

Western Gateway Elementary School, Inc.
Board of Directors Meeting
AGENDA

June 17, 2021, 4:00 PM

309 NW 13th St STE 103, Oklahoma City, OK 73103

Board members:

Blair Humphreys, Pete White, Ashley Terry, Edgar Medina

School Representatives:

Heather Zacarias, Head of School; Diana Bedwell, Administrative Assistant; Leslie Batchelor, Legal Counsel; Steve Huff, Charter School Consultant; Aylin Murillo, Attendance Clerk

Access to the board agenda will be posted on the Western Gateway Website,

<https://www.westerngateway.school> *Click on About Us, then click on Board of Directors, scroll down to 2020-21 meetings for the agenda.

Official action can be taken only on items which appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order & Welcome Blair Humphreys
2. Roll Call Blair Humphreys
3. Construction Update Ashley Terry
4. Head of School Update Heather Zacarias
 - a. Staffing
 - b. Community Outreach
 - c. Enrollment/ Lottery
5. Consent Agenda Blair Humphreys

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from May 19, 2021
 - b. Approval of May 2021 financial reports
 - c. Approval of Purchase Orders # 2021-11-35 through 2021-11-36 and any changes to any prior existing purchase orders
 - d. Approval of Support staff employee agreements for 2021-22: Sally Quintero, Maria Luna, Heather Smiley, and Sandra Jaime
6. Consideration and possible action to amend the 2021-22 Support Staff contract to strike the following statement in section III Benefits, "This position is not eligible for teacher retirement," and replace with "Non-classified optional employees are eligible for participation in the Oklahoma Teacher Retirement System (TRS)" in compliance with SB 683.
 7. Consideration and possible action to approve certain Student and Instructional Policies, specifically:
 - a. Student Uniforms
 - b. Immunization-Students
 - c. Student Medication

- d. Vision Screening
- e. Bullying Prevention
- f. Student Discipline
- g. Student Discipline-Out of School
- h. Student Discipline-Procedure for Students with Disabilities
- i. Substance Use by Students
- j. Suspension of Students and Revocation of Transfer
- k. Head Lice
- l. Parent-Student and School Agreement
- m. English Language Learners and the Dual Language Bilingual Education Program
- n. Gifted and Talented Education
- o. Testing Programs
- p. Title I Parent Involvement

- 8. Action to enter into an Executive Session, if desired, as authorized by 25 O.S. § 307(B)(1), for the purpose of discussing the employment, including evaluation of performance and possible merit bonus, of an individual salaried public officer or employee with respect to Ms. Heather Zacarias as Head of School
 - a. Executive Session, as authorized by 25 O.S. § 307(B)(1), for the purpose of discussing the employment, including evaluation of performance and a possible merit bonus, of an individual salaried public officer or employee with respect to Ms. Heather Zacarias as Head of School
 - b. Action to reconvene into open session of the regular meeting of the Board of Directors of WGES
- 9. Consideration and possible action to approve a merit bonus for Head of School Heather Zacarias.
- 10. Comments by board members and/or public comments.
- 11. New business
- 12. Adjourn