

Western Gateway Elementary School, Inc.

Board of Directors Meeting

A G E N D A

April 25, 2023, 4:00 PM

1300 SW 15th Street, Oklahoma City, OK 73108

Board members:

Blair Humphreys, Pete White, Ashley Terry, Edgar Medina

School Representatives:

Heather Zacarias, Head of School; Diana Bedwell, Administrative Assistant; Leslie Batchelor, Legal Counsel; Steve Huff, Charter School Consultant

Access to the board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school> *Click on About Us, then click on Board of Directors, scroll down to 2023 WGES Board Calendar of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order & Welcome Blair Humphreys
2. Roll Call Blair Humphreys
3. Head of School Update Heather Zacarias
 - a. Enrollment- Meet & Greets w. New Families
 - b. Hiring- Positions & Interviews
 - c. Year 2 Parent Survey Feedback
 - d. SDE Accreditation Compliance Review Report
 - e. School Community Engagement
 - f. El Oso's Travels
4. Consent Agenda Blair Humphreys

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from February 23, 2023
 - b. Approval of February & March 2023 financial reports
 - c. Approval of Purchase Orders # 2022-11-130 through 2022-11-136 and any changes to any prior existing purchase orders
 - d. Approval of Municipal Accounting Services (MAS-Wengage) contract to provide Student Information System software, Accounting Software, Payroll Software, and Lunchroom software for school year 2023-24.
 - e. Approval of Evaluation Works, LLC contract to provide school psychology services. This will include evaluations for the purpose of special education, eligibility report writing, and other related services as requested by the district for 2023-24 school year.
 - f. Approval of Today's Therapy contract to provide OT and SLP services for school year 2023-24
5. Consideration and possible action to approve the Application for Temporary Appropriations for 2023-24 school year as prepared by Jenkins & Kemper, Certified Public Accountant, P.C.
 6. Consideration and possible action to approve the intrafund transfers in the WGES Activity Fund as proposed and to set up the new subaccounts for the listed sources and uses of each.

7. Consideration and possible action to approve the contract agreement for the FY23 school audit by Bledsoe, Hewett & Gullekson, CPAs.
8. Consideration and possible action to approve the FY 24 teacher and support staff contracts.
9. Discussion, consideration, and possible action to approve the Title IX policy and Title IX Complaint Form.
10. Consideration and possible action to approve curriculum purchasing for school year 2023-24 as follows:
 - a. TWIG Science \$8,100
 - b. Benchmark Education Company
 - i. Classroom Curriculum \$12,400
 - ii. Leveled Library \$9000 (grades 3-5)
 - c. Eureka Math \$8800
 - d. Imagine Español Online Program- \$5200
 - e. Lakeshore Learning- \$20,000
11. Comments by board members and/or public comments.
12. New business
13. Adjourn