Western Gateway Elementary School, Inc.
Board of Directors Meeting
A G E N D A
January 28, 2022, 4:00 PM
1300 SW 15th Street, Oklahoma City, OK 73108

Board members:
Blair Humphreys, Pete White, Ashley Terry, Edgar Medina

School Representatives:
Heather Zacarias, Head of School; Diana Bedwell, Administrative Assistant; Leslie Batchelor, Legal Counsel; Steve Huff, Charter School Consultant

Access to the board agenda will be posted on the Western Gateway Website, https://www.westerngateway.school *Click on About Us, then click on Board of Directors, scroll down to 2021-22 meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify,
deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order & Welcome — Pete White

2. Roll Call — Pete White

3. Head of School Update — Heather Zacarias

    a. COVID Protocols & OK Schools COVID-19 Prevention Proj 723
    b. Enrollment Timeline & Tactics for 2022-23
    c. Facilities Manager Hire-Josh Tracey
    d. School Creed Video Presentation

4. Consent Agenda — Pete White

    The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

    a. Approval of Minutes from November 18, 2021
    b. Approval of November and December 2021 financial reports
    c. Approval of Purchase Orders # 2022-11-63 through 2022-11-73 and any changes to any prior existing purchase orders
    d. Approval of Purchase Order #2022-81-5 & 2022-81-6 and any changes to any prior existing purchase orders

5. Comments by board members and/or public comments.

6. New business

7. Adjourn