



Meeting of the Board of Directors  
Western Gateway Elementary School

Tuesday, July 19th, 2022  
1:00 pm

1300 SW 15th Street Oklahoma City, OK 73108  
[www.westerngateway.school](http://www.westerngateway.school)

Western Gateway Elementary School, Inc.

Board of Directors Meeting

**A G E N D A**

July 19, 2022, 1:00 PM

1300 SW 15th Street, Oklahoma City, OK 73108

Board members:

Blair Humphreys, Pete White, Ashley Terry, Edgar Medina

School Representatives:

Heather Zacarias, Head of School; Diana Bedwell; Minutes Clerk; Leslie Batchelor, Legal Counsel; Steve Huff, Charter School Consultant

Access to the board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school> \*Click on About Us, then click on Board of Directors, scroll down to 2022 WGES Board Calendar of scheduled meetings for the agenda. The board agenda is also posted on the front entry of the Western Gateway School site.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order & Welcome                      Blair Humphreys
2. Roll Call    Blair Humphreys
3. Head of School Update                      Heather Zacarias
  - a. Board Training
  - b. Facility Maintenance Plan
  - c. Certified Salary Scale
4. Consent Agenda                                      Blair Humphreys

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from June 27, 2022
  - b. Approval of Purchase Orders # 2023-11-01 through 2023-11-87 and #2023-81-1 through 2023-81-5 and any changes to any prior existing purchase orders
  - c. Approval of Salaries for 2022-23 Certified and Support Staff
5. Discussion, consideration, and possible action to approve a reimbursement to the general fund from the gift fund for the Walton Family Foundation Grant expenditures totaling \$163,684.39 and reassign \$100,000.00 of Inasmuch Grant Revenue to the general fund.
  6. Discussion, consideration, and possible action to approve the following financial positions/roles for the 2022-2023 fiscal year:
    - a. Treasurer: Jay Jenkins, Oklahoma Consulting & Accounting Services, LLC
    - b. Board Minutes Clerk: Diana Bedwell
    - c. Encumbrance Clerk: Diana Bedwell
    - d. Activity Fund Custodian: Diana Bedwell
    - e. Activity Fund Co-Custodian: Heather Zacarias
    - f. Federal Programs Director: Heather Zacarias and Steven Huff
  7. Comments by board members and/or public comments.
  8. New business
  9. Adjourn

# **WESTERN GATEWAY ELEMENTARY SCHOOL, INC.**

## Minutes

Board of Directors Regular Meeting

Monday, June 27, 2022, 4:00 pm

This meeting of the Board of Directors of Western Gateway Elementary School, Inc. was held on Monday, June 27, 2022 at 4:00 pm. The meeting was held in person at 1300 SW 15th Street, Oklahoma City.

Statement of Compliance with the Oklahoma Open Meeting Act:

The meeting agenda was delivered to the Oklahoma County Clerk on Wednesday, June 22, 2022, and had been posted on June 22, 2022 on the school website: <http://www.westerngateway.school> The meeting notice was also posted at the school entrance.

### 1. Call to Order

Mr. Pete White, Vice Chair of WGES Board of Directors, called the meeting to order at 4:03 p.m. on June 27, 2022.

### 2. Roll Call

Mr. White called the roll. Board members present were: Mr. Pete White, Mr. Edgar Medina, and Ms. Ashley Terry. Others present were: Heather Zacarias, Head of School, Leslie Batchelor, Legal Counsel and Diana Bedwell.

### 3. Update from Heather Zacarias, Head of School

Ms. Zacarias shared the Head of School update. Ms. Zacarias also updated the Board on the hiring process. WGES has filled all of the teaching positions for the school year 2022-2023. A position was added for Maker Spaces/Library and that position was also filled. Enrollment for the 2022-23 school year is full to capacity. Pre-k and kindergarten both have waiting lists. Ms. Zacarias discussed the Facility Maintenance Plan. WGES hopes to hire a Facility Maintenance Manager for the upcoming school year to assist in the upkeep of the building. Ms. Bedwell provided information on the Interim Work Audit visit. WGES will have their official audit completed this fall with a presentation to the Board at that time.

### 4. Consideration and authorization of WGES Consent Agenda

A motion was made by Ms. Terry to approve the Western Gateway consent agenda. The motion was seconded by Mr. Medina and approved on the following vote:

Ayes: White, Terry, Medina

Nays: None

5. Consideration and Possible Action to Enter into Executive Session, if desired, as authorized by 25 O.S. § 307(B)(1), for the Purpose of Discussing the Employment, including terms and conditions of employment, of an individual salaried public officer or employee with respect to Head of School.

Ms. Terry made a motion to enter into the Executive Session. The motion was seconded by Mr. Medina.

Ayes: Terry, White, Medina

Nays: None

- a. Executive Session, as authorized by 25 O.S. § 307(B)(1), for the Purpose of Discussing the Employment, including terms and conditions of employment, of an individual salaried public officer or employee with respect to Head of School.
- b. No action was taken during Executive Session.

6. Action to Reconvene Open Session.

Mr. Medina motioned to reconvene into open session of the regular meeting of the Board of Directors of WGES. The motion was seconded by Ms. Terry.

Ayes: White, Terry, Medina

Nays: None

7. Consideration and Possible Action to Authorize Merit Bonus and Amendments to Employment Agreement with Head of School.

A motion was made by Ms. Terry to approve a Merit Bonus and Amendments to Employment Agreement with the Head of School. The motion was seconded by Mr. Medina.

Ayes: White, Terry, Medina

Nays: None

8. Discussion, consideration and possible action to amend the bylaws of Western Gateway Elementary School, Inc. in order to change the office of "Treasurer" to "Financial Chair," to extend the term limit for Directors, and to eliminate the term limit for Founding Directors.

A motion was made by Mr. Medina to approve the amendment of the bylaws of Western Gateway Elementary School, Inc. The motion was seconded by Ms. Terry.

Ayes: White, Terry, Medina

Nays: None

9. Discussion, consideration and possible action to authorize the Head of School to obtain a school credit card as stated in WGES Board Policy P-002 Section II. F. Upon approval, the Head of School shall adhere to Board Policy P-002 II. F. in the use of the school credit card.

A motion was made by Mr. Medina to approve the Head of School to obtain a school credit card as stated in WGES Board Policy P-002 Section II.F, with a maximum credit limit of \$25,000.

Ayes: White, Terry, Medina  
Nays: None

10. Discussion and possible action to schedule WGES Board of Directors board training.

There was a discussion to have the Board participate in School Board Training. The Board discussed the options of having training in person or online. Ms. Zacarias will research options for the Board to decide upon.

11. Comments

None

12. New Business

None

13. Adjournment

A motion was made by Ms. Terry to adjourn the meeting. The motion was seconded by Mr. Medina and approved on the following vote:

Ayes: Terry, White, Medina  
Nays: None

The meeting was adjourned at 4:42 pm.

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Edgar Medina, Board Secretary

## Purchase Order Register

Options: Year: 2022-2023, Fund: GENERAL FUND, Date Range: 7/1/2022 - 6/30/2023

| PO No | Date       | Vendor No | Vendor                                 | Description  | Amount     |
|-------|------------|-----------|--|--|------------|
| 1     | 07/01/2022 | 36        | ACADEMIC LEARNING CO. dba<br>VELAZQUEZ | CURRICULUM DEVELOPMENT<br>AND INSTR TECH SUPPLIES  | 3,000.00   |
| 2     | 07/01/2022 | 92        | AIM TO KILL                            | PEST CONTROL                                       | 500.00     |
| 3     | 07/01/2022 | 51        | AMUNDSEN COMMERCIAL KITCHENS           | KITCHEN APPLIANCES AND EQUIP                       | 2,000.00   |
| 4     | 07/01/2022 | 39        | APPLE, INC.                            | CURRICULUM DEVELOPMENT<br>AND INSTR TECH SUPPLIES  | 10,000.00  |
| 5     | 07/01/2022 | 53        | ARTS COUNCIL                           | ARTIST RESIDENCY PROGRAM                           | 7,000.00   |
| 6     | 07/01/2022 | 82        | AUTISM-PRODUCTS.COM                    | INSTRUCTIONAL SUPPLIES                             | 1,000.00   |
| 7     | 07/01/2022 | 49        | AUTOMATIC FIRE CONTROL                 | FIRE EXTINGUISHERS/SPRINKLERS<br>INSPECTION UPDATE | 500.00     |
| 8     | 07/01/2022 | 33        | BECKMAN COMPANY                        | CYBER INSURANCE/SURETY<br>BONDS                    | 4,000.00   |
| 9     | 07/01/2022 | 40        | BENCHMARK EDUCATION COMPANY            | CURRICULUM DEVELOPMENT<br>AND INSTR TECH SUPPLIES  | 30,000.00  |
| 10    | 07/01/2022 | 88        | BOOKS DEL SUR LLC                      | LIBRARY BOOKS                                      | 3,000.00   |
| 11    | 07/01/2022 | 37        | BRIDGE TOWER OpCo, LLC                 | PUBLISH EON  | 250.00     |
| 12    | 07/01/2022 | 5         | CENTER FOR ECONOMIC DEVELOPMENT<br>LAW | LEGAL SERVICES                                     | 15,000.00  |
| 13    | 07/01/2022 | 101       | CITY GREASE TRAP SERVICES              | GREASE TRAP DISPOSAL                               | 1,000.00   |
| 14    | 07/01/2022 | 70        | CITY OF OKC WATER                      | WATER/SEWER SERVICE                                | 5,000.00   |
| 15    | 07/01/2022 | 50        | CLASSIC PAPER SUPPLY INC.              | JANITORIAL SUPPLIES                                | 15,000.00  |
| 16    | 07/01/2022 | 76        | CLASSTAG                               | COMMUNICATIONS/TECH                                | 1,900.00   |
| 17    | 07/01/2022 | 64        | DALE ROGERS TRAINING CENTER            | STAFF NAME TAGS                                    | 400.00     |
| 18    | 07/01/2022 | 89        | DEMCO INC.                             | LIBRARY SUPPLIES                                   | 5,000.00   |
| 19    | 07/01/2022 | 80001     | DIANA BEDWELL                          | REIMB SUPPLIES/TRAVEL                              | 500.00     |
| 20    | 07/01/2022 | 99        | DIDAX INCORPORATED                     | INSTRUCTIONAL SUPPLIES                             | 2,000.00   |
| 21    | 07/01/2022 | 103       | DLENM - LA COSECHA                     | PROFESSIONAL DEVELOPMENT                           | 3,200.00   |
| 22    | 07/01/2022 | 9         | EAS CONSULTING, INC.                   | ADMIN MGMT SERVICES                                | 20,000.00  |
| 23    | 07/01/2022 | 20        | ELITE TECHNOLOGY SOLUTIONS, LLC        | PHONES/LAPTOPS/TECH                                | 23,000.00  |
| 24    | 07/01/2022 | 55        | EVALUATION WORKS, LLC                  | PSYCH EVAL SERVICES/THERAPY                        | 11,000.00  |
| 25    | 07/01/2022 | 86        | FILTER TEC                             | HVAC SUPPLIES                                      | 1,000.00   |
| 26    | 07/01/2022 | 100       | FROG STREET PRESS, LLC                 | INSTRUCTIONAL SUPPLIES/PROF<br>DEV                 | 5,000.00   |
| 27    | 07/01/2022 | 41        | GREAT MINDS PBC                        | CURRICULUM DEVELOPMENT<br>AND INSTR TECH SUPPLIES  | 10,000.00  |
| 28    | 07/01/2022 | 80000     | HEATHER ZACARIAS                       | REIMB SUPPLIES/TRAVEL                              | 1,500.00   |
| 29    | 07/01/2022 | 43        | HEINEMANN                              | CURRICULUM DEVELOPMENT<br>AND INSTR TECH SUPPLIES  | 10,000.00  |
| 30    | 07/01/2022 | 65        | HISPANIC CHAMBER OF COMMERCE           | EXPO BOOTH REGISTRATION                            | 300.00     |
| 31    | 07/01/2022 | 85        | HOME DEPOT                             | MAINT/BLDG SUPPLY                                  | 1,500.00   |
| 32    | 07/01/2022 | 14        | JENKINS & KEMPER CPA, P.C.             | TAX RETURN PREPARATION                             | 1,000.00   |
| 33    | 07/01/2022 | 60        | JOYCE FOLTZ, LLC                       | PROFESSIONAL DEVELOPMENT                           | 500.00     |
| 34    | 07/01/2022 | 17        | KELLOGG & SOVEREIGN CONSULTING,<br>LLC | ERATE CONSULTING SERVICES                          | 5,200.00   |
| 35    | 07/01/2022 | 73        | KEYSTONE FOODSERVICE                   | CNP MEALS  | 155,000.00 |
| 36    | 07/01/2022 | 28        | LAKESHORE LEARNING                     | CURRICULUM DEVELOPMENT<br>AND INSTR TECH SUPPLIES  | 20,000.00  |

## Purchase Order Register

Options: Year: 2022-2023, Fund: GENERAL FUND, Date Range: 7/1/2022 - 6/30/2023

| PO No | Date       | Vendor No | Vendor                                 | Description                                       | Amount    |
|-------|------------|-----------|--|---|-----------|
| 37    | 07/01/2022 | 94        | LETTERING EXPRESS                      | PROMOTIONAL<br>ITEMS/MARKETING                    | 3,000.00  |
| 38    | 07/01/2022 | 84        | LOCKE SUPPLY                           | BLDG SUPPLIES                                     | 500.00    |
| 39    | 07/01/2022 | 58        | MEDINA HANDYMAN SERVICES               | CUSTODIAL SERVICES                                | 50,000.00 |
| 40    | 07/01/2022 | 32        | METRO FAMILY MAGAZINE                  | ADVERTISING                                       | 500.00    |
| 41    | 07/01/2022 | 104       | MMK 1, LLC MARYORIE MONTALVO           | SPEECH THERAPY                                    | 20,000.00 |
| 42    | 07/01/2022 | 72        | MODERN ENVIRONMENT                     | GROUPS MAINTENANCE                                | 10,000.00 |
| 43    | 07/01/2022 | 6         | MUNICIPAL ACCOUNTING SYSTEMS, INC.     | ACCOUNTING SOFTWARE/FORMS                         | 6,400.00  |
| 44    | 07/01/2022 | 31        | NWEA                                   | STUDENT TESTING                                   | 1,675.00  |
| 45    | 07/01/2022 | 96        | OESC                                   | UNEMPLOYMENT                                      | 10,000.00 |
| 46    | 07/01/2022 | 69        | OG&E                                   | ELECTRICITY                                       | 25,000.00 |
| 47    | 07/01/2022 | 67        | OKC PERMITS AND ID UNIT                | PERMIT FOR ALARM                                  | 40.00     |
| 48    | 07/01/2022 | 78        | OKCPS FINANCIAL SERVICES - TREASURY    | SPONSOR FEES                                      | 46,000.00 |
| 49    | 07/01/2022 | 15        | OKLAHOMA CONSULTING AND<br>ACCOUNTING  | ACCOUNTING SERVICES                               | 24,000.00 |
| 50    | 07/01/2022 | 8         | OKLAHOMA SCHOOL ASSURANCE<br>GROUP     | WORKERS COMP                                      | 1,489.00  |
| 51    | 07/01/2022 | 56        | OKLAHOMA SCHOOL INSURANCE GROUP        | PROPERTY/ELL INSURANCE                            | 60,000.00 |
| 52    | 07/01/2022 | 91        | OKLAHOMA STATE DEPT OF EDUCATION       | CHARTER SCHOOL CLOSURE<br>REVOLVING FUND          | 1,000.00  |
| 53    | 07/01/2022 | 79        | ONG                                    | NATURAL GAS                                       | 8,000.00  |
| 54    | 07/01/2022 | 22        | OPSRC                                  | ANNUAL MEMBERSHIP                                 | 3,200.00  |
| 55    | 07/01/2022 | 77        | PROFESSIONAL OKLAHOMA EDUCATORS        | WORKSHOP  | 150.00    |
| 56    | 07/01/2022 | 30        | QUINTELLA PRINTING                     | NAME BADGES/PARKING SAFETY<br>SIGNAGE             | 1,000.00  |
| 57    | 07/01/2022 | 63        | R.K. BLACK, INC.                       | COPIER LEASE/MAINT<br>AGREEMENT                   | 10,000.00 |
| 58    | 07/01/2022 | 98        | CENTER FOR RESPONSIVE SCHOOLS, INC.    | SUMMER PROFESSIONAL<br>DEVELOPMENT WORKSHOP       | 4,500.00  |
| 59    | 07/01/2022 | 61        | RIVIVED EDUCATIONAL SERVICES           | TECH TRAINING                                     | 500.00    |
| 60    | 07/01/2022 | 23        | ROCKET COLOR                           | PRINTING SCHOOL MATERIALS                         | 1,000.00  |
| 61    | 07/01/2022 | 25        | SAM'S CLUB                             | CLASSROOM SUPPLIES/ PAPER<br>GOODS                | 7,000.00  |
| 62    | 07/01/2022 | 87        | SCHOLASTIC INC. EDUCATION              | LIBRARY BOOKS                                     | 15,000.00 |
| 63    | 07/01/2022 | 46        | SCHOOL SAFE ID                         | HANG TAGS FOR PARENT PICKUP                       | 300.00    |
| 64    | 07/01/2022 | 66        | SCHOOL SPECIALTY                       | LAMINATOR AND FOLDERS                             | 500.00    |
| 65    | 07/01/2022 | 34        | SCOTT RICE                             | OFFICE FURNITURE                                  | 3,000.00  |
| 66    | 07/01/2022 | 44        | SECURLY, INC.                          | CURRICULUM DEVELOPMENT<br>AND INSTR TECH SUPPLIES | 2,138.50  |
| 67    | 07/01/2022 | 105       | SOUTH OKLAHOMA CITY CHAMBER OF<br>COMM | ANNUAL MEMBERSHIP                                 | 395.00    |
| 68    | 07/01/2022 | 26        | STAPLES BUSINESS CREDIT                | OFFICE/INSTR. SUPPLY                              | 5,000.00  |
| 69    | 07/01/2022 | 27        | SYNCB/AMAZON                           | INSTRUCTIONAL SUPPLIES AND<br>MATERIALS           | 5,000.00  |
| 70    | 07/01/2022 | 45        | THOMPSON SCHOOL BOOK                   | CURRICULUM DEVELOPMENT<br>AND INSTR TECH SUPPLIES | 20,000.00 |
| 71    | 07/01/2022 | 80        | TODAY'S THERAPY SOLUTIONS              | SPECIAL ED SERVICES                               | 6,000.00  |
| 72    | 07/01/2022 | 97        | TWO KINGS CONSULTING                   | ELL TESTING                                       | 4,600.00  |

## Purchase Order Register

Options: Year: 2022-2023, Fund: GENERAL FUND, Date Range: 7/1/2022 - 6/30/2023

| PO No                     | Date       | Vendor No | Vendor                      | Description                                | Amount              |
|---------------------------|------------|-----------|-----------------------------|--|---------------------|
| 73                        | 07/01/2022 | 57        | ULINE                       | PARKING LOT<br>SIGNAGE/CLASSROOM MATERIALS | 500.00              |
| 74                        | 07/01/2022 | 10        | USPS                        | POSTAGE                                    | 400.00              |
| 75                        | 07/01/2022 | 71        | WM CORPORATE SERVICES, INC. | WASTE MANAGEMENT                           | 4,000.00            |
| 76                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | JULY CREDIT CARD PAYMENT                   | 1,500.00            |
| 77                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | AUGUST CREDIT CARD PAYMENT                 | 1,500.00            |
| 78                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | SEPTEMBER CREDIT CARD<br>PAYMENT           | 1,500.00            |
| 79                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | OCTOBER CREDIT CARD PAYMENT                | 1,500.00            |
| 80                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | NOVEMBER CREDIT CARD<br>PAYMENT            | 1,500.00            |
| 81                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | DECEMBER CREDIT CARD<br>PAYMENT            | 1,500.00            |
| 82                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | JANUARY CREDIT CARD PAYMENT                | 1,500.00            |
| 83                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | FEBRUARY CREDIT CARD PAYMENT               | 1,500.00            |
| 84                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | MARCH CREDIT CARD PAYMENT                  | 1,500.00            |
| 85                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | APRIL CREDIT CARD PAYMENT                  | 1,500.00            |
| 86                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | MAY CREDIT CARD PAYMENT                    | 1,500.00            |
| 87                        | 07/01/2022 | 106       | SYNCHRONY/VISA              | JUNE CREDIT CARD PAYMENT                   | 1,500.00            |
| <b>Non-Payroll Total:</b> |            |           |                             |  | <b>\$755,037.50</b> |
| <b>Payroll Total:</b>     |            |           |                             |  | <b>\$0.00</b>       |
| <b>Report Total:</b>      |            |           |                             |  | <b>\$755,037.50</b> |



## Purchase Order Register

Options: Year: 2022-2023, Fund: GIFT FUND, Date Range: 7/1/2022 - 6/30/2023

| PO No                     | Date       | Vendor No | Vendor                       | Description                                   | Amount              |
|---------------------------|------------|-----------|------------------------------|---|---------------------|
| 1                         | 07/01/2022 | 21        | CANDOR                       | PUBLIC RELATIONS                              | 15,000.00           |
| 2                         | 07/01/2022 | 28        | LAKESHORE LEARNING           | CLASSROOM FUND FOR TEACHERS<br>TO EQUIP ROOMS | 7,000.00            |
| 3                         | 07/01/2022 | 30        | QUINTELLA PRINTING           | UNIFORMS                                      | 5,000.00            |
| 4                         | 07/01/2022 | 27        | SYNCB/AMAZON                 | SETTING UP TEACHER<br>CLASSROOMS              | 8,400.00            |
| 5                         | 07/01/2022 | 16        | WHEELER COMMUNITY FOUNDATION | WHEELER RENT FROM DONATION                    | 470,000.00          |
| <b>Non-Payroll Total:</b> |            |           |                              |   | <b>\$505,400.00</b> |
| <b>Payroll Total:</b>     |            |           |                              |   | <b>\$0.00</b>       |
| <b>Report Total:</b>      |            |           |                              |   | <b>\$505,400.00</b> |

**WGES 2022-23 FACULTY\_POSITION\_STEP**

| <b>Faculty Member</b>   | <b>Position</b>                         | <b>22-23 STEP</b> |
|-------------------------|---|-------------------|
| Bedwell, Diana          | Human Resources and Encumbrance         | 2                 |
| Bluain, Lloyd           | Physical Education Teacher              | 4                 |
| Castellanos, Yolanda    | Kindergarten Teacher                    | 6                 |
| Corbin, Lisseth         | 1st Grade Teacher                       | 6                 |
| Deloera, Veronica       | 2nd Grade Teacher Assistant             | 9                 |
| Elqutub, Maria          | Nurse                                   | 1                 |
| Gile, Juliana           | 1st Grade Teacher                       | 7                 |
| Gonzales, Alondra       | Prek Teacher                            | 0                 |
| Howell, Elena           | Kindergarten Teacher                    | 2                 |
| Hoyos, Claudia          | 2nd Grade Teacher                       | 15M               |
| Jaime, Sandra           | Kindergarten Teacher Assistant          | 15                |
| Kusbel, Lucie           | Prek Teacher                            | 4                 |
| Luna, Maria             | 1st Grade Teacher Assistant             | 18                |
| Martinez, Magdalena     | Kindergarten Teacher                    | 8M                |
| Matos, Coraliz          | Kindergarten Teacher Assistant          | 7                 |
| Mavarez, Dalia          | Prek Teacher                            | 1                 |
| Molina-Garcia, Amarilis | 1st Grade Teacher                       | 3                 |
| Murillo, Aylin          | Attendance Clerk                        | 8                 |
| Nordmark, Carrie        | 2nd Grade Teacher                       | 2M                |
| Raygoza, Evelyn         | Prek Teacher Assistant                  | 1                 |
| Raygoza, Yesenia        | Literacy Teacher Assistant              | 4                 |
| Rodriguez, Valeria      | Prek Teacher Assistant                  | 0                 |
| Rojo, Julaiissa         | Kindergarten Teacher Assistant          | 2                 |
| Santos, Brittney        | Director of Educational Services        | 8M                |
| Tavarez, Ashley         | Counselor                               | 6M                |
| Tellez, Alexandra       | STEM & Media Specialist                 | 0                 |
| Zacarias, Catalina      | Special Education Teacher & Coordinator | 1                 |
| Zacarias, Heather       | Superintendent/ Head of School          | 22M               |
| Zamora, Yaruma          | 1st Grade Teacher Assistant             | 1                 |
| Zapata, Mariana         | Prek Teacher Assistant                  | 2                 |

| Minimum Certification/<br>Qualifications | Years    | Bachelors    | Masters      | Increment Increase |
|--|----------|--------------|--------------|--------------------|
|  | 0        | \$45,000     | \$ 46,500.00 | \$ 250.00          |
| 1  | \$45,250 | \$ 46,750.00 |              |                    |
| 2  | \$45,500 | \$ 47,000.00 |              |                    |
| 3  | \$45,750 | \$ 47,250.00 |              |                    |
| 4  | \$46,000 | \$ 47,500.00 |              |                    |
| 5  | \$46,250 | \$ 47,750.00 |              |                    |
| 6  | \$46,750 | \$ 48,250.00 | \$ 500.00    |                    |
| 7  | \$47,250 | \$ 48,750.00 |              |                    |
| 8  | \$47,750 | \$ 49,250.00 |              |                    |
| 9  | \$48,250 | \$ 49,750.00 |              |                    |
| 10                                       | \$48,750 | \$ 50,250.00 |              |                    |
| 11                                       | \$49,750 | \$ 51,250.00 | \$ 1,000.00  |                    |
| 12                                       | \$50,250 | \$ 51,750.00 | \$ 500.00    |                    |
| 13                                       | \$50,750 | \$ 52,250.00 |              |                    |
| 14                                       | \$51,250 | \$ 52,750.00 |              |                    |
| 15                                       | \$51,750 | \$ 53,250.00 |              |                    |
| 16                                       | \$52,750 | \$ 54,250.00 | \$ 1,000.00  |                    |
| 17                                       | \$53,750 | \$ 55,250.00 |              |                    |
| 18                                       | \$54,750 | \$ 56,250.00 |              |                    |
| 19                                       | \$55,750 | \$ 57,250.00 |              |                    |
| 20                                       | \$56,750 | \$ 58,250.00 |              |                    |
| 21                                       | \$57,750 | \$ 59,250.00 | \$ 1,000.00  |                    |
| 22                                       | \$58,250 | \$ 59,750.00 | \$ 500.00    |                    |
| 23                                       | \$58,750 | \$ 60,250.00 |              |                    |
| 24                                       | \$59,250 | \$ 60,750.00 |              |                    |
| 25                                       | \$59,750 | \$ 61,250.00 |              |                    |
|  |          |              |              |                    |
|  |          |              |              |                    |
|  |          |              |              |                    |

## Western Gateway Elementary School Inc.

## Revenue/Expenditure Summary

Options: Fund: 11, Date Range: 7/2/2021 - 7/14/2022

|  | Begin<br>Balance    | Receipts              | Adjusting<br>Entries | Payments              | Cash End<br>Balance | Unpaid POs         | End Balance       |
|--|---------------------|-----------------------|----------------------|-----------------------|---------------------|--------------------|-------------------|
| 000 NONCATEGORICAL FUNDS                             | (\$2,565.20)        | \$1,008,948.20        | \$0.00               | \$911,899.67          | \$94,483.33         | \$390.92           | \$94,092.41       |
| 001 INASMUCH FOUNDATION                              | \$24,876.40         | \$100,000.00          | \$0.00               | \$32,068.69           | \$92,807.71         | \$0.00             | \$92,807.71       |
| 003 WALTON GRANT                                     | \$89,585.23         | \$163,684.39          | \$0.00               | \$253,269.62          | \$0.00              | \$0.00             | \$0.00            |
| 009 FUNDING THE FUTURE                               | \$0.00              | \$2,500.00            | \$0.00               | \$2,500.00            | \$0.00              | \$0.00             | \$0.00            |
| 010 ERATE PROGRAM                                    | (\$22,311.20)       | \$81,111.20           | \$0.00               | \$58,800.00           | \$0.00              | \$0.00             | \$0.00            |
| 071 csp code to make osde happy                      | (\$89,585.23)       | \$0.00                | \$0.00               | \$0.00                | (\$89,585.23)       | \$0.00             | (\$89,585.23)     |
| 185 LOCAL ADULT MEALS                                | \$0.00              | \$1,237.08            | \$0.00               | \$1,544.85            | (\$307.77)          | \$0.00             | (\$307.77)        |
| 285 CNP LOCAL  | \$0.00              | \$0.00                | \$0.00               | \$102,794.89          | (\$102,794.89)      | \$0.00             | (\$102,794.89)    |
| 331 ED FLEX BENEFITS CERTIFIED IN LIEU               | \$0.00              | \$836.52              | \$0.00               | \$975.94              | (\$139.42)          | \$0.00             | (\$139.42)        |
| 332 ED FLEX BENEFIT SUPPORT IN LIEU                  | \$0.00              | \$10,053.57           | \$0.00               | \$10,622.64           | (\$569.07)          | \$0.00             | (\$569.07)        |
| 333 STATE TEXTBOOKS                                  | \$0.00              | \$4,788.73            | \$0.00               | \$0.00                | \$4,788.73          | \$0.00             | \$4,788.73        |
| 334 ED FLEX BENEFIT CERTIFIED MED PD BY STATE        | \$0.00              | \$73,908.00           | \$0.00               | \$70,828.50           | \$3,079.50          | \$0.00             | \$3,079.50        |
| 335 ED FLEX BENEFIT SUPPORT MED PD BY STATE          | \$0.00              | \$29,563.20           | \$0.00               | \$27,715.50           | \$1,847.70          | \$0.00             | \$1,847.70        |
| 367 READING SUFFICIENCY ACT (RSA)                    | \$0.00              | \$5,608.78            | \$0.00               | \$0.00                | \$5,608.78          | \$0.00             | \$5,608.78        |
| 511 PART A, BASIC PROGRAM                            | \$0.00              | \$27,509.54           | \$0.00               | \$42,278.94           | (\$14,769.40)       | \$0.00             | (\$14,769.40)     |
| 541 PART A TEACHER AND PRIN TRAINING/RECRUITMENT     | \$0.00              | \$4,769.40            | \$0.00               | \$0.00                | \$4,769.40          | \$0.00             | \$4,769.40        |
| 552 PART A-STUDENT SUPP & ACADEMIC ENRICH FORM GRANT | \$0.00              | \$10,000.00           | \$0.00               | \$0.00                | \$10,000.00         | \$0.00             | \$10,000.00       |
| 615 SPECIAL EDUCATION PROFESSIONAL DEVELOP DISTRICT  | \$0.00              | \$0.00                | \$0.00               | \$1,124.42            | (\$1,124.42)        | \$0.00             | (\$1,124.42)      |
| 621 FLOW THROUGH, P.L.108-446, IDEA-PART B           | \$0.00              | \$28,106.46           | \$0.00               | \$25,551.33           | \$2,555.13          | \$0.00             | \$2,555.13        |
| 628 ARP-IDEA   | \$0.00              | \$0.00                | \$0.00               | \$8,141.97            | (\$8,141.97)        | \$0.00             | (\$8,141.97)      |
| 641 PRESCHOOL, AGED 3-5, P.L. 108-446, IDEA-PART B   | \$0.00              | \$246.02              | \$0.00               | \$246.02              | \$0.00              | \$0.00             | \$0.00            |
| 723 COVID PREVENTION                                 | \$0.00              | \$8,377.58            | \$0.00               | \$21,431.80           | (\$13,054.22)       | \$0.00             | (\$13,054.22)     |
| 759 USDA SUPPLY CHAIN ASSIST (10.555)                | \$0.00              | \$8,271.02            | \$0.00               | \$0.00                | \$8,271.02          | \$0.00             | \$8,271.02        |
| 763 LUNCHES  | \$0.00              | \$82,895.40           | \$0.00               | \$0.00                | \$82,895.40         | \$0.00             | \$82,895.40       |
| 764 BREAKFASTS                                       | \$0.00              | \$33,001.46           | \$0.00               | \$0.00                | \$33,001.46         | \$0.00             | \$33,001.46       |
| 771 CSP GRANT  | (\$1,080.00)        | \$398,633.77          | \$0.00               | \$376,306.18          | \$21,247.59         | \$60,494.06        | (\$39,246.47)     |
| 793 ESSER II   | \$0.00              | \$0.00                | \$0.00               | \$66,562.47           | (\$66,562.47)       | \$0.00             | (\$66,562.47)     |
| <b>Total</b>   | <b>(\$1,080.00)</b> | <b>\$2,084,050.32</b> | <b>\$0.00</b>        | <b>\$2,014,663.43</b> | <b>\$68,306.89</b>  | <b>\$60,884.98</b> | <b>\$7,421.91</b> |

**Western Gateway Elementary School Inc.****Revenue/Expenditure Summary****Options:** Fund: 81, Date Range: 7/2/2021 - 7/14/2022

|                                  | <b>Begin<br/>Balance</b> | <b>Receipts</b>     | <b>Adjusting<br/>Entries</b> | <b>Payments</b>     | <b>Cash End<br/>Balance</b> | <b>Unpaid POs</b> | <b>End Balance</b>  |
|----------------------------------|--------------------------|---------------------|------------------------------|---------------------|-----------------------------|-------------------|---------------------|
| 000 NONCATEGORICAL FUNDS         | \$0.00                   | \$67.25             | \$0.00                       | \$0.00              | \$67.25                     | \$0.00            | \$67.25             |
| 001 INASMUCH FOUNDATION          | \$147,080.66             | \$150,000.00        | \$0.00                       | \$6,128.92          | \$290,951.74                | \$0.00            | \$290,951.74        |
| 002 WCF DONATION                 | \$65,041.62              | \$285,371.08        | \$0.00                       | \$284,183.04        | \$66,229.66                 | \$0.00            | \$66,229.66         |
| 003 WALTON GRANT                 | \$174,345.39             | (\$163,684.39)      | \$0.00                       | \$10,661.00         | \$0.00                      | \$0.00            | \$0.00              |
| 005 CROSSFIRST BANK (PLAYGROUND) | \$0.00                   | \$1,850.00          | \$0.00                       | \$0.00              | \$1,850.00                  | \$0.00            | \$1,850.00          |
| 007 TFCU                         | \$0.00                   | \$1,300.00          | \$0.00                       | \$0.00              | \$1,300.00                  | \$0.00            | \$1,300.00          |
| 008 NEW HORIZONS FNDTN - AMZN    | \$0.00                   | \$6,600.00          | \$0.00                       | \$6,121.52          | \$478.48                    | \$0.00            | \$478.48            |
| <b>Total</b>                     | <b>\$386,467.67</b>      | <b>\$281,503.94</b> | <b>\$0.00</b>                | <b>\$307,094.48</b> | <b>\$360,877.13</b>         | <b>\$0.00</b>     | <b>\$360,877.13</b> |