

Western Gateway Elementary School, Inc.
Board of Directors Meeting
A G E N D A

June 22, 2023, 4:00 PM

309 NW 13th Street, Suite 103 Oklahoma City, OK 73103

Board members:

Blair Humphreys, Pete White, Ashley Terry, Edgar Medina

School Representatives:

Heather Zacarias, Head of School; Diana Bedwell, Administrative Assistant; Leslie Batchelor, Legal Counsel; Steve Huff, Charter School Consultant

Access to the board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school> *Click on About Us, then click on Board of Directors, scroll down to 2023 WGES Board Calendar of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

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| 1. Call to Order & Welcome | Blair Humphreys |
| 2. Roll Call | Blair Humphreys |
| 3. Head of School Update | Heather Zacarias |
| 4. Consent Agenda | Blair Humphreys |

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from April 25, 2023
- b. Approval of April & May 2023 financial reports
- c. Approval of Purchase Orders # 2023-11-137 through 2023-11-138 and any changes to any prior existing purchase orders
- d. Approval of 2023-24 OSAG (OK School Assurance Group) Workers Compensation Renewal Contract
- e. Approval of 2023-24 OSIG Insurance Renewal Proposal for property, general liability insurance, and cyber liability
- f. Approval of 2023-24 Oklahoma Consulting and Accounting Services, LLC Contract (in affiliation with Jenkins & Kemper, CPAs, P.C.) to provide accounting and treasury services and tax preparation.
- g. Approval of 2023-24 Medina Handyman Services Renewal Contract to perform janitorial services
- h. Approval of 2023-24 Elite Technology contract to provide IT Services: Network Oversight, IT Support & Professional Development, and Phone Services
- i. Approval of 2023-24 Keystone Food Services Renewal Contract to provide Child Nutrition Services
- j. Approval of 2023-24 Agreement for use of public facilities by the YMCA to operate before/after school program
- k. Approval of 2023-24 Resolution for Schools and Libraries Universal Services (E-Rate) for 2023-24. This resolution authorizes the filing of the Form 471 applications for funding year 2023-24 and the payment of the applicant's share upon approval of funding and receipt of services.
- l. Approval of 2023-24 Kirkpatrick Grant Funds to be used to purchase technology for classrooms.
- m. Approval of 2023-24 Deighan Educational LLC Contract to provide training, advisement, and assist superintendent and/or appointed staff with all identified Federal Programs over a two-year period to ensure fidelity with in-district federal programs management
- n. Approval of 2023-24 Cooper PA Contract to provide facilities management services

5. Consideration and possible action to approve the FY 24 teacher base salary increases and amendments to employee agreements to reflect the increases.
6. Consideration and possible action to approve the FY 24 support staff base salary increases and amendments to employee agreements to reflect the increases.
7. Consideration and Possible Action to Enter into Executive Session, if desired, as authorized by 25 O.S. § 307(B)(1), for the purpose of Discussing the Employment, including terms and conditions of employment, of an individual salaried public officer or employee with respect to Head of School.
 - a. Executive Session, as authorized by 25 O.S. § 307(B)(1), for the Purpose of Discussing the Employment, including terms and conditions of employment, of an individual salaried public officer or employee with respect to Head of School.
8. Action to Reconvene Open Session.
9. Consideration and Possible Action to Authorize Merit Bonus and Amendments to Employment Agreement with Head of School.
10. Comments by board members and/or public comments.
11. New business
12. Adjourn