#### Western Gateway Elementary School, Inc. **Board of Directors Meeting** AGENDA

# April 28, 2022, 4:00 PM

## 1300 SW 15th Street, Oklahoma City, OK 73108

#### Board members:

Blair Humphreys, Pete White, Ashley Terry, Edgar Medina

### School Representatives:

Heather Zacarias, Head of School; Diana Bedwell, Administrative Assistant; Leslie Batchelor, Legal Counsel; Steve Huff, Charter School Consultant

Access to the board agenda will be posted on the Western Gateway Website, https://www.westerngateway.school \*Click on About Us, then click on Board of Directors, scroll down to 2022 WGES Board Calendar of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

- 1. Call to Order & Welcome **Blair Humphreys**
- 2. Roll Call **Blair Humphreys**
- 3. Head of School Update Heather Zacarias
  - a. Enrollment- Meet & Greets
  - b. Hiring- Positions & Interviews
  - c. 2022 OKCPS Evaluation Report for Western Gateway Elementary Charter Schoold. SDE Accreditation Compliance Review Report

  - e. School Community Engagement
  - f. El Oso's Travels
- 4. Consent Agenda

### **Blair Humphreys**

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from February 22, 2022
- b. Approval of February & March 2022 financial reports
- c. Approval of Purchase Orders # 2022-11-78 through 2022-11-85 and any changes to any prior existing purchase orders
- d. Approval of Municipal Accounting Services (MAS-Wengage) contract to provide Student Information System software, Accounting Software, Payroll Software, and Lunchroom software for school year 2022-23.
- e. Approval of Oklahoma Consulting and Accounting Services, LLC contract (in affiliation with Jenkins & Kemper, CPAs, P.C.) to provide accounting and treasury services for 2022-23.
- f. Approval of Evaluation Works, LLC contract to provide school psychology services. This will include evaluations for the purpose of special education, eligibility report writing, and other related services as requested by the district for 2022-23 school year.
- 5. Consideration and possible action to approve the Application for Temporary Appropriations for 2022-23 school year as prepared by Jenkins & Kemper, Certified Public Accountant, P.C.

- 6. Approval of Resolution for Schools and Libraries Universal Services (E-Rate) for 2022-23. This resolution authorizes filing of the Form 471 applications for funding year 2022-23 and the payment of the applicant's share upon approval of funding and receipt of services.
- 7. Presentation, discussion, consideration and possible action to approve the contract agreement for the FY22 school audit by Sanders, Bledsoe & Hewett, CPAs.
- 8. Consideration and possible action to approve curriculum purchasing for school year 2022-23 as follows:
  - a. TWIG Science \$1,220
  - b. Benchmark Education Company
    - i. Classroom Curriculum \$9,500
    - ii. Leveled Library \$12,200
  - c. Eureka Math \$9,000
  - d. Frog Street- PRE-K Literacy & Numeracy (SPA/ENG) \$15,600
- 9. Consideration and possible action to approve added language to the WGES Discipline Policy S-006 as stated: Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. If a student is suspended, whether in school (ISS) or out of school (OSS), the student will be given the opportunity to complete assignments and receive full credit for such assignments that are completed and returned to the teacher.
- 10. Comments by board members and/or public comments.
- 11. New business
- 12. Adjourn