



WESTERN GATEWAY ELEMENTARY

Parents and Guardians of Western Gateway Elementary,

In response to the increasing number of Covid cases in Oklahoma County and because of two confirmed cases of Covid at our school, Western Gateway will take the following precautions:

- Students will eat breakfast and lunch in their classrooms. All students will continue to have access to free breakfast and lunch daily. We will serve lunch in a to-go container and hot meals will continue to be offered.
- Students will go to recess with their classmates. Outdoor playtime will continue daily.
- Students will have seating charts and teachers will track where students are sitting in the classrooms.
- All staff members have been wearing masks. **Students must also wear masks in the classroom. Child-sized masks will be available to students in the classrooms.**
- All classrooms have a restroom and sink. Students will use their classroom restrooms and teachers will continue to reinforce proper hand washing and sanitizing.
- All classrooms and common areas are being sanitized each evening.
- Visitors must check-in at the front office kiosk and will be allowed to enter the reception area only. Visitors will not be allowed to go beyond the reception area at this time.

We urge you to keep students at home if they are sick, running a fever, or have been exposed to anyone who has been diagnosed with COVID. It is critical that we work together to keep Western Gateway safe for our children to learn and grow. It is our goal to maintain on-campus learning and we need your help in doing so.

If your child has been exposed to someone who has COVID, has been diagnosed with COVID, or is showing symptoms, you **MUST** report this to the school and you **MUST** keep your student at home.

Please call 405-276-9170 to report absences and to report any illnesses.

Please read the checklist on the following pages to determine if your student should stay home from school. If you have any questions, please contact the front office. We are happy to assist in any way possible to keep our students and staff healthy and safe.

Thank you for your help in keeping our school community healthy!

Sincerely,
Heather Zacarias
Head of School
Western Gateway Elementary School



Before school morning checklist



If your child has a temperature of 100.4 degrees or higher, they should not go to school.



If your child has taken a COVID-19 test and the results have not come in yet, they should stay home until you receive a negative test result.



Make sure your child does not have signs of illness, like a continuous cough, diarrhea, severe headache, vomiting, or body aches.



If your child has had close contact to a COVID-19 case, they should not go to school.

Parents: Remember COVID-19 Prevention, Mitigation and Isolation Requirements

Do not send your children to school if they are sick or if you know they tested positive for COVID-19.

If your child is exposed, they should quarantine at home, even if asymptomatic. If they decide not to test, they will quarantine for 10 days. If they develop symptoms, then they should immediately isolate and seek testing.

If your child has received a positive result from a lab, they must isolate at home for a minimum of 10 days.

If you're waiting on a test result for your child, particularly if your child is sick, you must isolate them at home until the test result comes back.



<https://www.occhd.org/COVIDFAQ>