

Western Gateway Elementary School, Inc.

Board of Directors Meeting

A G E N D A

February 16, 2023, 4:00 PM

1300 SW 15th Street, Oklahoma City, OK 73108

Board members:

Blair Humphreys, Pete White, Ashley Terry, Edgar Medina

School Representatives:

Heather Zacarias, Head of School; Diana Bedwell; Minutes Clerk; Leslie Batchelor, Legal Counsel; Steve Huff, Charter School Consultant

Access to the board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school> *Click on About Us, then click on Board of Directors, scroll down to 2023 WGES Board Calendar of scheduled meetings for the agenda. The board agenda is also posted on the front entry of the Western Gateway School site.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

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| 1. Call to Order & Welcome | Blair Humphreys |
| 2. Roll Call | Blair Humphreys |
| 3. Head of School Update | Heather Zacarias |
| 4. Consent Agenda | Blair Humphreys |

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from January 19, 2023
 - b. Approval of Purchase Orders # 2023-11-114 through 2023-11-129 and any changes to any prior existing purchase orders
 - a. Approval of Purchase Orders #2023-81-1 through 2023-81-10 and any changes to any prior existing purchase orders
 - b. Approval of Purchase Orders #2023-60-4 through 2023-60-5 and any changes to any prior existing purchase orders
 - c. Approval of Purchase Orders #2023-86-1 through 2023-86-12 and any changes to any prior existing purchase orders
 - c. Approval of January 2023 financial reports
5. Discussion, consideration, and possible action to approve the WGES 2023-2024 School Calendar.
 6. Discussion, consideration, and possible action to approve the positions and job descriptions for a school social worker and a behavior interventionist.
 7. Discussion, consideration, and possible action to approve Policy S-013: Guidelines for Private Counseling at School.
 8. Comments by board members and/or public comments.
 9. New business
 10. Adjourn