

**POLICY I-004**  
**TITLE I PARENT INVOLVEMENT POLICY**

**PART I. GENERAL EXPECTATIONS**

Western Gateway Elementary School agrees to implement the following statutory requirements:

1. Western Gateway Elementary School will put into operation programs, activities and procedures for the involvement of parents, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
2. Western Gateway Elementary School will incorporate this parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
3. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, Western Gateway Elementary School will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
4. If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, Western Gateway Elementary School will submit any parent comments with the plan when Western Gateway Elementary School submits the plan to the State Department of Education.

Western Gateway Elementary School will be governed by the following statutory definition of parental involvement and will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning;
- That parents are encouraged to be actively involved in their child's education at school;
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- The carrying out of other activities, such as those described in section 1118 of the ESEA.

**PART II. Western Gateway Elementary School PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. Western Gateway Elementary School will take the following actions to involve parents in the joint development of its parental involvement plan under section 1112 of the ESEA:
  - Parent Meetings facilitated by the school parent organization;
  - Written communication to parents;
  - Information Dissemination on the school website;
  - Summer School Meetings;
  - Individual communication concerning individual students.
2. Western Gateway Elementary School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Parent Meetings facilitated by the school parent organization;
  - Written communication to parents;
  - Information Dissemination on the school website;
  - Summer School Meetings;
  - Parent/Teacher Conferences.
3. Western Gateway Elementary School will provide coordinate and integrate parental involvement strategies as other programs become available or are used by the school.
  4. Western Gateway Elementary School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). Western Gateway Elementary School will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement and to revise, if necessary (and with the involvement of parents) its parental involvement policies. The evaluation will be conducted annually at the end of the summer program. The school administration will conduct the evaluation. Parents may give input at the meeting or through written responses. The parent's role will be to suggest modifications to the federal programs' policies that are consistent with state and federal laws.
  5. Western Gateway Elementary School will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
  6. Western Gateway Elementary School will provide assistance to parents of children served by Western Gateway Elementary School, as appropriate, in understanding topics such as the following:
    - The State's academic content standards;
    - The State's student academic achievement standards;
    - The State and local academic assessments including alternate assessments;
    - The requirements of Part A;
    - how to monitor their child's progress; and
    - How to work with educators.
  7. Western Gateway Elementary School will accomplish this through the following:
    - Dissemination of information produced by the state and edited by the school;
    - Web-based information;
    - Public and individual parent meetings (at parent convenience); and
    - Open invitation to school-sponsored teacher professional development programs.
  8. Western Gateway Elementary School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology,

as appropriate, to foster parental involvement, by web-based resources, teacher-generated notes, and in-service inclusion.

9. Western Gateway Elementary School will educate its teachers, pupil services personnel, and other staff, on how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by utilizing appropriate in-service activities and parent/school meetings.
10. Western Gateway Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with outside agencies and other state-sponsored programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
11. Western Gateway Elementary School will ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

### **PART III. ADOPTION**

This Parental Involvement Policy will be developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs and will be in effect for the period of one year and will be reviewed and revised annually.

Western Gateway Elementary School will distribute this policy to all parents of participating Title I, Part A children through the school handbook, the school website, and direct distribution to parents throughout the year.

#### **Adopted: 6/17/2021**

LEGAL REFERENCE: Title I, Part A, of the Elementary and Secondary Education Act (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires that local educational agencies (LEAs), conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children (ESSA Section 1116[a][1]).