

Special Meeting of Western Gateway Elementary School, Inc.
Board of Directors Meeting
AGENDA

February 17, 2021, 2:30 AM

309 NW 13th St STE 103, Oklahoma City, OK 73103

No board members will be present at the physical site.
Pursuant to SB103, this meeting will be conducted via Zoom videoconferencing.

Link: <https://zoom.us/j/96771257095?pwd=SmF6cEFQTWEwMG9oeXlQNmhHZG1MZz09>

Meeting ID: 967 7125 7095

Passcode: 19H597

Board members present via Zoom:

Blair Humphreys, Dr. Raúl Font, Pete White

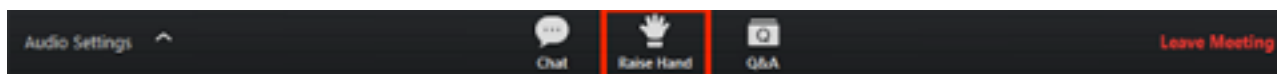
Others present via Zoom:

Heather Zacarias; Head of School, Diana Bedwell; Administrative Assistant, Ashley Terry; Wheeler Community Foundation, Leslie Batchelor; Legal Counsel, Steve Huff; Charter School Consultant

Access to documents and board agenda will be posted on the Western Gateway Website, <https://www.westerngateway.es/> *Click on About Us, then click on Board of Directors, scroll down to 2020-21 meetings for agenda and documents.

Members of the public may submit requests to address the board. To expedite requests to comment, the public may send those requests to info@westerngateway.es at least 60 minutes prior to the start time of the meeting. The final determination as to whether an item will appear as a public comment will be at the discretion of the board chair. Requests to comment can be heard using the "raise hand" feature or the "chat" feature within the Zoom video conference. Public Comments are limited to three (3) minutes and must be related to an agenda item or topic. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any comments that are not in accordance with any of these criteria. Board members may not respond to speakers' comments.

1. Click Raise Hand in the Webinar Controls.



2. The host will be notified that you've raised your hand. Click Lower Hand to lower if needed.

3. As an attendee, Chat will be in the controls at the bottom of your screen.



4. When you click on chat, the chat window will appear. It will be on the right if you are not in full screen. If you are in full screen, it will appear in a window that you can move around your screen.

5. Type your message and press Enter to send it. If the audio or video connection is disrupted, the meeting will temporarily pause for 10 minutes. After 10 minutes, the meeting will reconvene. If that is not possible, the meeting will end and an announcement about a rescheduled meeting will be posted on the school website.

1. Call to Order & Welcome Blair Humphreys
2. Roll Call Blair Humphreys
3. Construction Update Ashley Terry
4. Head of School Update Heather Zacarias
 - a. Branding/Marketing
 - b. Furniture
 - c. Staffing
5. Consent Agenda: Blair Humphreys

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

- a. Approval of Minutes from October 21, 2020, and December 16, 2020
 - b. Approval of January 2021 financial report
 - c. Approval of Purchase Orders # 2021-11-9 through 2021-11-19 and any changes to any prior existing purchase orders- (Detailed Expenditure Report)
 - d. Approval of WGES 2021-22 support staff salary scale
 - e. Approval of certified and support staff employee agreements for 2021-22
 - f. Approval of Medina Handyman Services to perform janitorial services & provide supplies for 2021-22
 - g. Approval of Educators and Board Liability Insurance with Indian Harbor Insurance Company effective date of April 1, 2021
6. Consideration and discussion upon the purpose of board training in the following areas:
Steve Huff; Charter School Consultant
 - a. Board Ethics
 - b. School Finance
 - c. Open Meetings
 - d. Open Records
 7. Consideration and possible action upon the amendment of Board Policies for WGES Hiring
Leslie Batchelor; legal counsel
 - a. Proposed Amendment language:

The Board shall select the Head of School, Board Clerk, Treasurer, Attorney, Auditor, and their respective deputies.

The hiring of all other employees of the School will be appointed by the Head of School. The Head of School will appoint employees based on experiences, qualifications, and guidelines established by the Head of School.

It is the responsibility of the applicant to meet federal, state, and local qualifications for employment to include maintaining any certificate or license required for continued employment.

8. Consideration and possible action upon the establishment of Board Policies for WGES Enrollment
Leslie Batchelor; legal counsel
9. Comments by board members and/or public comments.
10. New business
11. Adjourn