

Special Meeting of Western Gateway Elementary School, Inc.
Board of Directors Meeting
A G E N D A

April 21, 2021, 2:30 AM

309 NW 13th St STE 103, Oklahoma City, OK 73103

No board members will be present at the physical site.
Pursuant to SB103, this meeting will be conducted via Zoom videoconferencing.

Join Zoom Meeting

<https://zoom.us/j/99041763227?pwd=V3FoNk85OHVaZzdaSVUwaUxZaHYyZz09>

Meeting ID: 990 4176 3227

Passcode: 64n5qz

Board members present via Zoom:

Blair Humphreys, Pete White

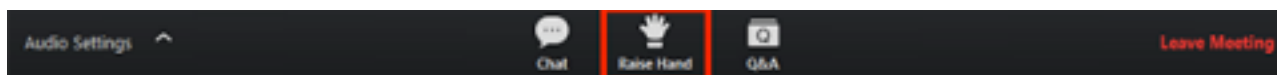
Others present via Zoom:

Heather Zacarias; Head of School, Diana Bedwell; Administrative Assistant, Ashley Terry; Wheeler Community Foundation, Leslie Batchelor; Legal Counsel, Steve Huff; Charter School Consultant

Access to documents and board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.school> *Click on About Us, then click on Board of Directors, scroll down to 2020-21 meetings for agenda and documents.

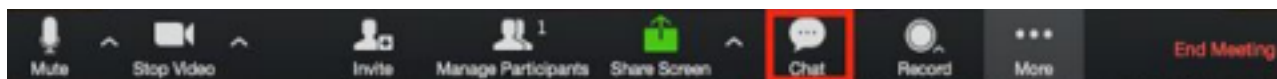
Members of the public may submit requests to address the board. To expedite requests to comment, the public may send those requests to info@westerngateway.school at least 60 minutes prior to the start time of the meeting. The final determination as to whether an item will appear as a public comment will be at the discretion of the board chair. Requests to comment can be heard using the "raise hand" feature or the "chat" feature within the Zoom video conference. Public Comments are limited to three (3) minutes and must be related to an agenda item or topic. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any comments that are not in accordance with any of these criteria. Board members may not respond to speakers' comments.

1. Click Raise Hand in the Webinar Controls.



2. The host will be notified that you've raised your hand. Click Lower Hand to lower if needed.

3. As an attendee, Chat will be in the controls at the bottom of your screen.



4. When you click on chat, the chat window will appear. It will be on the right if you are not in full screen. If you are in full screen, it will appear in a window that you can move around your screen.

5. Type your message and press Enter to send it. If the audio or video connection is disrupted, the meeting will temporarily pause for 10 minutes. After 10 minutes, the meeting will reconvene. If that is not possible, the meeting will end and an announcement about a rescheduled meeting will be posted on the school website.

Official action can be taken only on items which appear on the Agenda. The WGES Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Head of School or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order & Welcome Blair Humphreys
2. Roll Call Blair Humphreys
3. Consideration and possible action upon the nomination of Ashley Terry to fill the unexpired term of Dr. Raúl Font as a member of the Board of Directors.
4. Consideration and possible action upon a Resolution of Appreciation for the Service of Dr. Raul Font as a Member of the Board of Directors.
5. Construction Update Ashley Terry
6. Head of School Update Heather Zacarias
 - a. Staffing
 - b. Community Outreach
 - c. Enrollment/ Lottery
 - d. WGES website <https://westerngateway.school/>
7. Consent Agenda: Blair Humphreys

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from February 17, 2021
 - b. Approval of February and March 2021 financial reports
 - c. Approval of Purchase Orders # 2021-11-20 through 2021-11-33 and any changes to any prior existing purchase orders
 - d. Approval of certified and support staff employee agreements for 2021-22
 - e. Approval of Resolution for Schools and Libraries Universal Services (E-Rate) for 2021-22. This resolution authorizes the filing of the Form 471 applications for the funding year 2021-22 and the payment of the applicant's share upon approval of funding and receipt of services.
 - f. Approval of Oklahoma Consulting and Accounting Services, LLC contract (in affiliation with Jenkins & Kemper, CPAs, P.C.) to provide accounting and treasury services for 2021-22.
 - g. Approval of Wengage- Municipal Accounting Services contract to provide Student Information System software, Accounting Software, Payroll Software, and Gradebook software for school year 2021-22.
8. Consideration and possible action to approve the WGES school calendar for 2021-22 and to authorize the Head of School to make adjustments as necessary based on the completion of construction.
 9. Comments by board members and/or public comments.
 10. New business
 11. Adjourn

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

RECEIVED
By Nina Nguyen at 8:00 am, Apr 19, 2021

DAVID B. HOOTEN COUNTY CLERK, Okla. Cnty.

 Deputy