology/Furniture and Fixtures	730	-	440.05	440.05	100.00%
Subtotal		-	1,420.00	1,420.00	100.00%
<b>Funding the Future (Proj. 009)</b>					
Books/Periodicals	640	2,500.00	-	-	N/A
<b>Erate (Proj. 010)</b>					
Technology Equipment	733	58,800.00	-	-	N/A
Subtotal		58,800.00	-	-	N/A
<b>Rotary (Proj. 011)</b>					
General Supplies	600	-	5,014.79	5,014.79	100.00%
Subtotal		-	5,014.79	5,014.79	100.00%
<b>Child Nutrition Program (Proj. various CNP)</b>					
Cleaning/Disposal Services	420	225.00	2,050.00	1,450.00	70.73%
Food Service Management	570	95,843.72	155,000.00	138,959.96	89.65%
Kitchen Products and Supplies	600	8,271.02	1,003.08	1,003.08	100.00%
Subtotal		104,339.74	158,053.08	141,413.04	89.47%
<b>Flexible Benefit Allowance (Proj. 331-335)</b>					
Salaries/Employee Benefits	100-299	110,142.58	164,517.32	164,442.28	99.95%
<b>State Textbooks (Proj. 333)</b>					
Books	640	-	-	-	N/A
Subtotal		-	-	-	N/A
<b>Reading Sufficiency (Proj. 367)</b>					
General Supplies	600	-	5,901.22	3,805.22	64.48%
<b>Title I, Part A (Proj. 511)</b>					
Salaries/Employee Benefits	100-299	49,516.15	55,615.83	55,615.83	100.00%
General Supplies	600	-	-	-	N/A
Subtotal		49,516.15	55,615.83	55,615.83	100.00%
<b>Special Education Prof Dev (Proj. 615)</b>					
Professional Development	359	-	874.91	750.00	85.72%
Dues, Fees and Registrations	800	-	40.00	40.00	100.00%
Subtotal		-	914.91	790.00	86.35%

**WESTERN GATEWAY ELEMENTARY SCHOOL - 2022-23 FISCAL YEAR**  
**STATEMENT OF EXPENSES BY PROJECT/OBJECT**  
**- GENERAL FUND - CASH BASIS**

<b>Classification (Project-Object)</b>	<b>Object</b>	<b>2021-22 Actuals</b>	<b>2022-23 Original Budget</b>	<b>2022-23 As of 6/30/23</b>	<b>% of YTD to Budg.</b>
<b>Special Education (Proj. 621)</b>					
Salaries/Employee Benefits	100-299	25,551.33	29,437.77	29,437.77	100.00%
Medical Services	336	-	11,104.22	11,104.22	100.00%
Subtotal		25,551.33	40,541.99	40,541.99	100.00%
<b>ARP IDEA Part B (Proj. 628)</b>					
Medical Services	336	8,141.97	-	-	N/A
<b>Preschool (Proj. 641)</b>					
Salaries/Employee Benefits	100-299	246.02	-	-	N/A
Medical Services	336	-	235.78	235.78	100.00%
Subtotal		246.02	235.78	235.78	100.00%
<b>Preschool ARP (Proj. 643)</b>					
Medical Services	336	494.03	-	-	N/A
Subtotal		494.03	-	-	N/A
<b>Stronger Connections Grant (Proj. 715)</b>					
Out-of-District Travel	580	-	1,026.00	1,257.36	122.55%
Dues, Fees and Registrations	800	-	8,590.00	8,590.00	100.00%
Subtotal		-	9,616.00	9,847.36	102.41%
<b>OSDH Reopening Schools (Proj. 723)</b>					
Salaries/Employee Benefits	100-299	21,512.00	43,278.34	43,278.34	100.00%
Building Services	400	10,394.99	38,516.40	38,690.06	100.45%
Supplies	600	290.05	-	-	N/A
Dues, Fees and Registrations	800	-	-	-	N/A
Subtotal		32,197.04	81,794.74	81,968.40	100.21%
<b>CSP Grant - OPSRC (Proj. 771)</b>					
Salaries/Employee Benefits	100-299	16,613.65	-	-	N/A
E-Rate Services	312	2,673.00	-	-	N/A
Educational Services	320	-	2,045.00	2,045.00	100.00%
Legal Services	354	7,545.00	4,645.00	4,645.00	100.00%
Professional Development (in house)	359	5,890.00	-	-	N/A
Advertising	540	10,365.00	-	-	N/A
Travel	580	-	512.07	512.07	100.00%
Office/Instructional Supplies	619	68,872.22	6,812.58	6,812.58	100.00%
Books/Periodicals	640	110,471.47	18,682.60	18,682.60	100.00%
Durable Goods (machines, appliances, tech)	650	4,487.38	287.97	287.97	100.00%
Awards, Gifts, Decorations	682	-	1,501.08	1,501.08	100.00%
Technology Related Hardware/Software	730	158,054.76	19,032.21	19,032.21	100.00%
Fees/Registrations	800	22,008.50	4,060.00	4,060.00	100.00%
Subtotal		406,980.98	57,578.51	57,578.51	100.00%
<b>ESSER II (Proj. 793)</b>					
Salaries/Employee Benefits	100-299	103,767.73	-	-	N/A
Subtotal		103,767.73	-	-	N/A
<b>ESSER III (Proj. 795)</b>					
Salaries/Employee Benefits	100-299	-	133,293.94	133,293.94	100.00%
Medical Services	336	-	-	-	N/A
General Supplies	600	-	-	-	N/A
Subtotal		-	133,293.94	133,293.94	100.00%
<b>Grand Total</b>					
		2,044,996.65	2,426,660.19	2,373,304.76	97.80%
Payroll Expenses	100-200	1,165,416.54	1,646,803.19	1,664,300.65	101.06%
Non-Payroll Expenses	300-900	879,580.11	779,857.00	709,004.11	90.91%
Totals		\$ 2,044,996.65	2,426,660.19	2,373,304.76	97.80%

**WESTERN GATEWAY ELEMENTARY SCHOOL - 2022-23 FISCAL YEAR  
SUPPLEMENTAL THREE YEAR COMPARISON OF EXPENSES - CASH BASIS**

	2020-21 Expenditures		2021-22 Expenditures		2022-23 Expenditures	
	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>
July	-	3.00	20,804.88	16,830.75	17,635.85	29,344.27
August	\$ 11,188.08	3.00	97,575.92	29,918.58	130,819.56	89,090.65
September	11,929.03	10,004.50	97,176.77	137,002.14	139,499.79	56,087.07
October	11,929.03	6,022.53	97,149.76	115,862.40	139,858.71	74,400.95
November	11,929.03	13,275.50	95,509.25	46,685.02	136,577.50	40,878.23
December	11,929.03	1,290.00	94,081.25	34,289.35	136,016.04	56,607.85
January	14,492.12	8,022.00	96,890.38	96,799.71	138,582.93	37,752.63
February	16,131.39	9,958.87	92,688.72	38,622.04	139,548.25	64,042.45
March	16,131.39	18,244.90	93,798.64	82,574.40	139,327.39	51,073.65
April	17,348.59	186,985.20	102,060.23	101,466.22	138,323.06	41,622.21
May	17,624.59	24,024.50	108,193.39	36,242.30	390,539.07	51,632.02
June	31,605.81	164,272.89	169,487.35	143,287.20	17,572.50	116,472.13
	<u>\$ 172,238.09</u>	<u>442,106.89</u>	<u>1,165,416.54</u>	<u>879,580.11</u>	<u>1,664,300.65</u>	<u>709,004.11</u>
		<u>614,344.98</u>		<u>2,044,996.65</u>		<u>2,373,304.76</u>

**Western Gateway Elementary School Inc.****Revenue/Expenditure Summary****Options:** Fund: 21, Date Range: 7/2/2022 - 6/30/2023

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
318 REDBUD SCHOOL FUNDING ACT	\$0.00	\$58,913.90	\$0.00	\$0.00	\$58,913.90	\$0.00	\$58,913.90
<b>Total</b>	<b>\$0.00</b>	<b>\$58,913.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,913.90</b>	<b>\$0.00</b>	<b>\$58,913.90</b>



**Western Gateway Elementary School Inc.****Revenue/Expenditure Summary****Options:** Fund: 81, Date Range: 7/2/2022 - 6/30/2023

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
000 NONCATEGORICAL FUNDS	\$67.25	\$45.67	\$0.00	\$112.92	\$0.00	\$0.00	\$0.00
001 INASMUCH FOUNDATION	\$250,951.74	\$60,000.00	\$0.00	\$22,575.12	\$288,376.62	\$0.00	\$288,376.62
002 WCF DONATION	\$66,229.66	\$532,000.00	\$0.00	\$470,000.04	\$128,229.62	\$0.00	\$128,229.62
005 CROSSFIRST BANK (PLAYGROUND)	\$1,850.00	\$1,500.00	\$0.00	\$593.99	\$2,756.01	\$0.00	\$2,756.01
007 TFCU	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00
008 NEW HORIZONS FNDTN - AMZN	\$478.48	\$9,654.28	\$0.00	\$8,363.57	\$1,769.19	\$0.00	\$1,769.19
285 CNP LOCAL	\$0.00	\$1,000.00	\$0.00	\$986.75	\$13.25	\$0.00	\$13.25
<b>Total</b>	<b>\$320,877.13</b>	<b>\$604,199.95</b>	<b>\$0.00</b>	<b>\$502,632.39</b>	<b>\$422,444.69</b>	<b>\$0.00</b>	<b>\$422,444.69</b>

**Western Gateway Elementary School Inc.****Revenue/Expenditure Summary****Options:** Fund: 86, Date Range: 7/2/2022 - 6/30/2023

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
000 NONCATEGORICAL FUNDS	\$0.00	\$347,169.81	\$0.00	\$133,041.15	\$214,128.66	\$23,067.10	\$191,061.56
298 INSURANCE COVERED/NOT COVERED	\$0.00	\$1,000.00	\$0.00	\$159.68	\$840.32	\$0.00	\$840.32
<b>Total</b>	<b>\$0.00</b>	<b>\$348,169.81</b>	<b>\$0.00</b>	<b>\$133,200.83</b>	<b>\$214,968.98</b>	<b>\$23,067.10</b>	<b>\$191,901.88</b>

**Western Gateway Elementary School Inc.****Revenue/Expenditure Summary****Options:** Fund: 60, Date Range: 7/2/2022 - 6/30/2023

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
801 UNIFORMS	\$7,919.00	\$31,526.10	(\$37,942.10)	\$1,503.00	\$0.00	\$0.00	\$0.00
802 SMART DISMISSAL	\$210.00	\$23.00	(\$233.00)	\$0.00	\$0.00	\$0.00	\$0.00
803 CHILD NUTRITION CLEARING	\$42.50	\$0.00	\$0.00	\$42.50	\$0.00	\$0.00	\$0.00
804 YARD SIGNS	\$305.00	\$239.00	(\$544.00)	\$0.00	\$0.00	\$0.00	\$0.00
805 SCHOOL PICTURES	\$1,150.00	\$0.00	(\$1,150.00)	\$0.00	\$0.00	\$0.00	\$0.00
808 FUN RUN	\$0.00	\$205.10	\$6,947.65	\$7,152.75	\$0.00	\$0.00	\$0.00
815 WGES GENERAL ACTIVITY	\$0.00	\$2,404.47	\$31,538.45	\$3,648.58	\$30,294.34	\$0.00	\$30,294.34
816 OSO FAMILY FUND	\$0.00	\$1,466.00	\$1,383.00	\$1,193.37	\$1,655.63	\$0.00	\$1,655.63
<b>Total</b>	<b>\$9,626.50</b>	<b>\$35,863.67</b>	<b>\$0.00</b>	<b>\$13,540.20</b>	<b>\$31,949.97</b>	<b>\$0.00</b>	<b>\$31,949.97</b>

**Western Gateway Charter School**  
**Approved Appropriations - 2023-2024 Fiscal Year**

---

<u>Revenue Source</u>	<u>Code</u>	<u>General Fund</u>	<u>Building Fund</u>
<b>LOCAL SOURCES</b>			
Local Student Meals	1710	\$ 39,114.50	
Adult Lunches/ Breakfasts	1730	481.65	
<b>STATE SOURCES</b>			
Foundation & Salary Incentive Aid	3210	1,763,530.42	
Foundation & Salary Incentive Aid Midyear Adj.	3210	70,000.00	
Health Insurance Allowance - Cert in Lieu	331 3250	2,509.56	
Health Insurance Allowance - Support in Lieu	332 3250	15,933.96	
Health Insurance Allowance - Cert Health Allow.	334 3250	99,883.68	
Health Insurance Allowance - Supp Health Allow.	335 3250	46,100.16	
State Textbooks	333 3420	14,838.52	
Reading Sufficiency	367 3415	18,000.00	
Redbud School Funding Act	318 3435		55,000.00
School Resource Officer	376 3690	92,000.00	
State Matching	385 3720	892.01	
<b>FEDERAL SOURCES</b>			
Title I, pt. A	511 4210	114,179.24	
Title II, Part A	541 4271	16,831.53	
Flow Through	621 4310	44,530.44	
Spec Ed. Preschool	641 4340	378.62	
Title IV Part A	552 4442	10,000.00	
Stronger Connections Grant	715 4689	347,883.64	
ARP ESSER III (CFDA 84.425)	795 4689	108,885.11	
Nat'l School Lunch Program	763 4710	76,631.18	
School Breakfast Program	764 4720	18,884.86	
<b>Total Revenue</b>		2,901,489.08	55,000.00
<b>Fund Balance - Beginning</b>	6110	343,153.39	58,913.90
<b>Total Approved Appropriations</b>		3,244,642.47	113,913.90

~Please review these appropriations. If they are acceptable for your school's budget please sign and email back to me.

**School District  
2023-2024 Estimate of Needs  
and  
Financial Statement of the Fiscal Year 2022-2023**

**Board of Education of Western Gateway Public Schools  
District No. E026  
County of Oklahoma  
State of Oklahoma**

To the Excise Board of said County and State, Greetings:

Pursuant to the requirements of 68 O. S. 2001 Section 3002, we submit herewith, for your consideration the within statement of the financial condition of the Board of Education of Western Gateway Public Schools, District No. E026, County of Oklahoma, State of Oklahoma for the fiscal year beginning July 1, 2023, and ending June 30, 2024, together with an itemized statement of the estimated Income and Probable Needs of said School District for the ensuing fiscal year. We have separately prepared, executed and submit Financial Statements for the Fiscal Year so terminated, and Estimate of Requirements for the ensuing Fiscal Year, for such Sinking Fund, if any, as pertains to this District for the Bond, Coupon, and Judgment indebtedness, if any, outstanding and unpaid as of June 30, 2024, and also for the Sinking Fund of any disorganized District whose area or the major portion thereof is now embraced within the boundaries of this District; and this Certificate is as applicable thereto as if fully embodied therein. The same have been prepared in conformity with Statute.

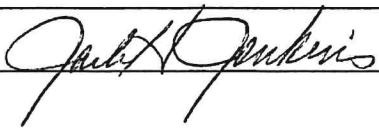
Two copies of this Financial Statement and Estimate of Needs should be filed with the County Clerk not later than September 30 for all School Districts. One complete signed copy must be sent to the State Auditor and Inspector, 2300 N. Lincoln Blvd Room 100, Oklahoma City, OK 73105-4801 and one copy will be retained by the County Clerk. If publication may not be had by date required for filing, affidavit and proof of publication are required to be attached within five days after date of filing.

Prepared by: Jenkins & Kemper CPAs, P.C.

Submitted to the Oklahoma County Excise Board

This \_\_\_\_\_ Day of \_\_\_\_\_, 2023

School Board Member's Signatures

Chairman: _____	Clerk: _____
Member: _____	Member: _____
Member: _____	Member: _____
Member: _____	Member: _____
Member: _____	Member: _____
Treasurer: 	Member: _____

Affidavit of Publication

State of Oklahoma, County of Oklahoma

I, \_\_\_\_\_, the undersigned duly qualified and acting Clerk of the Board of Education of Western Gateway Public Schools, School District No. E026, County and State aforesaid, being first duly sworn according to law, hereby depose and say:

1. That I complied with 68 O. S. 2001 Section 3002, (both independent and dependent) by having the within Financial Statement and Estimate of Needs which was prepared at the time and in the manner provided by law, published as required by law, in a legally-qualified newspaper of general circulation in the district, there being no legally-qualified newspaper published in the school district, as evidenced by a copy of such published statement and estimate together with proof of publication thereof attached hereto marked Exhibit No. 1 and made a part hereof (strike inapplicable phrases).
2. That I complied with currently effective statutes, by having the Notice of Emergency Levy Election and the call for such Election on the date hereinbefore certified by the Governing Board, the Itemized Statements and the Itemized Estimate of the amount necessary for the ensuing fiscal year requiring such emergency levy for the current expense purposes as prepared by the Board of Education duly published or posted, as the case may be, in full compliance with law for this class of school district, and as provided by law duly made public in the manner and at the time provided by law, for this class of district and in all respects according to law, in relation to said election on such emergency levy as hereinbefore certified by said Governing Board.
3. That I complied with the statute by having published or posted (if required for this class of district) the notice of local support levy election, and the call for such election on the date hereinbefore certified by the Board of Education. That the Estimate of Needs as prepared by the Board of Education required such local support levy in addition to other tax levies, to fully meet the current expense purposes of the school district for the ensuing year.
4. That in conformity to resolution by said Board of Education, I caused Notice of Building Fund Levy Election under the provisions of Article 10, Section 10, Oklahoma Constitution, and the Call of such Election on the date hereinbefore certified by the Governing Board, together with Itemized Statements and an Estimate of the amount necessary for the ensuing fiscal year requiring such levy for the purpose of erecting, remodeling or repairing school buildings, and for purchasing school furniture, in said District, published or posted to contain such Notice and Call, fixing the number of voting places and particularly describing each and every such place or places, and fixing the day on which such election should be had after the expiration of such notice, duly published or posted as is required by law for this class of district.

\_\_\_\_\_  
Clerk, Board of Education

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires

\_\_\_\_\_  
Secretary and Clerk of Excise Board  
Oklahoma County, Oklahoma

<b>Index Page</b>
-------------------

General.....	1
Building.....	7
Enterprise Total.....	13
Enterprise Individual.....	15
Exhibit Y.....	17
Exhibit Z.....	21
Publication.....	23



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

**Independent Accountant's Compilation Report**

August 26, 2023

Honorable Board of Education  
Western Gateway  
District No. E-026, Oklahoma County

We have compiled the 2022-2023 prescribed financial statements as of and for the fiscal year ended June 30, 2023, and the 2023-2024 Estimate of Needs (S.A.&I. Form 2661R06) and Publication Sheet (S.A.&I. Form 2662R06) for District No. E-026, Oklahoma County, included in the accompanying prescribed form. We have not audited or reviewed the prescribed financial statements, estimate of needs and publication sheet forms referred to above and, accordingly, do not express an opinion or provide any assurance about whether the prescribed financial statements, estimate of needs and publication sheet forms are in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector.

Management is responsible for the preparation and fair presentation of the prescribed financial statements, estimate of needs and publication sheet in accordance with the applicable prescribed financial framework and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the prescribed financial statements, estimate of needs and publication sheet.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements and supporting information without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the prescribed financial statements, estimate of needs and publication sheet.

The prescribed financial statements, estimate of needs and publication sheet forms are presented in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 OS § 3003.B., as defined by rules promulgated by the Oklahoma State Department of Education per 70 OS § 5-134.1.D., which differ from generally accepted accounting principles. Accordingly, these prescribed forms are not designed for those who are not informed about such differences.

This report is intended solely for the information and use of the Oklahoma Department of Education, Western Gateway, Oklahoma County Excise Board, and for filing with the State Auditor and Inspector of Oklahoma and is not intended to be and should not be used by anyone other than these specified parties.

We are not independent with respect to Western Gateway.

Sincerely,

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.



GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT 'A'

Schedule 1: Current Balance Sheet for June 30, 2023	
	Amount
<b>ASSETS:</b>	
Cash Balances	\$551,132.50
Investments	\$0.00
<b>TOTAL ASSETS</b>	<b>\$551,132.50</b>
<b>LIABILITIES AND RESERVES:</b>	
Warrants Outstanding	\$149,740.64
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$58,238.47
<b>TOTAL LIABILITIES AND RESERVES</b>	<b>\$207,979.11</b>
<b>CASH FUND BALANCE JUNE 30, 2023</b>	<b>\$343,153.39</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>	<b>\$551,132.50</b>

Schedule 2: Revenue and Requirements, 2022-2023		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$2,490,978.53	\$2,716,458.15
<b>LESS: REQUIREMENTS:</b>		
Expenditures (Schedule 8)	\$2,490,978.53	\$2,373,304.76
<b>CASH FUND BALANCE JUNE 30, 2023</b>	<b>\$0.00</b>	<b>\$343,153.39</b>

Schedule 3: General Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2022-23	2021-22	PRE-2021	Total
Cash Balance Reported to Excise Board 6-30-22	\$0.00	\$249,975.69	\$0.00	\$249,975.69
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCE</b>				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$2,636,679.96	\$0.00	\$0.00	\$2,636,679.96
Cash Balances Transferred (Sch 6 Source Code 6110)	\$79,053.67	-\$79,053.67	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$724.52	-\$724.52	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCE</b>	<b>\$2,716,458.15</b>	<b>-\$79,778.19</b>	<b>\$0.00</b>	<b>\$2,636,679.96</b>
Warrants Paid of Year in Caption	\$2,165,325.65	\$170,197.50	\$0.00	\$2,335,523.15
<b>TOTAL DISBURSEMENTS</b>	<b>\$2,165,325.65</b>	<b>\$170,197.50</b>	<b>\$0.00</b>	<b>\$2,335,523.15</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2023</b>	<b>\$551,132.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$551,132.50</b>
Reserve for Warrants Outstanding (Schedule 4)	\$149,740.64	\$0.00	\$0.00	\$149,740.64
Reserve for Encumbrances (Schedule 8)	\$58,238.47	\$0.00	\$0.00	\$58,238.47
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$207,979.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$207,979.11</b>
<b>DEFICIT:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$343,153.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$343,153.39</b>

Schedule 4: General Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2022-23	2021-22	PRE-2021	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$128,064.90	\$0.00	\$128,064.90
Warrants Registered During Year	\$2,315,066.29	\$42,132.60	\$0.00	\$2,357,198.89
<b>TOTAL</b>	<b>\$2,315,066.29</b>	<b>\$170,197.50</b>	<b>\$0.00</b>	<b>\$2,485,263.79</b>
Warrants Paid During Year	\$2,165,325.65	\$170,197.50	\$0.00	\$2,335,523.15
Warrants Coverted to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL WARRANTS RETIRED</b>	<b>\$2,165,325.65</b>	<b>\$170,197.50</b>	<b>\$0.00</b>	<b>\$2,335,523.15</b>
<b>BALANCE WARRANTS OUTSTANDING JUNE 30, 2023</b>	<b>\$149,740.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$149,740.64</b>

Schedule 5: 2022 Ad Valorem Tax Account		
ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023	0.000 Mills	Amount
2022 Net Valuation Certified to County Excise Board		\$0.00
Total Proceeds of Levy as Certified		\$0.00
Additions:		\$0.00
Deductions:		\$0.00
Gross Balance Tax		\$0.00
Less Reserve for Delinquent Tax		\$0.00
Reserve for Protests Pending		\$0.00
Balance Available Tax		\$0.00
Deduct 2022 Tax Apportioned		\$0.00
<b>Net Balance 2022 Tax in Process of Collection</b>		<b>\$0.00</b>
<b>Excess Collections</b>		<b>\$0.00</b>

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT 'A'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2022-23 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
<b>1000 DISTRICT SOURCES OF REVENUE:</b>		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	\$0.00
1500 Reimbursements	\$0.00	\$8.50
1600 Other Local Sources of Revenue	\$200,000.00	\$17,516.83
1700 Child Nutrition Programs	\$31,500.00	\$41,680.16
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$231,500.00	\$59,205.49
<b>2000 INTERMEDIATE SOURCES OF REVENUE:</b>		
2100 County 4 Mill Ad Valorem Tax	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00
<b>3000 STATE SOURCES OF REVENUE:</b>		
3100 STATE DEDICATED SOURCES OF REVENUE		
3110 Gross Production Tax	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL		
3210 Foundation and Salary Incentive Aid	\$1,500,000.00	\$1,628,682.37
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$115,777.70	\$162,086.88
TOTAL STATE AID - NONCATEGORICAL	\$1,615,777.70	\$1,790,769.25
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$10,318.45	\$30,564.44
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$0.00
3700 Child Nutrition Program	\$1,500.00	\$938.96
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$1,627,596.15	\$1,822,272.65
<b>4000 FEDERAL SOURCES OF REVENUE:</b>		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$39,000.00	\$58,019.75
4300 Individuals With Disabilities	\$28,225.00	\$53,756.11
4400 No Child Left Behind	\$81,439.25	\$152,548.57
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$288,267.60	\$375,377.18
4700 Child Nutrition Programs	\$115,896.86	\$115,457.71
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$552,828.71	\$755,159.32
5000 NON-REVENUE RECEIPTS:	\$0.00	\$42.50
TOTAL NON-REVENUE RECEIPTS	\$0.00	\$42.50
<b>6000 BALANCE SHEET ACCOUNTS:</b>		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$79,053.67	\$79,053.67
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$724.52
6140 Estopped Warrants by Statute	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$79,053.67	\$79,778.19
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$79,053.67	\$79,778.19
<b>GRAND TOTAL</b>	<b>\$2,490,978.53</b>	<b>\$2,716,458.15</b>

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT 'A'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2022-23 Account OVER/UNDER	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
<b>1000 DISTRICT SOURCES OF REVENUE:</b>				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	0.00%	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00		\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$8.50	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	-\$182,483.17	0.00%	\$0.00	\$0.00
1700 Child Nutrition Programs	\$10,180.16	95.00%	\$39,596.15	\$39,596.15
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	-\$172,294.51		\$39,596.15	\$39,596.15
<b>2000 INTERMEDIATE SOURCES OF REVENUE:</b>				
2100 County 4 Mill Ad Valorem Tax	\$0.00	0.00%	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	0.00%	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
<b>3000 STATE SOURCES OF REVENUE:</b>				
3100 STATE DEDICATED SOURCES OF REVENUE:				
3110 Gross Production Tax	\$0.00	0.00%	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	0.00%	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	0.00%	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	0.00%	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL				
3210 Foundation and Salary Incentive Aid	\$128,682.37	112.58%	\$1,833,530.42	\$1,833,530.42
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$46,309.18	101.44%	\$164,427.36	\$164,427.36
TOTAL STATE AID - NONCATEGORICAL	\$174,991.55		\$1,997,957.78	\$1,997,957.78
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$20,245.99	107.44%	\$32,838.52	\$32,838.52
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	0.00%	\$92,000.00	\$92,000.00
3700 Child Nutrition Program	-\$561.04	95.00%	\$892.01	\$892.01
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$194,676.50		\$2,123,688.31	\$2,123,688.31
<b>4000 FEDERAL SOURCES OF REVENUE:</b>				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$19,019.75	225.80%	\$131,010.77	\$131,010.77
4300 Individuals With Disabilities	\$25,531.11	83.54%	\$44,909.06	\$44,909.06
4400 No Child Left Behind	\$71,109.32	6.56%	\$10,000.00	\$10,000.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$87,109.58	121.68%	\$456,768.75	\$456,768.75
4700 Child Nutrition Programs	-\$439.15	82.73%	\$95,516.04	\$95,516.04
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$202,330.61		\$738,204.62	\$738,204.62
<b>5000 NON-REVENUE RECEIPTS:</b>				
TOTAL NON-REVENUE RECEIPTS	\$42.50	0.00%	\$0.00	\$0.00
<b>6000 BALANCE SHEET ACCOUNTS:</b>				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	434.08%	\$343,153.39	\$343,153.39
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$724.52	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$724.52		\$343,153.39	\$343,153.39
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$724.52		\$343,153.39	\$343,153.39
<b>GRAND TOTAL</b>	<b>\$225,479.62</b>		<b>\$3,244,642.47</b>	<b>\$3,244,642.47</b>



GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT 'A'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2022			
	RESERVES 06-30-2022	WARRANTS ISSUED SINCE	BALANCE LAPSED
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$42,857.12</b>	<b>\$42,132.60</b>	<b>\$724.52</b>

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2023		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
<b>1000 INSTRUCTION</b>	<b>\$1,400,018.88</b>	<b>\$0.00</b>	<b>\$1,400,018.88</b>
<b>2000 SUPPORT SERVICES:</b>			
2100 Support Services - Students	\$186,191.29	\$0.00	\$186,191.29
2200 Support Services - Instructional Staff	\$162,324.39	\$0.00	\$162,324.39
2300 Support Services - General Administration	\$174,512.00	\$0.00	\$174,512.00
2400 Support Services - School Administration	\$58,112.33	\$0.00	\$58,112.33
2500 Support Services - Business	\$95,048.53	\$0.00	\$95,048.53
2600 Operations And Maintenance of Plant Services	\$270,997.07	\$0.00	\$270,997.07
2700 Student Transportation Services	\$2,361.00	\$0.00	\$2,361.00
<b>TOTAL SUPPORT SERVICES</b>	<b>\$949,546.61</b>	<b>\$0.00</b>	<b>\$949,546.61</b>
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>			
3100 Child Nutrition Programs Operations	\$141,413.04	\$0.00	\$141,413.04
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES</b>	<b>\$141,413.04</b>	<b>\$0.00</b>	<b>\$141,413.04</b>
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERVICES:</b>			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
<b>TOTAL FACILITIES ACQUISITION &amp; CONST. SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>5000 OTHER OUTLAYS:</b>			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER OUTLAYS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>7000 OTHER USES / UNBUDGETED ITEMS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>8000 REPAYMENTS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL GENERAL FUND 2022-23 FISCAL YEAR</b>	<b>\$2,490,978.53</b>	<b>\$0.00</b>	<b>\$2,490,978.53</b>

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT 'A'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2023				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2022-2023 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
<b>1000 INSTRUCTION:</b>	\$1,272,345.11	\$10,000.00	\$117,673.77	\$1,282,345.11
<b>2000 SUPPORT SERVICES:</b>				
2100 Support Services - Students	\$186,191.29	\$0.00	\$0.00	\$186,191.29
2200 Support Services - Instructional Staff	\$132,027.53	\$30,296.86	\$0.00	\$162,324.39
2300 Support Services - General Administration	\$172,262.00	\$2,250.00	\$0.00	\$174,512.00
2400 Support Services - School Administration	\$58,112.33	\$0.00	\$0.00	\$58,112.33
2500 Support Services - Business	\$93,910.53	\$1,138.00	\$0.00	\$95,048.53
2600 Operations And Maintenance of Plant Services	\$256,443.46	\$14,553.61	\$0.00	\$270,997.07
2700 Student Transportation Services	\$2,361.00	\$0.00	\$0.00	\$2,361.00
<b>TOTAL SUPPORT SERVICES</b>	<b>\$901,308.14</b>	<b>\$48,238.47</b>	<b>\$0.00</b>	<b>\$949,546.61</b>
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>				
3100 Child Nutrition Programs Operations	\$141,413.04	\$0.00	\$0.00	\$141,413.04
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES</b>	<b>\$141,413.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$141,413.04</b>
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERVICES:</b>				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL FACILITIES ACQUISITION &amp; CONST. SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>5000 OTHER OUTLAYS:</b>				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER OUTLAYS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>7000 OTHER USES / UNBUDGETED ITEMS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>8000 REPAYMENTS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL GENERAL FUND 2022-23 FISCAL YEAR</b>	<b>\$2,315,066.29</b>	<b>\$58,238.47</b>	<b>\$117,673.77</b>	<b>\$2,373,304.76</b>

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2023-24		Estimate of Needs by	Approved by
PURPOSE:		Governing Board	County Excise Board
Current Expense:		\$3,244,642.47	\$3,244,642.47
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
<b>GRAND TOTAL - Home School</b>		<b>\$3,244,642.47</b>	<b>\$3,244,642.47</b>

THIS PAGE INTENTIONALLY LEFT BLANK

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT 'C'

Schedule 1: Current Balance Sheet for June 30, 2023	
	Amount
<b>ASSETS:</b>	
Cash Balances	\$58,913.90
Investments	\$0.00
<b>TOTAL ASSETS</b>	<b>\$58,913.90</b>
<b>LIABILITIES AND RESERVES:</b>	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>	<b>\$0.00</b>
<b>CASH FUND BALANCE JUNE 30, 2023</b>	<b>\$58,913.90</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>	<b>\$58,913.90</b>

Schedule 2: Revenue and Requirements, 2022-2023		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$40,000.00	\$58,913.90
<b>LESS: REQUIREMENTS:</b>		
Expenditures (Schedule 8)	\$40,000.00	\$0.00
<b>CASH FUND BALANCE JUNE 30, 2023</b>	<b>\$0.00</b>	<b>\$58,913.90</b>

Schedule 3: Building Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2022-23	2021-22	PRE-2021	Total
Cash Balance Reported to Excise Board 6-30-22	\$0.00	\$0.00	\$0.00	\$0.00
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCE</b>				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$58,913.90	\$0.00	\$0.00	\$58,913.90
Cash Balances Transferred (Sch 6 Source Code 6110)	\$0.00	\$0.00	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$0.00	\$0.00	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCE</b>	<b>\$58,913.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,913.90</b>
Warrants Paid of Year in Caption	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2023</b>	<b>\$58,913.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,913.90</b>
Reserve for Warrants Outstanding (Schedule 4)	\$0.00	\$0.00	\$0.00	\$0.00
Reserve for Encumbrances (Schedule 8)	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>DEFICIT:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$58,913.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,913.90</b>

Schedule 4: Building Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2022-23	2021-22	PRE-2021	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Registered During Year	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Warrants Paid During Year	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Converted to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL WARRANTS RETIRED</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>BALANCE WARRANTS OUTSTANDING JUNE 30, 2023</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 5: 2022 Ad Valorem Tax Account		
ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023	0.000 Mills	Amount
2022 Net Valuation Certified to County Excise Board		\$0.00
<b>Total Proceeds of Levy as Certified</b>		
Additions:		\$0.00
Deductions:		\$0.00
Gross Balance Tax		\$0.00
Less Reserve for Delinquent Tax		\$0.00
Reserve for Protests Pending		\$0.00
<b>Balance Available Tax</b>		<b>\$0.00</b>
Deduct 2022 Tax Apportioned		\$0.00
<b>Net Balance 2022 Tax in Process of Collection</b>		<b>\$0.00</b>
<b>Excess Collections</b>		<b>\$0.00</b>

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT 'C'

EXHIBIT C

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances			
SOURCE	2022-23 Account		
	AMOUNT ESTIMATED	ACTUALLY COLLECTED	
1000 DISTRICT SOURCES OF REVENUE:			
1100 TAXES LEVIED/ASSESSED			
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	\$0.00	
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$0.00	
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00	
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00	
1190 Other Taxes	\$0.00	\$0.00	
TOTAL TAXES LEVIED/ASSESSED	\$0.00	\$0.00	
1200 Tuition & Fees	\$0.00	\$0.00	
1300 Earnings on Investments and Bond Sales	\$0.00	\$0.00	
1400 Rental, Disposals and Commissions	\$0.00	\$0.00	
1500 Reimbursements	\$0.00	\$0.00	
1600 Other Local Sources of Revenue	\$0.00	\$0.00	
1700 Child Nutrition Programs	\$0.00	\$0.00	
1800 Athletics	\$0.00	\$0.00	
TOTAL DISTRICT SOURCES OF REVENUE	\$0.00	\$0.00	
2000 INTERMEDIATE SOURCES OF REVENUE			
2100 County 4 Mill Ad Valorem Tax	\$0.00	\$0.00	
2200 County Apportionment (Mortgage Tax)	\$0.00	\$0.00	
2300 Resale of Property Fund Distribution	\$0.00	\$0.00	
2900 Other Intermediate Sources of Revenue	\$0.00	\$0.00	
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00	
3000 STATE SOURCES OF REVENUE:			
3100 STATE DEDICATED SOURCES OF REVENUE			
3110 Gross Production Tax	\$0.00	\$0.00	
3120 Motor Vehicle Collections	\$0.00	\$0.00	
3130 Rural Electric Cooperative Tax	\$0.00	\$0.00	
3140 State School Land Earnings	\$0.00	\$0.00	
3150 Vehicle Tax Stamps	\$0.00	\$0.00	
3160 Farm Implement Tax Stamps	\$0.00	\$0.00	
3170 Trailers and Mobile Homes	\$0.00	\$0.00	
3190 Other Dedicated Revenue	\$0.00	\$0.00	
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00	\$0.00	
3200 STATE AID - NONCATEGORICAL			
3210 Foundation and Salary Incentive Aid	\$0.00	\$0.00	
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00	
3230 Teacher Consultant Stipend	\$0.00	\$0.00	
3240 Disaster Assistance	\$0.00	\$0.00	
3250 Flexible Benefit Allowance	\$0.00	\$0.00	
TOTAL STATE AID - NONCATEGORICAL	\$0.00	\$0.00	
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00	
3400 State - Categorical	\$40,000.00	\$58,913.90	
3500 Special Programs	\$0.00	\$0.00	
3600 Other State Sources of Revenue	\$0.00	\$0.00	
3700 Child Nutrition Program	\$0.00	\$0.00	
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00	
TOTAL STATE SOURCES OF REVENUE	\$40,000.00	\$58,913.90	
4000 FEDERAL SOURCES OF REVENUE:			
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00	
4200 Disadvantaged Students	\$0.00	\$0.00	
4300 Individuals With Disabilities	\$0.00	\$0.00	
4400 No Child Left Behind	\$0.00	\$0.00	
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00	
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00	
4700 Child Nutrition Programs	\$0.00	\$0.00	
4800 Federal Vocational Education	\$0.00	\$0.00	
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00	\$0.00	
5000 NON-REVENUE RECEIPTS:			
TOTAL NON-REVENUE RECEIPTS	\$0.00	\$0.00	
6000 BALANCE SHEET ACCOUNTS			
6100 CASH ACCOUNTS			
6110 Cash Forward	\$0.00	\$0.00	
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$0.00	
6140 Estopped Warrants by Statute	\$0.00	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00	
6200 Interfund Transfers	\$0.00	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00	
GRAND TOTAL	\$40,000.00	\$58,913.90	



BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT 'C'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2022-23 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	0.00%	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00		\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$0.00	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE				
2100 County 4 Mill Ad Valorem Tax	\$0.00	0.00%	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	0.00%	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:				
3100 STATE DEDICATED SOURCES OF REVENUE:				
3110 Gross Production Tax	\$0.00	0.00%	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	0.00%	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	0.00%	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	0.00%	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL				
3210 Foundation and Salary Incentive Aid	\$0.00	0.00%	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00		\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$18,913.90	93.36%	\$55,000.00	\$55,000.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$18,913.90		\$55,000.00	\$55,000.00
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:				
TOTAL NON-REVENUE RECEIPTS	\$0.00		\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	0.00%	\$58,913.90	\$58,913.90
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$0.00		\$58,913.90	\$58,913.90
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$0.00		\$58,913.90	\$58,913.90
GRAND TOTAL	\$18,913.90		\$113,913.90	\$113,913.90

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT 'C'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2022			
	RESERVES 06-30-2022	WARRANTS ISSUED SINCE	BALANCE LAPSED
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures			
FISCAL YEAR ENDING JUNE 30, 2023			
APPROPRIATED ACCOUNTS	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
<b>1000 INSTRUCTION:</b>	\$0.00	\$0.00	\$0.00
<b>2000 SUPPORT SERVICES:</b>			
2100 Support Services - Students	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$0.00	\$0.00	\$0.00
2600 Operations And Maintenance of Plant Services	\$40,000.00	\$0.00	\$40,000.00
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00
<b>TOTAL SUPPORT SERVICES</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>			
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERVICES:</b>			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
<b>TOTAL FACILITIES ACQUISITION &amp; CONST. SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>5000 OTHER OUTLAYS:</b>			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER OUTLAYS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>7000 OTHER USES / UNBUDGETED ITEMS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>8000 REPAYMENTS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL BUILDING FUND 2022-23 FISCAL YEAR</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT 'C'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2023				2022-2023
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	EXPENDITURES FOR CURRENT EXPENSE PURPOSES
<b>1000 INSTRUCTION:-</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>2000 SUPPORT SERVICES:</b>				
2100 Support Services - Students	\$0.00	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$0.00	\$0.00	\$0.00	\$0.00
2600 Operations And Maintenance of Plant Services	\$0.00	\$0.00	\$40,000.00	\$0.00
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL SUPPORT SERVICES</b>	\$0.00	\$0.00	\$40,000.00	\$0.00
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:-</b>				
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERVICES:</b>				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL FACILITIES ACQUISITION &amp; CONST. SERVICES</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>5000 OTHER OUTLAYS:</b>				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER OUTLAYS</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>7000 OTHER USES / UNBUDGETED ITEMS:</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>8000 REPAYMENTS:</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL BUILDING FUND 2022-23 FISCAL YEAR</b>	\$0.00	\$0.00	\$40,000.00	\$0.00

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2023-24		Estimate of Needs by Governing Board	Approved by County Excise Board
<b>PURPOSE:</b>			
Current Expense		\$113,913.90	\$113,913.90
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
<b>GRAND TOTAL - Home School</b>		<b>\$113,913.90</b>	<b>\$113,913.90</b>



TOTAL ENTERPRISE FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2023	TOTAL OF ALL FUNDS
ASSETS:	Amount
Cash Balances	\$637,413.67
Investments	\$0.00
TOTAL ASSETS	\$637,413.67
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$23,067.10
TOTAL LIABILITIES AND RESERVES	\$23,067.10
CASH FUND BALANCE JUNE 30, 2023	\$614,346.57
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$637,413.67

Schedule 3: Enterprise Fund Total Of All Funds Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2022-23	2022 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$320,931.24
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$952,347.48	
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$22.28	
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$320,877.13	
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$320,877.13	
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$320,877.13	
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$1,273,246.89	\$54.11
Warrants Paid of Year in Caption	\$635,833.22	\$54.11
TOTAL DISBURSEMENTS	\$635,833.22	\$54.11
CASH & INVESTMENTS BALANCE JUNE 30, 2023	\$637,413.67	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$23,067.10	\$0.00
TOTAL LIABILITIES AND RESERVE	\$23,067.10	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$614,346.57	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2022		
	RESERVES 6/30/22	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2023		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$15,739.49	\$22,667.20	\$38,406.69
2000 Support Services	\$620,071.45	\$399.90	\$620,471.35
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$22.28	\$0.00	\$22.28
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2022-23 FISCAL YEAR	\$635,833.22	\$23,067.10	\$658,900.32

THIS PAGE INTENTIONALLY LEFT BLANK



ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2023	Gift Fund
ASSETS:	Amount
Cash Balances	\$422,444.69
Investments	\$0.00
TOTAL ASSETS	\$422,444.69
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
TOTAL LIABILITIES AND RESERVES	\$0.00
CASH FUND BALANCE JUNE 30, 2023	\$422,444.69
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$422,444.69

Schedule 3: Enterprise Fund Gift Fund Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2022-23	2022 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$320,931.24
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$604,177.67	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$22.28	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$320,877.13	-\$320,877.13
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$320,877.13	-\$320,877.13
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$320,877.13	-\$320,877.13
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$925,077.08	\$54.11
Warrants Paid of Year in Caption	\$502,632.39	\$54.11
TOTAL DISBURSEMENTS	\$502,632.39	\$54.11
CASH & INVESTMENTS BALANCE JUNE 30, 2023	\$422,444.69	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$422,444.69	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2022		
	RESERVES 6/30/22	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2023		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$14,348.92	\$0.00	\$14,348.92
2000 Support Services	\$488,261.19	\$0.00	\$488,261.19
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$22.28	\$0.00	\$22.28
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2022-23 FISCAL YEAR	\$502,632.39	\$0.00	\$502,632.39

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2023	
ASSETS:	Amount
Cash Balances	\$214,968.98
Investments	\$0.00
<b>TOTAL ASSETS</b>	<b>\$214,968.98</b>
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$23,067.10
<b>TOTAL LIABILITIES AND RESERVES</b>	<b>\$23,067.10</b>
<b>CASH FUND BALANCE JUNE 30, 2023</b>	<b>\$191,901.88</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>	<b>\$214,968.98</b>

Schedule 3: Enterprise Fund Casualty/Flood Insurance Recovery Fund Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2022-23	2022 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCES</b>		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$348,169.81	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
<b>6000 BALANCE SHEET ACCOUNTS</b>		
<b>6100 CASH ACCOUNTS</b>		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	<b>\$0.00</b>	<b>\$0.00</b>
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>	<b>\$348,169.81</b>	<b>\$0.00</b>
Warrants Paid of Year in Caption	\$133,200.83	\$0.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$133,200.83</b>	<b>\$0.00</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2023</b>	<b>\$214,968.98</b>	<b>\$0.00</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$23,067.10	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$23,067.10</b>	<b>\$0.00</b>
<b>DEFICIT</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$191,901.88</b>	<b>\$0.00</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2022		
	RESERVES 6/30/22	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2023		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$1,390.57	\$22,667.20	\$24,057.77
2000 Support Services	\$131,810.26	\$399.90	\$132,210.16
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2022-23 FISCAL YEAR</b>	<b>\$133,200.83</b>	<b>\$23,067.10</b>	<b>\$156,267.93</b>



## CERTIFICATE OF EXCISE BOARD

State of Oklahoma, County of Oklahoma

We, do further certify that we have examined the statement of estimated needs for the current fiscal year ending June 30, 2023, as certified by the Board of Education of Western Gateway Public Schools, District Number E026 of said County and State, and its financial statement for the preceding year, and in so doing we have diligently performed the duties imposed upon this Excise Board by 68 O. S. 2001 Section 3007, by (1) ascertaining that the financial statements, as to the statistics therein contained, reflect the true fiscal condition at the close of the fiscal year, or caused the same to be corrected so to show; (2) struck from the estimate of needs so submitted any items not authorized by law and reduced to the sum authorized by law any items restricted by statute as to the amount lawfully expendable therefor; (3) supplemented such estimate, after appropriate action, by an estimate of needs prepared by this Excise Board to make provision for mandatory functions based upon statistics authoritatively submitted; (4) computed the total means available to each fund in the manner provided, applying the Governing Board's estimate of revenue to be derived from surplus tax of the immediately preceding year and from sources other than ad valorem tax, or reduced such estimate to not less than the lawfully authorized ratio of the several sums realized from such sources during the preceding fiscal year or to such lesser sum as may reasonably be anticipated under altered law or circumstance and using for such determination the basic collections of the preceding year and the ratios on which distribution or apportionment must be made during the ensuing or current year.

To the several and specific purposes of the estimated needs as certified, we have and do hereby appropriate the surplus balances of cash on hand of the prior year, estimates of income from sources other than ad valorem taxation within the limitation fixed by law, and the proceeds of ad valorem tax levy within the number of mills authorized, either by apportionment by the Legislature, allocation by the excise board or by legal election, all of which appropriations are made in so far as the available surpluses, revenues, and levies will permit, except in that we have also provided that, after deducting items consisting of cash and the revenue from all sources other than the 2023 tax and the proceeds of the 2023 tax levy are in excess of the residue of such appropriations, by a sum included for delinquent tax, computed at .0% of such residue. And provided further, if said School District has been ascertained to be a well defined State Aid District, the local budget, as approved and appropriated for, has been applied wholly to its operating accounts.

We further certify that the amount required to be raised from tax, excluding Homesteads, for General Revenue Fund purposes as approved, requires a total ad valorem tax levy of .000 Mills. Said levy is within the statutory limit, and if in excess, is within the constitutional limit and has been authorized by a vote of the people of said district, as shown by certificate of the School Board to-wit:

To this District, with valuations shown below, the Excise Board allocated .000 Mills, plus .000 Mills authorized by the Constitution, plus an emergency levy of .000 Mills; plus local support levy of .000 Mills; for a total levy for the General Fund of .000 Mills.

We further certify that the amount required to be raised for building fund purposes as approved requires a tax levy of .000 Mills, and said levy has been certified as authorized by a vote of the people at an election held for that purpose. We further certify that Assessed Values used in computing Mill-vote levies have been applied as certified by the County Assessor.

We further certify that we have examined the within statements of account and estimated needs or requirements of the Governing Board of Western Gateway Public Schools, School District No. E026 of said County and State, in relation to the Sinking Fund or Funds thereof, and after finding the same correct or having caused the same to be corrected pursuant to 68 O. S. 2001 Section 3009, have approved the requirements therefor to fulfill the conditions of Section 26 and 28 of Article 10, Oklahoma Constitution, and have made and certified a tax levy therefor to the extent of the excess of said total requirements over the total of items 2, 3, 6, and 12 of Exhibit Y and any other legal deduction, including a reserve of .0% for delinquent taxes.

CERTIFICATE OF EXCISE BOARD  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT "Y"					
County Excise Board's Appropriation of Income and Revenue	General Fund	Building Fund	Co-op Fund	Child Nutrition Fund	New Sinking Fund (Exc. Homesteads)
Appropriation Approved and Provision Made	\$ 3,244,642.47	\$ 113,913.90	\$ 0.00	\$ 0.00	\$ 0.00
Appropriation of Revenues:					
Excess of Assets Over Liabilities	\$ 343,153.39	\$ 58,913.90	\$ 0.00	\$ 0.00	\$ 0.00
Unclaimed Protest Tax Refunds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Miscellaneous Estimated Revenues	\$ 2,901,489.08	\$ 55,000.00	\$ 0.00	\$ 0.00	None
Est. Value of Surplus Tax in Process	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	None
Sinking Fund Contributions	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Surplus Building Fund Cash	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Other Than 2023 Tax	\$ 3,244,642.47	\$ 113,913.90	\$ 0.00	\$ 0.00	\$ 0.00
Balance Required	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Add Allowance for Delinquency	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Required for 2023 Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Rate of Levy Required and Certified					0.00 Mills

We further certify that the net assessed valuation of the Property, subject to ad valorem taxes, after the amount of all Homestead Exemptions have been deducted in the said School District as finally equalized and certified by the Board of Equalization for the current year 2023-2024 is as follows:

VALUATION AND LEVIES EXCLUDING HOMESTEADS				
County	Real	Personal	Public Service	Total
This County Oklahoma	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Total Valuations, All Counties	\$ 0	\$ 0	\$ 0	\$ 0

The assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof appropriated as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by ad valorem taxation, be raised by ad valorem taxation, we thereupon made the above levies therefor as provided by law as follows:

CERTIFICATE OF EXCISE BOARD  
ESTIMATE OF NEEDS FOR 2023-2024

EXHIBIT "Y" Continued:		Primary County And All Joint Counties					
Levies Required and Certified:		Valuation And Levies Excluding Homesteads				Total Required For 2023 Tax	
County		General Fund	Building Fund	Total Valuation	General	Building	
This County	Oklahoma	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	0
Totals				\$ 0	\$ 0	\$ 0	0

Sinking Fund: 0.00 Mills

We do hereby order the above levies to be certified forthwith by the Secretary of this Board to the County Assessor of said County, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the year 2023 without regard to any protest that may be filed against any levies, as required by 68 O. S. 2001, Section 2869.

Signed at \_\_\_\_\_, Oklahoma, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Excise Board Member

\_\_\_\_\_  
Excise Board Chairman

\_\_\_\_\_  
Excise Board Member

\_\_\_\_\_  
Excise Board Secretary

Joint School District Levy Certification for Western Gateway Public Schools E026

Career Tech District Number \_\_\_\_\_: General Fund \_\_\_\_\_  
Building Fund \_\_\_\_\_  
State of Oklahoma )  
County of Oklahoma ) ss

I, \_\_\_\_\_, Oklahoma County Clerk, do hereby certify that the above levies are true and correct for the taxable year 2023.

Witness my hand and seal, on \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Oklahoma County Clerk

THIS PAGE INTENTIONALLY LEFT BLANK

ALL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2022 TO JUNE 30, 2023  
STATISTICAL DATA FOR 2023-2024

EXHIBIT "Z"

Schedule 1: SUMMARY RECAPITULATION OF SCHOOL COSTS FOR THE FISCAL YEAR ENDING JUNE 30, 2023, AND  
APPORTIONMENT THEREOF

CLASSIFICATION	ACCUMULATION OF EXPENDITURES AND UNLIQUIDATED COMMITMENTS TO DETERMINE PER CAPITA COSTS					
Expenditures and Reserves	GENERAL REVENUE FUND	CHILD NUTRITION FUND	BUILDING FUND	SINKING FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECT FUNDS
Current Exp. - Educational	\$ 2,312,705.29	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Exp. - Transportation	\$ 2,361.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Res. - Educational	\$ 58,238.47	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Res. - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Exp. - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Exp. - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Res. - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Res. - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Paid and Reserved	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	\$ 2,373,304.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<div style="display: flex; justify-content: space-between;"> <span>Enumeration 0.00</span> <span>Average Daily Attendance 0.00</span> <span>Average Daily Haul 0.00</span> </div>						

Expenditures and Reserves	ENTERPRISE FUNDS	ACTIVITY FUNDS	EXPENDABLE TRUST FUNDS	NON- EXPENDABLE TRUST FUNDS	INTERNAL SERVICE FUNDS
Current Expenditures - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Expenditures - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Reserves - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Expenditures - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Expenditures - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Paid and Reserved	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<div style="display: flex; justify-content: space-between;"> <span>Per Capita Cost for: Education \$ 0.00</span> <span>Transportation \$ 0.00</span> </div>					

Expenditures and Reserves	TOTAL OF ALL APPLICABLE COSTS 2022-2023	OPERATION COSTS ONLY	TRANSPORTATION COSTS ONLY
Current Expenditures - Educational	\$ 2,312,705.29	\$ 2,312,705.29	\$ 0.00
Current Expenditures - Transportation	\$ 2,361.00	\$ 0.00	\$ 2,361.00
Current Reserves - Educational	\$ 58,238.47	\$ 58,238.47	\$ 0.00
Current Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00
Capital Expenditures - Educational	\$ 0.00	\$ 0.00	\$ 0.00
Capital Expenditures - Transportation	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Educational	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00
Interest Paid and Reserved	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	\$ 2,373,304.76	\$ 2,370,943.76	\$ 2,361.00

THIS PAGE INTENTIONALLY LEFT BLANK



Publication Sheet - Board of Education  
Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2023  
Estimate of Needs for Fiscal Year Ending June 30, 2024  
Public Schools, School District No. , County, Oklahoma

CERTIFICATE - GOVERNING BOARD

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA, ss:

We, the undersigned duly elected, qualified and acting officers of the Board of Education of Western Gateway Public Schools, School District No. E026, of Said County and State, do hereby certify that at a meeting of the Governing Body of the said District begun at the time provided by law for districts of this class and pursuant to the provisions of 68 O. S. 2001 Section 3003, the foregoing statement was prepared and is a true and correct condition of the Financial Affairs of said District as reflected by the records of the District Clerk and Treasurer. We further certify that the foregoing estimate for current expenses for the fiscal year beginning July 1, 2023 and ending June 30, 2024, as shown are reasonably necessary for the proper conduct of the affairs of the said District, that the Estimated Income to be derived from sources other than ad valorem taxation does not exceed the lawfully authorized ratio of the revenue derived from the same sources during the preceding year.

\_\_\_\_\_  
President of Board of Education

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Notary Public

The Estimate of Needs shall be published in one issue in some legally qualified newspaper published in such political subdivision. If there be no such newspaper published in such political subdivision, such statement and estimate shall be so published in some legally qualified newspaper of general circulation therein; and such publication shall be made, in each instance, by the board or authority making the estimate.



Western Gateway Elementary School  
Activity Fund  
Sub-Accounts

Activity Fund Sub Accounts	Revenue/Sources	Uses/Expenditures
815 WGES General Activity	Book Fairs Donations Fund-Raisers Fun Run Merch Sales Transfer Between Sub- Accounts (Subject to Board Approval)	Achievement Awards Advertising Bank Charges Book Fair Expenses Books Charitable Activities Expenses Clothing/Apparel/School Uniforms Computer Hardware/Software Decorations/Food Services/Supplies for Student Activities Donations Fees/Dues Field Trip Expenses Fund-Raising Expenses Guest Speaker/Professional Services Insurance for School Events Magazines/Periodicals/Online Subscriptions Maintenance/Warranty/Repairs/Service Agreements Membership Cards (Sams/Costco) Office Supplies Officials/Judges Playground Equipment Postage/Freight Printing/Binding Reimbursements/Refunds Safety/Security Expenses Scholarship/Awards Stipends Super Oso Day Transfer Between Sub- Accounts (Subject to Board Approval) Transportation Travel Expenses Tutoring Wireless Data Plan
Activity Fund Sub Account	Revenue/Sources	Uses/Expenditures
816 OSO Family Fund	Replacement Car Tag Sales School Picture Commissions Donations Transfer Between Sub- Accounts (Subject to Board Approval)	Community Outreach (food, supplies and other expenses related to public, private and Board meetings, retreats, and other related activities  Gift-Bereavement/Celebratory/Retirement Professional Development and Related Expenses  Refreshments for Professional Meetings Safety/Security Expenses  Teacher Appreciation Expenses and Teacher Gifts



**Hickman Law Group**  
attorneys counselors mediators

William H. Hickman  
hickman@hickmanlawgroup.com

August 22, 2023

**VIA E-MAIL:**

Western Gateway Elementary School  
Attn: Heather Zacarias, heathre@westerngateway.es  
Head of School & Superintendent  
1300 SW 15<sup>th</sup> Street  
Oklahoma City, OK 73108

RE: Fee Agreement

Dear Ms. Zacarias:

We are very pleased that you are considering Hickman Law Group ("Firm") to represent Western Gateway Elementary School ("Western Gateway" or "You"). It was an honor to represent Western Gateway during the process of securing its approval as a charter school and I would likewise be honored to represent your school as it continues to grow. I represent numerous charter schools, traditional school districts, superintendents, parents, and students in the education field and I have provided such legal representation for over twenty years. In an effort to provide you with an option to consider that will provide you with all the general counsel services that you may request, I am proposing a monthly flat fee for these services. In my experience, my school clients appreciate a flat fee as it allows them to budget a set dollar amount for legal services and it allows the board of education and school leadership to not have to worry about reaching out to their lawyer with a question. Therefore, I want to take this opportunity to present a flat-fee proposal for your consideration.

**LEGAL FEES:** Our legal fees will be based on a flat monthly charge of \$1,250.00 for work on behalf of Western Gateway by the Firm. This charge includes general counsel and advisory services as needed to support the Western Gateway Board of Education and school administration. This flat fee encompasses any legal services that you may request except for representation in any litigation or administrative hearing matters. I will be available to assist the Board of Education and the school administration with ensuring legal and regulatory compliance, implementing best practices, training for board members, attending board meetings, and any general counsel guidance as may be requested by the board of education and / or school leadership. I will not request additional payment from you for these services.

**COSTS:** In addition to legal fees, you are responsible for payment of costs charged by our Firm or third-party vendors. The cost incurred will be billed separately and included on your monthly statements.

**BILLING:** On or about the 1<sup>st</sup> of each month, we will provide you with a statement for services rendered in this matter, which will be payable on the 15<sup>th</sup> of the following month. From time-to-time, we may advance funds on your behalf for payment of routine costs and expenses. Those costs and expenses will be included on your regular billing statement for reimbursement to the Firm. In our discretion, we may opt to forward directly to you bills for costs and expenses incurred, rather than advancing funds for payment on your behalf. If we do so, you are expected to make timely payment for such costs and expenses directly to the person or entity to whom the payment is owed.



**TERM:** This agreement is for ten (10) months beginning on September 1, 2023, and ending on June 30, 2024 (the "Term"). At the end of the Term, the parties may renew the agreement for subsequent one (1) year terms. This agreement may be amended by the parties, in writing. Either party may terminate the attorney-client relationship by delivering written notice to the other. If you discharge our firm at any time, we will promptly bill you for the balance of legal services rendered, and you will be required to promptly pay the same. We expressly reserve the right to withdraw as counsel if you fail to timely pay our bills for legal services; misrepresent or hide material facts; fail to cooperate; or otherwise take any action which impedes the ability of our firm to provide adequate and ethical representation.

Please contact me if you have any questions or concerns. We look forward to continuing to work with you.

Sincerely,

William H. Hickman

Agreed to this \_\_\_\_ day of \_\_\_\_\_, 2023 by a vote of the Board of Education of Western Gateway Elementary School.

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

August 22, 2023

**VIA EMAIL (HZACARIAS@WESTERNGATEWAY.SCHOOL)**

Heather Zacarias  
Head of School & Superintendent  
Western Gateway Elementary School

Dear Heather,

It was wonderful to visit with you last week and to hear about Western Gateway Elementary School and the incredible success you and the Board are having. As you know, we have represented Chris Brewster and Santa Fe South Schools for almost 20 years, which has allowed us to see first-hand the tremendous success they have had. While we have enjoyed the opportunity to represent Santa Fe, equally important is our belief in their mission. So, at the outset, thank you for allowing us to submit a proposal to Western Gateway for your consideration.

In that regard, as part of our proposal, please find attached, some information about Phillips Murrah P.C., including, who we are, our practice areas, and the backgrounds of some of the attorneys who have worked for Santa Fe throughout the years, and who we would anticipate may also provide assistance to Western Gateway in the years to come. We have approximately 70 lawyers who practice and specialize in a wide variety of areas. We believe that this has proved to be very beneficial to Santa Fe, as we would expect it to be for Western Gateway, as well. These areas have included, education law, employment law, corporate law/bylaws, real estate, financing, litigation and long-term strategic issues. It seems that, although we have provided advice to Santa Fe with respect to various legal questions/issues throughout the years, employment issues seem to be the most common.

For most matters, we charge an hourly rate (billed by the tenth of an hour). Hourly rates for Lauren Barghols Hanna, Kathy Terry, Mark Lovelace, Erica Blackstock, and myself will be discounted to \$250/hour because, again, we strongly believe in the mission of Western Gateway. Hourly rates for Phoebe Mitchell or other associate attorneys who may provide assistance on Western Gateway matters will be billed at between \$215-\$230/hour.

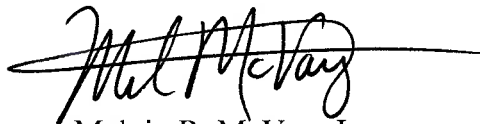
**The Power of a Strategic Partner.®**

Additionally, as you have requested, we will plan on having an attorney present for all Board meetings. That attorney will be Lauren Hanna or myself.

If you should need any references, I would invite you to follow up with Chris Brewster or visit with Leslie Batchelor.

Thank you again for the opportunity to submit this proposal to you and the Board. If you or the Board should have any questions or would like any additional information, please don't hesitate to let me know.

Yours very truly,

A handwritten signature in black ink, appearing to read "Mel McVay", with a long horizontal flourish extending to the right.

Melvin R. McVay, Jr.  
For the Firm





PREPARED FOR  
WESTERN GATEWAY



PHILLIPS MURRAH P.C.

*Attorneys and Counselors at Law*

The Power of a Strategic Partner.®



# The Power of a Strategic Partner.®



## Who We Are

Phillips Murrah is a commercial law firm headquartered in the heart of Oklahoma City with offices in Dallas. Founded in 1986, our Firm has a proven track record of assisting clients in virtually every legal arena, including general corporate matters, strategy, governance and compliance, employment and management, taxation, wealth management, and all related litigation, among other areas. We provide world-class representation at competitive rates while maintaining personalized relationships that a client would expect from a boutique firm, including being very responsive to our clients' needs. Whether a local company or a Fortune 500 corporation, our clients can depend on us to deliver valuable, practical solutions that fit specific needs. To our clients, we believe we are more than lawyers. We are strategic partners.



Offices in Oklahoma City and Dallas | [phillipsmurrah.com](http://phillipsmurrah.com)

## AREAS OF PRACTICE

- Administrative Law
- Agriculture and Equine Law
- Bankruptcy and Restructuring
- Broker Dealer Compliance
- Business Law
- Construction Law
- Cybersecurity and Data Privacy
- Education Law
- Energy and Natural Resources Practice
- Entertainment, Hospitality and Sports
- Executive Compensation
- Family Law
- Financial Institutions
- Franchise Law
- Government Relations and Compliance
- Healthcare Law
- Intellectual Property
- Labor and Employment
- Litigation and Appeals
- Mergers and Acquisitions
- Native American Law
- Private Wealth, Estate Planning and Business Succession
- Probate
- Public Finance
- Real Estate and Land Use
- Securities and Private Equity
- Tax Law
- Technology Law
- Telecommunications



**Melvin R. McVay, Jr.** is a founding member of Phillips Murrah and serves as a Shareholder and Director in the Firm's Oklahoma City office. Mel has concentrated his practice in the litigation of complex business, commercial, and consumer transactions. His practice covers a wide range of commercial and business litigation matters, which regularly involves litigation relating to financial institutions, real estate, construction disputes, oil and gas, product liability, class actions, and appellate advocacy. During his career, Mel has represented financial institutions and corporations in a variety of industries, in both state and federal courts, as well as in arbitration and administrative proceedings. Mel's practice has also included handling various consumer and commercial transactions, bankruptcy, and education law.



**Lauren Barghols Hanna** counsels and represents organizations, including recognizing and responding to potential employment and organizational issues before they become formal claims or administrative matters involving discrimination, retaliation, harassment and wrongful discharge claims, whistleblower claims, claims related to employment agreements, workplace investigations, wage-and-hour (FLSA) claims, and other disputes arising from the workplace. She also works with organizations to ensure compliance with federal and state statutes and regulations (including Title IX compliance), and crafts appropriate employment and education policies and procedures, handbooks, non-disclosure/non-solicitation agreements, and employee severance agreements and releases..



**Kathryn D. Terry** practices in the areas of labor and employment law, cyber security/privacy breach/ransomware attacks, civil rights defense, and insurance coverage. Kathy's employment practice focuses on employer representation, defense, and training. In addition to defending, wage, labor, contract, and discrimination lawsuits, claims, and grievances of all kinds, she also advises on employment-related regulatory requirements, human resources, personnel management, developing policies and procedures, and record keeping. In the cyber field, Kathy has represented nationwide companies in large breaches and managed the notification processes in all 50 states and several foreign territories and countries. This includes working with local and federal law enforcement to assist in the investigation and with regulatory bodies regarding a company's response. Her practice also includes a substantial amount of fast-paced crisis management.



**J. Mark Lovelace** is a member of the Firm's Financial Institutions and Real Estate Practice Groups. He is regularly engaged by clients to handle commercial and real estate financing transactions of all types, ranging from new extensions of credit to loan workouts and debt restructurings. He is frequently engaged by law firms across the country to serve as local counsel to borrowers and lenders in credit facilities.



**Erica Halley Blackstock** represents individuals and businesses in a wide range of business matters with an emphasis on mergers & acquisitions, real estate transactions, and entity formation and organization. She also has experience representing clients in various finance transactions.



**Phoebe B. Mitchell** is a litigation attorney who represents both individuals and public companies in a wide range of civil litigation matters in both state and federal court. Her practice includes labor and employment matters, contractual disputes, and construction disputes.



Attorneys in Phillips Murrah's Labor and Employment Practice Group advise clients on all aspects of the employer/employee relationship. We work with clients on a broad range of employment issues, including compliance with federal and state discrimination and anti-retaliation laws, wage and hour laws, workplace safety, employee discipline, termination, reduction in force, employment contracts, employee handbooks, workplace policies, non-compete agreements, and enforcement of confidentiality clauses.

We also represent employers in administrative proceedings before such government agencies as the National Labor Relations Board, the Equal Employment Opportunity Commission, the Oklahoma Employment Security Commission, the Occupational Safety and Health Administration, state human rights agencies, and federal and state departments of labor.

Our attorneys have also conducted extensive investigations pertaining to employment practices and discrimination and retaliation disputes for government agencies and municipalities.

Because of the essential nature of employment relationships to the business operations of our clients, attorneys in our Labor and Employment Practice Group collaborate across the Firm to help ensure that the advice and representation we provide meets our clients' business practice needs and objectives.

Phillips Murrah's Labor and Employment Practice Group has assisted clients in resolving a wide variety of employment-related issues, including:

- Proper classification of workers
- Job descriptions/position audits
- Overtime violations
- Minimum wage violations
- Policies and procedures
- FMLA compliance/violations
- Wrongful discharge
- Retaliatory/constructive discharge
- Unemployment claims
- Independent contractor/employee classification
- Workplace safety and health compliance
- Workplace violence control plans
- OSHA violations
- Wrongful discharge
- Retaliatory/constructive discharge

Our Labor and Employment Practice Group has related litigation and trial experience that includes claims brought under:

- Title VII of the Civil Rights Act of 1964
- The Americans with Disabilities Act
- 42 USC § 1981 Race claims
- The Age Discrimination in Employment Act
- The Family and Medical Leave Act
- The Fair Labor Standards Act
- Whistleblower statutes and various state laws

We also have experience handling issues related to Title IX. Title IX requires that no participant, on the basis of sex, be denied the benefits of or participation in, nor be subject to discrimination under any educational program or activity receiving federal financial assistance. This means that schools receiving federal dollars must ensure its operations are free of discrimination based on sex, including sexual orientation, and gender identity. This affects every aspect of operations, from recruitment, admissions, counseling, financial assistance and resource allocation, enrollment opportunities, athletics, and discipline, as well as harassment, including assault and other forms of sex-based violations. Phillips Murrah attorneys are well versed in Title IX policies and best practices for compliance, as well as conducting investigations and guiding responses to occurrences with Title IX regulatory implications.

Our team of experienced lawyers also provide general management services and advice that includes:

- Human resources department support
- Handbooks, policies and procedures, and agreements
- Employee and management training
- Internal investigations
- Trade secret and confidential information
- Management agreements
- Corporate governance
- Executive compensation
- Privacy, e-communication, social media, and data security

Attorneys in Phillips Murrah's Real Estate Practice Group provide comprehensive legal representation in all types of public and private real estate transactions. In navigating complex real estate transactions, we seek to provide a competitive advantage by carefully combining advocacy and negotiation skills to reach client objectives.

Our Real Estate Transactions Practice Group often works with the Real Estate Litigation Group to prepare and file offering plans and governmental applications, working with state and local agencies throughout the approval process and through the organization of property sales. Our Real Estate attorneys also work closely with our Mergers and Acquisitions and Taxation Practice Groups to provide full-scale services in an integrated and cost-effective basis.

Phillips Murrah's Real Estate Practice Group has expertise including but not limited to the following areas:

- Public/private transactions
- Economic development and tax incentives
- Commercial leasing, acquisitions, financing and sales
- Condominium estates and CCRs
- Title, land use, and zoning
- Construction and construction claims

Our Real Estate attorneys work on all types of projects, including:

- Office
- Retail
- Educational
- Industrial
- Multifamily
- Residential developments
- Hotels
- Entertainment centers
- Mixed-use developments

Our Real Estate attorneys represent a wide variety of professionals within the real estate industry, including:

- Contractors and subcontractors
- Materials manufacturers
- Property owners
- Landlords and tenants
- Developers
- Design professionals

### **Real Estate Litigation**

Our attorneys have access to countless resources through the Real Estate and Land Use Practice Groups to represent clients and resolve disputes. Our legal team is experienced in representing Real Estate Investment Trusts (REIT) and other real estate investors and owners, real estate developers, title companies, and institutional capital providers including national banks, investment banks, opportunity funds, hedge funds and liquidating portfolios.

### **Construction Law**

Using our background and expertise, Our Firm also represents and advises construction industry clients in every stage of the construction process of large-scale commercial, residential, and industrial developments or facilities, from concept through to delivery. With deep experience in the construction industry and our extensive involvement in industry organizations, we bring a unique perspective to our representation.

Attorneys in Phillips Murrah's Finance Practice Group are renowned for their experience and a deep understanding of the rapidly evolving financial services market and are experienced in navigating the state and federal regulatory environments in which banks and other financial institutions operate. Phillips Murrah advises clients on state and federal regulatory compliance for consumer sale, loan, and lease documentation, acquisitions, e-commerce, insurance, licensing, underwriting, and other related issues.

### **Commercial Finance**

Phillips Murrah's Finance Practice Group represents institutional lenders and investors in a wide range of financing transactions, which include:

- Federal and state commercial banks
- Credit unions
- Mortgage companies
- Mortgage bankers
- Insurance companies
- Securities firms
- Investment and merchant banking firms
- Installment lenders
- Deferred deposit lenders
- Consumer forms providers
- Public and private pension funds
- Borrowers and issuers of securities
- Private investment funds
- Other leaders in the consumer financial service industry

### **Financial Institutions Litigation**

Our attorneys have an extensive history of helping our clients solve problems, resolve disputes, and assess the legal hazards related to financial products and M&A transactions.

As respected counselors, our attorneys regularly advise and represent our clients in federal and state courts and in administrative proceedings before regulating agencies in virtually every type of investigation or dispute that might arise.

### **Regulatory & Compliance**

Phillips Murrah advises clients on state and federal regulatory compliance for consumer sale, loan and lease documentation, acquisitions, e-commerce, insurance, licensing, underwriting and other related issues.

Our attorneys are experienced in navigating the state and federal regulatory environments in which clients operate, including representing clients before:

- The Federal Reserve
- The FDIC
- The Office of the Comptroller of the Currency
- The Office of Thrift Supervision
- The National Credit Union Administration
- The Oklahoma State Banking Department



Oklahoma Public Charter School Association

# LEGISLATIVE BRIEF

## CHARTER SCHOOL BOARDS

Senate Bill 516 includes two important changes for public charter school boards and their members, which will become effective beginning July 1, 2024. The first requires charter school board members to meet the same training requirements as traditional school board members, and the second requires charter school boards to meet no fewer than 10 months each year.

## BOARD MEMBER TRAINING



12 Hours  
Instruction  
in first  
15 months



3 Hours  
Each Year  
After

- State Department of Education approved board training gained before 7/1/2024 can apply toward this requirement. **OPSRC** has an online, on-demand set of training courses included with your membership to fulfill these Board training requirements.

## CHARTER BOARD MEETINGS



No Fewer  
than  
10 months/  
Year

- This should be taken into account when the charter school board approves and submits a schedule of regular board meetings to the County Clerk for the 2024 calendar year, which is due by December 15<sup>th</sup>.



# LEGISLATIVE BRIEF

## New language in Senate Bill 516 effective July 1, 2024:

“Members appointed to the governing board of a charter school or virtual charter school shall be subject to the same instruction and continuing education requirements as a member of a school district board of education and pursuant to Section 5-110 of this title shall complete twelve (12) hours of instruction within fifteen (15) months of appointment to the governing board and pursuant to Section 5-110.1 of this title shall attend continuing education;”

- **Section 5-110 requires:**

“... instruction on education issues in the following areas: school finance; legal issues, which include but are not limited to employment, due process, new laws, the Oklahoma Open Records Act and the Oklahoma Open Meeting Act; and duties and responsibilities, which include but are not limited to special education and ethics, of district board of education members.”

12 hours of instruction in the first 15 months must include the following:

- 1 hour in school finance,
- 1 hour in the Oklahoma Open Records Act and the Oklahoma Open Meeting Act
- 1 hour in ethics

- **Section 5-110.1 requires:**

3 hours of instruction each year after